

GENERAL INFORMATION

Permits are required for the following residential projects:

- New One & Two Family
- Garages
- Swimming Pools
- Fences
- Additions
- Finished Basements
- Heating & A/C
- Siding and Reroofing
- Remodeling
- Decks & Gazebos
- Storage Sheds
- Foundation Repairs

Some projects that are not listed above may require permits. If your project is not on the above list and you are not certain if your project requires a permit, please contact the Building Inspector at 262-250-4760.

Along with your application, two sets of plans must be submitted. Additions and accessory structures will also require submittal of a survey.

For exterior projects, you must also obtain approval from Washington County prior to applying to the Inspection Department if you have a private sanitary system. The County contact information is –

**Washington County Planning & Parks
(262) 335-4445**

**Public Agency Center - Suite 2300
333 East Washington Street
West Bend, WI 53095-2003**

The amount of time required to review and approve your permit application will vary based on the type of project and the number of applications ahead of yours. Applications are reviewed on a first come, first serve basis. Projects involving any plumbing or electrical work will require separate permits.

Contractors applying for permits to do work on one & two family residences must have both the Dwelling Contractor Certification and the Dwelling Contractor Qualifier Certification issued by the State of Wisconsin in order to obtain permits.
