

Ceremonial Swearing In:
Trustees Kaminski, Neureuther, Myers, and J. Miller were sworn.

VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
April 19, 2021

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, Kaminski, R. Miller, Myers, and Pieper. J. Miller and Neureuther. Excused Absence: Wing and Zabel. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, and Manager Tucker. Clerk's Note: This was a partial Virtual Webex Meeting.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

Deutschstadt Heritage Foundation will provide Mai Fest in a box available on May 15 here at the Village Hall Parking Lot. Sign up is appreciated; however, individuals can drive by and pick up. The High School will provide music. Some of the donation will go to the Park and Rec. It is encouraged to sign up at maifestGermantown.org. Both Charlie Hargan and Marcy Stone came forward to the podium to report on the upcoming event.

I. APPOINTMENTS

A. Standing Committees of the Village Board

1. General Government & Finance (1 year term)

Chair Trustee Rick Miller
Trustee Terri Kaminski
Trustee Bill Neureuther
Trustee Dennis Myers

2. Public Safety (1 year term)

Chair Trustee Dennis Myers
Trustee Phil Hudson
Trustee Jolene Pieper
Trustee Jan Miller

3. Public Works & Highways (1 year term)

Chair Trustee Terri Kaminski
Trustee Phil Hudson
Trustee Rick Miller
Trustee Bill Neureuther

B. Commissions/Boards/Committees

1. Administrative Appeals Review Board (1 year term)

President Dean Wolter
Trustee Jolene Pieper
Trustee Terri Kaminski

2. Board of Review

Member Bill Shadid (5 year term)
Alt. Member Wyatt Weir (completing term ending 2022)

3. **Board of Zoning Appeals**

Chair	Barry White	(3 year term)
Member	Kristine Huber	(3 year term)
Member	Jim Hansen	(3 year term)
Member	Tim Edwards	(3 year term)
4. **Building Construction Oversight Committee**

Chairperson / Trustee	David Baum	(1 year term)
Trustee	Bill Neureuther	(1 year term)
Member	Peter Nilles	(3 year term)
Architectural / Construction Management		
Secretary	Janice Wick	
5. **Economic Development Committee**

Chairperson / Trustee	Jolene Pieper	(1 year term)
Trustee	Jan Miller	(1 year term)
Member	Jim Sedgwick	(3 year term)
6. **Ethics Board**

Member	Jennifer Adams	(3 year term)
Alternate Member	Vacant	(3 year term)
Alternate Member	Vacant	(3 year term)
7. **Historic Preservation Commission**

Chair/ Trustee	Rick Miller	(1 year term)
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8. **Library Board**

Trustee	Jan Miller	(1 year term)
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9. **Park & Recreation Commission**

Trustee	Phil Hudson	(1 year term)
Member	Brian Depies	(3 year term)
10. **Plan Commission**

Chair	Village President Dean Wolter	(1 year term)
Trustee	David Baum	(1 year term)
Member	Peter Nilles	(3 year term)
Member	Anthony Laszewski	(3 year term)
Member	Matthew Kimmler	(3 year term)
11. **Police & Fire Commission**

Member	Chris Yatchek (completing term ending 2023)	
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12. **Senior Center Advisory Committee**

Chairperson / Trustee	Dennis Myers	(1 year term)
Trustee	Jan Miller	(1 year term)
Member	Norine Janzen	(2 year term)
13. **Utility Advisory Committee**

Chairperson / Trustee	Rick Miller	(1 year term)
Jim Hansen		(3 year term)
Dan Campbell		(3 year term)
14. **Tourism Commission**

Chair	Village President Dean Wolter	(1 year term)
Trustee	Rick Miller	(1 year term)
Hotel Representative to be announced.		
- C. **Weed Commissioner**

Planning/Zoning Adm.	Jeff Retzlaff	(1 year term)
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- D. **Mid-Moraine Legislative Committee**
Trustee Representative Dennis Myers (1 year term)
- E. **Official Posting Places**
Village Hall - N112 W17001 Mequon Road
Public Library - N112 W16957 Mequon Road
Village Website

Motion (Myers/Baum) to approve appointments A-E. Motion carried unanimously.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/DEPARTMENT AND COMMITTEE REPORTS:

The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

None.

CONSENT AGENDA:

- A. Approval of Minutes April 5, 2021 Regular Village Board Meeting.
- B. Accounts payable/payroll:
 - 1. April 9, 2021 Accounts Payable \$ 556,750.35
 - 2. April 13, 2021 Payroll (Hourly) \$ 240,565.12
 - 3. April 15, 2021 Payroll (Salary) \$ 99,028.54
 - 4. April 16, 2021 Accounts Payable \$ 230,921.95

The following items were forwarded from **Public Safety** with a unanimous recommendation.

- C. Police Department – Squad Car Changeover in an amount not to exceed \$35,967.93 with General Fire.
- D. Fire Department – Battalion Chief Holiday Pay.

The following items were forwarded from Public Works with a unanimous recommendation.

- E. Salt Bid with the Wisconsin Department of Transportation Bid.
- F. Well #4 Emergency Repair and Pay Request with CTW in an amount not to exceed \$105,607.50, for the complete removal and reinstallation of the pipe column, pump and chemical treatment at Well #4.
- G. Wrenwood Subdivision - Sanitary Utility Easement Agreement.
- H. Acceptance of 2021 Road Improvement Bid with Payne & Dolan, Inc., in an amount not to exceed \$1,814,039.70, including Alternates #2 and #3. Any remaining funding available, Alt #1 (Donges Bay Road between Wasaukee Road and Washington Drive) shall be completed.

Motion (Baum/Myers) to approve Consent Agenda items A - H. Roll Call Carried Unanimously.

UNFINISHED BUSINESS:

- A. None.

PUBLIC HEARING:

- A. None.

NEW BUSINESS:

- A. Appointment of Peter Lederer as Highways, Parks, Buildings & Grounds Foreman.

Motion (Myers/Baum) to approve the appointment Peter Lederer as Highways, Parks, Buildings & Grounds Foreman. Roll Call Carried Unanimously.

- B. Temporary Extension of Premise – Stix Golf, W164N11271 Squire Drive, Germantown, June 6, 2021, 11 a.m. – 4 p.m., Stars and Stripes Honor Flight, Inc., Honor Flight Memorial Virtual Golf Fundraiser.

Motion (R. Miller/Baum) to approve the Temporary Extension of Premise – Stix Golf, W164N11271 Squire Drive, Germantown, June 6, 2021, 11 a.m. – 4 p.m., Stars and Stripes Honor Flight, Inc., Honor Flight Memorial Virtual Golf Fundraiser. Roll Call Carried Unanimously.

- C. Temporary Class B Beer License –Deutschstadt Heritage Foundation, Mai Fest Celebration in a Box, Drive Through Pick-Up, Village Hall Parking Lot, N112W1001 Mequon Road, May 15, 2021, Noon – 6 pm.

Motion (Baum/Myers) to approve the Temporary Class B Beer License –Deutschstadt Heritage Foundation, Mai Fest Celebration in a Box, Drive Through Pick-Up, Village Hall Parking Lot, N112W17001 Mequon Road, May 15, 2021, Noon – 6 pm. Sold in original container sealed. Roll Call Carried Unanimously.

- D. Attorney Brian Sajdak – Open Meeting’s Presentation.

Attorney Sajdak presented from the podium a prepared open meeting law and public records. He reported on quorum, negative quorum, and walking quorum. Attorney Sajdak advised caution with asking others how they will vote. Caution of email communication was expressed, as well as replying all. Attorney Sajdak commented that discussions among trustees at the dias, that is only to the person next to you and not in turn at the mic could be misconstrued. Likewise caution of texts or emails during the meeting. He pointed out the Badke notice on the agendas. Notice of the meeting requirements were pointed out.

Discussion of peripheral discussions or follow up on public comment.

The best practice is to thank the resident for coming and we will look to bring forward as a future topic or get back to the resident. Occasional quick responses to public comment will happen but better to we will get back to you or for a future topic.

Attorney Sajdak reported on closed session processes. Suggested separate closed session motions and votes.

Attorney Sajdak reported on records and emails and each Trustee is responsible for their own records. He discussed the public records request process.

The definition of a public record was discussed. Also pointed out the social media suggested routes such as the separation of personal facebook and Village facebook. They are all records.

He commented on preserve the communications and records of facebook. He suggested a screen shot of the post. Also discussed was the definition of a draft document.

Attorney Sajdak pointed out the difference of the campaign emails and the Village emails.

Attorney Sajdak commented on redaction of pieces of records.

Attorney Sajdak commented that correspondence with elected officials is public record. He did show the links to the attorney general compliance guide.

Public hearings were questioned if a trustee wants to speak at a public hearing. Ethical analysis. You as a Trustee cannot use your position to impact a vote.

Discussion of emails that are saved on a server or the cloud. In general your emails are on the server / cloud. The search would be from the cloud rather than your personal device.

During a campaign, it is important to keep away from Village email.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:43 p.m.

The next regular meeting of the Village Board will be on Monday, May 3, 2021 at 7:00 p.m.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk