

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
November 20, 2018**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Kaminski, Miller, and Baum. Also present: Administrator Kreklow, Clerk Braunschweig, Finance Director Rath.

APPROVAL OF MINUTES: October 16, 2018 – **MOTION (Kaminsky/Baum) to approve. Motion carried unanimously.**

PUBLIC COMMENT: No public comment.

NEW BUSINESS:

- A. Resolution 85-2018, Amendment to ICMA-RC 457 Deferred Compensation Plan, Roth 457 Selection.
Director Rath reported on the item. The Village of Germantown offers a plan 457 to the employees. The Roth 457 is now being offered as an additional component. MOTION (Kaminski/Miller) to recommend Resolution 85-2018, Amendment to ICMA-RC 457 Deferred Compensation Plan, Roth 457 Selection. Motion carried unanimously.
- B. Contingency Wage Allocation.
Administrator Kreklow reviewed the summary explanation memo, this is for one-time payments not included in the base pay. The contingency wage allocation was set aside for Fire Department and employee pay. The Village is on track for a successful year.
The memo reviewed a lump sum of 1% for general Village employees and .34% lump sum payment for represented public works employees. Discussion ensued of payment based on merit.
MOTION (Zabel/Kaminski) to allocate the \$50,367 to 2019 to be used for merit based pay programs. Could be used for lump sums or for wages. Motion carried unanimously.
- C. November 6, 2018 Election Statistics.
Clerk Braunschweig reported on the November 6 election. The Village has a population of 20,183, with 15,231 at an estimated voting age. This is a uniquely high possible registered voter percentage. There are 13,023 registered voters. The Village saw a voter percentage turn out of 87% at the November 6th election. On Friday, November 16th, District Four had an audit held at Washington County. The results were the same as election night.

OLD BUSINESS:

- A. Update on Fire Station 1.
Administrator Kreklow reported no new activity at this point.

REPORTS:

- A. **Monthly Year to Date Financials:**
1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports. Nothing significant for the budget year to date. It was noted that the recreation department expenses are higher; however, there are revenues to match the expenses.
 2. Health and Dental Plans: Director Rath reviewed the reports. Dental is doing well. The health will need a closer watch.
 3. TIF 6 Summary: The TIF is moving in the right direction. The increment will be \$76,000. There will be a Joint Review Board meeting in December.

- B. **Impact Fees Financial Reports:** The report was reviewed. Projects are planned and covering their costs.
- C. **Accounts Payable:** October 25, 2018 and November 10, 2018 payables were reviewed.
- D. **Code Violation Reports:** The reports were reviewed. There was a stop order issued on Appleton Ave.
 - 1. Building Inspection Department.
 - 2. Planning Department.
- E. **C.I.P. PROJECTS:** The reports were reviewed.
- F. **Letter of Credit Summaries:** The Letter of Credit Summaries were reviewed.
 - 1. Building Inspection Department – Reviewed.
 - 2. Public Works Department– Reviewed.
 - 3. Planning Department – None.
- G. **Summary of all Village Contracts:** No Report.

SCHEDULE NEXT MEETING: The next meeting will be on December 17, 2018 at 6 pm.

ADJOURNMENT: Chairman Zabel adjourned meeting at 6:57 p.m.

Respectfully Submitted,

Deanna Braunschweig
Village Clerk