

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road
Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, January 18 th , 2021 5:30 p.m.
Location:	Village Hall Conference Room A

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Katelyn LeTourneau and Barb Mendenhall.
- III. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV. **APPROVAL OF MINUTES:** November 23rd, 2020.
- V. **NEW BUSINESS:**
 - A. No new business.
- VI. **UNFINISHED BUSINESS:**
 - A. Update on status of Trustee Miller and K. LeTourneau obtaining photo ID from Village of Germantown.
 - B. Update on postcards and their potential responses.
 - C. Update on frames, matting, font size and type for wall plaques.
 - D. Update on keeping extra plaques on wall.
 - E. Update and continued discussion on brochures.
- VII. **SET THE NEXT MEETING DATE AND TIME:**
- VII. **ADJOURNMENT:**

PLEASE NOTE that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
November 23, 2020

CALL TO ORDER: Trustee Rick Miller called the meeting to order at 5:30 p.m.

ROLL CALL: Present were: Trustee Rick Miller, members Christine Kauth, Mark Kauth, Barb Mendenhall, and Katelyn LeTourneau.

PUBLIC INPUT: None.

APPROVAL OF PREVIOUS MINUTES: *A motion was made by B. Mendenhall, seconded by C. Kauth, to approve the minutes of the October 19th, 2020 meeting. Motion carried 5-0.*

NEW BUSINESS:

- A. Discussed the new HPC brochure layout. Ideas were exchanged about debulking the content, adding more homes that aren't on the current one, making the brochure bigger, possibly adding interactive concepts that can be accessed on the village website and expand who it is distributed to (Bed and breakfasts, hotels, chamber members, local coffee shops, etc.).
- B. Talk to Scott about keeping extra plaques on wall.
- C. Need to figure out font type and size to match all the other plaques.

UNFINISHED BUSINESS:

- A. 50 postcards were mailed, now waiting on responses.
- B. Rick and Katelyn are still waiting for their IDs from the village.
- C. New frames will need to be purchased; the old ones are no longer made.

SET THE NEXT MEETING DATE AND TIME: Next meeting date will be Monday, January 18th at 5:30 pm (We do not meet in December due to the holidays and scheduling conflicts).

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:00 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary
Historic Preservation Commission