

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
February 17, 2021**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

ROLL CALL: Chair Coulthurst, Commissioners Trustee Rep. Hudson, Depies, School Board Rep. Borden and Leukert. Absent and excused was Commissioner Knop. Absent and unexcused was Commissioner Stapelman. Also present were Director Schroeder and Secretary Lemke.

APPROVAL OF MINUTES: *Motion by Borden and seconded by Hudson to approve the minutes from January 20, 2020 as presented. Motion unanimously carried.*

PUBLIC INPUT: None

CORRESPONDENCE: None

OLD BUSINESS:

FIREMEN’S PARK SHELTER PROJECT: The contractor has installed the wooden roof trusses, plywood roof sheathing, and fabric underlayment. The pre-cast panel installer removed all the “deadmen” and support bracing on January 29th. The week of February 1st-4th, the contractor enclosed the multi-purpose room with plywood and plastic with WE Energies turning on the gas on February 5th. The temporary heating of this area will allow the contractor to continue working in the winter conditions. The concrete block for the multi-purpose room walls has been delivered to the site.

Commissioner Borden asked Director Schroeder to look at what the facility operating costs are to maintain the facility daily/monthly when the facility is not being used. The village needs to recoup the money that is being paid for heat and lighting.

NEW BUSINESS:

COMPREHENSIVE OUTDOOR RECREATION PLAN 2020-2025 – REVIEW & DISCUSSION O PRIORITIZATION OF CORP GOALS & OBJECTIVES AND CIP PROJECT RECOMMENDATIONS: Included in the meeting packets is the preliminary final draft of the Comprehensive Outdoor Recreation Plan (CORP) 2020-2025. Staff has reviewed Chapters 1-4, with text revisions sent to GRAEF on the Village Profile, Park & Open Space Inventory, Parks & Facility Analysis, Programming & Budget Analysis, Goals & Objectives, and Service Level Analysis. GRAEF staff will be making these final text revisions to the plan for the March commission meeting:

On January 25th, staff made the initial presentation to the Plan Commission. Following review and approval of the CORP by the Park & Recreation Commission, staff and GRAEF will bring the plan back to the Plan Commission for review. There are two remaining plan work items – 1.) Chapter 5 – Review & Approval of the CORP Goals & Objectives, and 2.) Chapter 6 – Capital Improvement Plan – Review & Approval of the 5-Year CIP.

The goal is to finalize the plan over the next couple months for approval by the Village Board in May/June 2021.

The next 2050 Comprehensive Plan Public Meeting is scheduled for March 22nd. This meeting will be virtual.

Questions arose as to why the village has Wilderness Park, the value, if any, to the residents if you cannot access it nor use it as a park. There is not an access point to the property as you would have to gain access from the land around that is owned by MMSD.

Borden stated the Village should sell Wilderness Park and make an offer to purchase the land around Friedenfeld Park from Bob Aiken.

Page 19, the Bicycle & Pedestrian Connections map needs to be updated and corrected.

Page 27, the Service Area Diagram – added were potential future park/shared open space.

- Quarry near Mt. Brooke subdivision East of Appleton Avenue
- Open space East of Schoen Laufen Park
- Open space across from Kinderberg Park in Preserve Parkway
- Ponds and lands adjacent to the industrial park (Washington Street)
- Holy Hill Road, lands East of the deadend

Pages 57-62, Goals & Objectives – the “P” identify the Village’s priorities.

Page 68, Accomplished projects –

Kinderberg Park

- Remove “Flattened and reduced the size of the ice rink.
- Remove “Removed the plants and shrubs at Lincoln Court entrance.
- Add the standing seam metal shelter roof.

Schoen Laufen Park

- Add the standing seam metal shelter roof.

Page 74, Grant Opportunities – this page was added since the January meeting discussion.

Director Schroeder discussed amenities desired by residents during the community engagement process.

Discussion on the Village roads were brought up as to how and when the Village plans to resurface them. This would be the best time to construct adjacent pathways/trails.

The Commission brought up “Beer Gardens” in Germantown. What are residents looking for in a “Beer Garden”? The Recreation Department currently does have a Beer Garden in the summer in conjunction with “Music at the Pavilion”. It was mentioned that Dheinsville Park would be a perfect location to have a Beer Garden in the Summer.

Director Schroeder distributed a summary report listing the following:

- Top themes and park & recreation amenities desired by residents during the community engagement events (2019 Comprehensive Plan Survey, Park Planning Workshop and Stakeholder meeting.
- Facility upgrades made to existing parks in recent years.
- Capital project list & draft CIP budget for 2021-2025.

The commission’s assignment for the March meeting is to review this information so the 5-year CIP can be developed & approval at the March meeting for inclusion in Chapter 6 of the CORP.

It was agreed that the 5-year CIP will include project priorities for each year without cost figures attached. This is due to one great deal of variables associated with deferring actual project costs especially with the land acquisition projects.

GERMANTOWN CRUSHERZ SOFTBALL FIELD USE AGREEMENT: Included in the meeting packets is the affiliate agreement for 2021 – 2022. Following review and recommendation by the Park & Recreation Commission, this agreement will be sent to the Village Board for approval. ***Motion by Depies, seconded by Leukert to approve the Germantown Crusherz Softball Field Use Agreement as presented. Motion unanimously carried.***

VILLAGE BOARD REPORT: Hudson stated the board meeting on February 1st was goals for the Village Administrator. The February 5th meeting was regards to AppleWorks having events at their facility. The Village Board voted against the proposal. The new audio-visual equipment for the board room was put on hold until further information can be provided.

SCHOOL BOARD REPORT: Borden stated that COVID numbers are down in the district. School enrollment numbers are down as well due to COVID. The board is updating the district policies and guidelines. The high school environmental group will be working on the gazebo at the school as well as replacing the roof on the storage building located on River Lane and Mequon Road. The district is applying for a “full virtual school” grant in hopes of getting students back that have left the district.

DIRECTOR’S REPORT:

FIREMEN’S PARK SHELTER PROJECT: The contractor has installed the wooden roof trusses, plywood roof sheathing, and fabric underlayment. The pre-cast panel installer removed all the “deadmen” and support bracing on January 29th. The week of February 1st-4th, the contractor enclosed the multi-purpose room with plywood and plastic with WE Energies turning on the gas on February 5th. The temporary heating of this area will allow the contractor to continue working in the winter conditions. The concrete block for the multi-purpose room walls has been delivered to the site.

COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE: Included in the meeting packets is the preliminary final draft of the Comprehensive Outdoor Recreation Plan (CORP) 2020-2025. Staff has reviewed Chapters 1-4, with text revisions sent to GRAEF on the Village Profile, Park & Open Space Inventory, Parks & Facility Analysis, Programming & Budget Analysis, Goals & Objectives, and Service Level Analysis. GRAEF staff will be making these final text revisions to the plan for the March commission meeting:

On January 25th, staff made the initial presentation to the Plan Commission. Following review and approval of the CORP by the Park & Recreation Commission, staff and GRAEF will bring the plan back to the Plan Commission for review. There are two remaining plan work items – 1.) Chapter 5 – Review & Approval of the CORP Goals & Objectives, and 2.) Chapter 6 – Capital Improvement Plan – Review & Approval of the 5-Year CIP.

The goal is to finalize the plan over the next couple months for approval by the Village Board in May/June 2021.

The next 2050 Comprehensive Plan Public Meeting is schedules for March 22nd. This meeting will be virtual.

GERMANTOWN CRUSHERZ SOFTBALL FIELD USE AGREEMENT: Included in the meeting packets is the affiliate agreement for 2021 – 2022. Following review and recommendation by the Park & Recreation Commission, this agreement will be sent to the Village Board for approval.

FORESTRY UPDATES: Staff has been meeting with Wachtel Tree Science & Service to discuss and plan for several projects in 2021. Following a year in 2020 that focused on ash tree removals, the village will resume the annual tree planting program with 60 trees planted in village parks and municipal grounds. The project will be bid in February with contract award in March, with planting completed in May. The village is also planning to treat approximately 150 selected ash trees with the project sent for bid in April, contract award in May, and treatment completed by mid-July. Staff will also begin discussions in July on preparing a WDNR Urban Forestry Grant to update the village's GIS Tree Inventory in 2022.

2021 SUMMER PROGRAM LOCATIONS: Recreation staff continue to work on the schedule and program locations for the summer. In addition to working on the facility use request information for the Germantown School District, staff has had positive discussions with St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, and Washing County (Homestead Hollow Park). The proposed schedule and program fee recommendations will be presented at the March commission meeting.

Recreation Program Update:

Recreation Division Report February 17, 2021

The department has 30 programs starting in February including: Irish Dance, Cutting the Cord-Controlling Cable and Internet Costs, Advanced Digital Photography, Youth & Little Tykes Martial Arts, Tae Kwon Do, PULSE, Yoga, Babysitters Training, Fire Fighters are Your Friends, Pound Rockout Workout, Smartphone video editing, Watercolor, Stream Sampler – School Day off, Learn to Sew for Kids, Learn to Sew Comfy PJ pants, Cupcake Decorating, Learn to decorate with frosting, Music Fun, Kids Cuisine, Beginning Guitar, Oodles of Art, Rise and Shine Boot Camp, Basic First Aid for Kids, Girls Softball Hitting Clinic, A Healthy Your workshop, Sweetheart Party for Tots, Tot Open Gym, Dinos Tot Workshop, and Snowman/Snow Creature Building Contest.

Our 25 ongoing programs are: Men's Open Basketball, Kids Klub, Bucketees, 1st/2nd Grade Buckets, Hoopsters, Mini Poms, Poms, Power/Pixies/Spark Poms, Sporties for Shorties, Barre Fitness, Afterschool Volleyball (3 sites), Afterschool Legos (4 sites), Learn to Skate, Archery, Preschool playgroup (3 groups), Story Stretchers, Pickleball.

Programs cancelled due to low enrollment: Learn to Sew – Adults, Ukulele, Essential Oils, Putting your Retirement Plan to work, and Valentin-day frame Art Class.

Upcoming events include the following: Easter Egg Hunt: Saturday, March 27th at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the Senior Center at 10:00 a.m. to help hide eggs, hunt is at 11:00 a.m., by 11:30 a.m. we should be cleaned up.

ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting is scheduled for March 17th at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:15 p.m.

Shannon Lemke
Park & Recreation Secretary