

# HISTORIC PRESERVATION COMMISSION MEETING MINUTES

March 15<sup>th</sup>, 2021

**CALL TO ORDER:** Trustee Rick Miller called the meeting to order at 5:33 p.m.

**ROLL CALL:** Present were: Trustee Rick Miller, members Barb Mendenhall, Christine Kauth and Mark Kauth. Absent was Katelyn LeTourneau.

**PUBLIC INPUT:** None.

**APPROVAL OF PREVIOUS MINUTES:** *A motion was made by C. Kauth, seconded by B. Mendenhall, to approve the minutes of the February 15, 2021 meeting. Motion carried 4-0.*

## **NEW BUSINESS:**

- A. No new business.

## **UNFINISHED BUSINESS:**

- A. Rick heard back from Lori Gutbrod from Advantage Research regarding the property at W162N11840 Fond Du Lac Ave. They are not interested in pursuing a Historic designation at this time. Still waiting on other postcard and business responses.
- B. Rick and Katelyn will be getting photos taken before next meeting, will update then.
- C. New frames will need to be purchased, found possible supplier.
- D. Update on keeping extra plaques on wall.
- E. Brochure design and completed. Rick presented at the meeting. Comments were made regarding the design and all were positive. Rick will send to the Clerk's office to attempt printing on the Village Printer. If that fails, the brochure will be sent to a printer. If that happens, a request for funding will be submitted to the Tourism commission. Chris motioned to accept the brochure design and Mark was the 2nd. Motion carried unanimously.
- F. Update of paper/digital files.

**SET THE NEXT MEETING DATE AND TIME:** Next meeting date will be Monday, April 19<sup>th</sup> at 5:30 pm.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:48 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary  
Historic Preservation Commission