

**VILLAGE OF GERMANTOWN  
PARK & RECREATION COMMISSION MINUTES  
January 20, 2021**

**CALL TO ORDER:** The meeting was called to order at 5:33 p.m. by Chair Coulthurst.

**ROLL CALL:** Chair Coulthurst, Commissioners Stapelman, Knop, Trustee Rep. Hudson, Depies, and Leukert. Absent and excused was School Board Rep. Borden. Guests included Craig Huebner and Danya Littlefield (via WebEx) from GRAEF and Resident Jan Miller. Also present were Director Schroeder and Secretary Lemke.

**APPROVAL OF MINUTES:** *Motion by Stapelman and seconded by Leukert to approve the minutes from November 18, 2020 as presented. Motion unanimously carried.*

**PUBLIC INPUT:** None

**CORRESPONDENCE:**

1)  
Good afternoon

Re: Green Space - 2020-2025 Growth Plan

YES - We are ALL FOR expanding our parks into GREEN SPACES in a joint venture with Greenseams!

Jim and Deb Denton  
W148N10658 Crabtree Lane  
Germantown, WI 53022  
(the Preserve subdivision)

2)  
Dear Parks & Rec Committee,

I would like to comment on Expanding the Germantown Parks and GREEN Space!

I think that all of the Parks and Rec Committee Members should review the attached Information about Greenseams. This is mentioned in the Graef Report. It will be an excellent format to expand the Green Space in Germantown for future Generations. In addition, it will allow the survival of the Hydric Soil to do the natural work to clean our water. The Hydric Water cannot be created.

<https://www.conservationfund.org/projects/greenseams-program>

I urge all of the Plan Commission Committee Members to review this website and vote for MORE GREEN SPACE that conserves our most precious resource – WATER.

- The **definition** of a **hydric soil** is a **soil** that formed under conditions of saturation, flooding or ponding long enough during the growing season to develop anaerobic conditions in the upper part.
- **Hydric soils** are often organic (peat or muck) and not suitable construction material. If the area qualifies as a wetland, then it is subject to federal regulation, and any disturbance **would** require a permit from appropriate agencies, such as the Army Corps of Engineers.

Please take your time to analyze all of the Germantown Parks and make good choices for play areas and green spaces.

Please vote for conservation of the Wetlands, Kettle Moraine Woods and Upland Farm Lands through Greenseams.

Thank you for your consideration!

Kind regards,

*Jan*

Jan D. Miller  
262-352-8250 Cell

**OLD BUSINESS:**

**FIREMEN'S PARK SHELTER PROJECT:** The contractor completed installation of all concrete work, both exterior footings and foundation walls, as well as interior footings on December 9<sup>th</sup>. The foundation walls and building interior were back filled with stone with the sub-contractor installing the 39 pre-cast concrete panels January 6<sup>th</sup>-8<sup>th</sup>. The pre-cast panel supplier, International Concrete Products, did a great job with the design and the color match with the Gehl's Performing Arts Pavilion. The wooden roof trusses were delivered to the site on January 12<sup>th</sup> with installation of the roof trusses and sheathing in progress. KS Energy Services has completed installing the gas service line to the building. Director Schroeder stated that as of today, January 20<sup>th</sup> the trusses are up on the North and South portion of the building as well as plywood on the roof.

**NEW BUSINESS:**

**COMPREHENSIVE OUTDOOR RECREATION PLAN 2020-2025 – REVIEW OF PRELIMINARY FINAL PLAN – GRAEF PROJECT TEAM:**

Included in the meeting packets is the preliminary final draft of the Comprehensive Outdoor Recreation Plan (CORP) 2020-2025. The last meeting where the commission really spent time discussing this project was at the March 2020 commission meeting where the commission reviewed and approved the plan goals and objectives. A considerable amount of work was accomplished in 2020 toward completion of the plan including:

- Completion of the Community Needs Assessment. The Virtual Public Stakeholder Meetings were held with sports organizations, community groups, and village residents in late October. These meetings followed public input at the Park Planning Open House in October 2019, as well as through the survey responses as part of the 2050 Comprehensive Plan Community Survey in 2019.
- Drone Imagery of the parks and potential park and open space areas was completed in October 2020.
- Staff and the GRAEF team have updated the Village Profile, Park and Open Space Inventory, as well as developing the Parks & Facility Analysis, Programming, Staffing & Budget Analysis, and Service Area Analysis.
- A new section was added on Trails and Connections, including a priority look at the Menomonee River Corridor.
- An updated section of the plan features the Service Area Diagram which includes existing park sites, as well as potential future park locations as they relate to the 2050 Future Land Use Map – Neighborhoods, Districts, and Corridors.
- Chapter 5 – Goals & Objectives that were approved by the commission at the March 2020 meeting now include several proposed priorities for the commission to review and discuss.
- Chapter 6 – Capital Improvement Recommendations needs further review and discussion to set priorities for the next five years including estimated project costs.

The goal is to finalize the plan over the next couple months for approval by the Village Board in April/May 2021.

Discussion on the CORP plan was as follows:

Craig Heubner stated that since this process started there have been several recommended changes. In Chapter 5, Goals & Objectives, GRAEF has highlighted Village priorities for 2020-2025 with a "P" (priority).

Commissioner Hudson questioned if the park land area is adequate for the size of Germantown. Danya stated that Germantown is in line with the NRPA metric recommendations. Craig stated that the Commission should look at having public access to Wilderness Park. Homestead Hollow is not included in the Village park acres.

Chair Coulthurst stated the Commission focus should be on small items due to the current economics.

Commissioner Depies stated a plan should be place for the future when development proposals come to the Village.

Commissioner Hudson stated that project items should be added even if they are not affordable. We need to get access to the Menomonee River.

Director Schroeder stated that we have incorporated community input which we need to put those ideas to work.

Commissioner Hudson stated we need to layout a vision for the future in order for the process to happen.

Commissioner Stapelman questioned with having a five-year plan does the Village qualify for grants?

Craig stated that the DNR has a grant funding program, however there is a wide range of grant opportunities that Germantown would be eligible that are environmental grants.

Director Schroeder asked the Commission to look at the list of Capital Improvement projects and prioritize the items.

Topics arose regarding the Splashpad at Kinderberg Park. Is it necessary to have a splashpad seeing Germantown now has an indoor pool at the high school?

Director Schroeder stated he would bring back to the Commission a draft of a 5-year CIP.

**VILLAGE BOARD REPORT:** Hudson stated that the final plat for Kinderberg Estates was approved. We as a Village, are not able to tell builders what type of materials must be used on their homes. The subdivision Home Owners Association allows for fences around the sides and the back yards.

**SCHOOL BOARD REPORT:** Excused

**DIRECTOR'S REPORT:**

**Firemen's Park Shelter Project Update:** The contractor completed installation of all concrete work, both exterior footings and foundation walls, as well as interior footings on December 9<sup>th</sup>. The foundation walls and building interior were back filled with stone with the sub-contractor installing the 39 pre-cast concrete panels January 6<sup>th</sup>-8<sup>th</sup>. The pre-cast panel

supplier, International Concrete Products, did a great job with the design and the color match with the Gehl's Performing Arts Pavilion. The wooden roof trusses were delivered to the site on January 12<sup>th</sup> with installation of the roof trusses and sheathing in progress. KS Energy Services is on site installing the gas service line to the building which should be completed by January 22<sup>nd</sup>.

### **Comprehensive Outdoor Recreation Plan Update:**

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### **Tree City USA – 2020 Application for Certification:**

Staff submitted the 2020 application to the WDNR by the 12/31/2020 deadline. The village was notified that we have successfully met all requirements of the program. The application has now been submitted to the Arbor Day Foundation for final review.

### **Recreation Program Update –**

#### **Recreation Division Report January 20, 2021**

The department has 42 programs starting/ongoing in January including: Bucketeteers, 1<sup>st</sup>/2<sup>nd</sup> Grade Buckets, Hoopsters, Mini Poms, Poms, Power/Pixies/Spark Poms, Tae Kwon Do, Yoga, Yoga Trail Class, Rise & Shine Boot Camp, MA Fit, PULSE, Sporties for Shorties, Barre Fitness, Afterschool Volleyball (3 sites), Afterschool Legos (4 sites), Learn to Skate, Intro to Hockey, Adult Salsa Dance, Archery, Girls Softball Pitching Clinic, Oodles of Art, Henna, Acrylic Painting, Learn to Sew, Stress Be Gone Wellness Workshop, Babysitters Training, Preschool Playgroup (2 age groups), Story Stretchers, Tot Open Gym, Home buying/selling, E-sports Lgs, Youth & Little Tykes Martial Arts, Music Fun, Music Fun Families, Old Family

Photos & the Digital Age, Pound Rockout Workout. Ongoing programs are Men's Open Basketball, Pickleball, Thursday Women's Volleyball League, Kids Klub.

Programs cancelled due to low enrollment: Indoor tennis, Oodles of Art PM, Archery Level 2, Pilates Mat.

**Upcoming events include the following:**

**Family Scavenger Hunt:** We have 50 people enrolled and 5 boxes turned in so far. We can't wait to see who collected the most items!

**Snowman/Snow Creature Building Contest:** We are looking for the best snowman/creature builders in the Village. To enter they simply have to pre-register and submit a photo of their masterpiece with the builder standing by it. Deadline to submit photos is February 22<sup>nd</sup>. We look forward to seeing the creative entries!

**Paws & Pose Valentine's Day Event:** Will be held on Sunday, February 7<sup>th</sup> at Fire Station #1 from 10:00 a.m. – 4:00 p.m.

**ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting is scheduled for February 17<sup>th</sup> at 5:30 p.m.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:26 p.m.



Shannon Lemke  
Park & Recreation Secretary