

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
October 16, 2018**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Kaminski, Miller, and Baum. Also present: Administrator Kreklow, Clerk Boldrey, Finance Director Rath.

APPROVAL OF MINUTES: September 18, 2018 – **MOTION (Kaminski/Baum) to approve.**
Motion carried unanimously.

PUBLIC COMMENT: No public comment.

NEW BUSINESS:

A. Set Salary of Fire Chief.

Administrator Kreklow commented his recommendation is for the salary to remain at the existing level. The Police & Fire Commission did require that he apply for the National Fire Officers Academy School. The application process begins in June of 2019. This is a four-year program. The enrollment is an intense process. As stages are completed would be a good idea to look at increases in salary and to look at incrementally. The program would be funded by the Village. It is not an expensive and subsidized by the Federal Government as part of FEMA. The program is only open to Fire Chiefs. It does require some travel to a facility in Virginia.

MOTION (Kaminski/Baum)to recommend Mr. Delain’s Salary maintain at \$83,083 until he enrolls in the Executive Fire Office Program and then at that time increase to \$85,083.
Motion carried unanimously.

B. Resolution 78-2018, Close the Dark Store Loopholes, Stop the Shift.

Tr. Zabel brought from the League of Municipalities. MOTION (Miller/Kaminski) to recommend the Resolution 78-2018, Close the Dark Store Loopholes, Stop the Shift. Motion Carried, Baum voted no.

C. Resolution 79-2018, 2018 Budget Amendment – Adoption of TID #8 Budget.

MOTION (Baum/Kaminski) to recommend the Resolution 79-2018, 2018 Budget Amendment – Adoption of TID #8 Budget. Motion carried unanimously.

D. Health and Dental Plan Renewal Changes.

Director Rath reviewed the changes in the packet for the Health, Dental, and Prescription Changes. The changes have been made periodically about four years ago. Prescription changes included generics. The deductible has not been changed for five years. Director Rath is looking into transplant care. The Village is competitive with other communities.

MOTION (Baum/Miller) to approve the changes as recommended. Motion carried unanimously.

OLD BUSINESS:

A. Update on Fire Station 1.

Administrator Kreklow reported no new activity at this point. Cleaning out supplies and equipment. The RFP will start at GGF and then go to the board for final approval.

REPORTS:

A. **Monthly Year to Date Financials:**

1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports. Nothing significant for the budget year to date. Revenues are up. Expenses are true to budget. Reserve should be at 15%-20% currently at 30%. Reserve is over \$2 Million.
2. Health and Dental Plans: Director Rath reviewed the reports.
3. TIF 6 Summary: The payment was made on September 1, 2018.

B. **Impact Fees Financial Reports:** The report was reviewed. Projects are planned and covering their costs.

C. **Accounts Payable:** September 25, 2018 and October 10, 2018 payables were reviewed.

D. **Code Violation Reports:** The reports were reviewed. There are two items. Tr. Zabel questioned the Golf Course metal building. There were some extensions granted. One was until the end of the golf season. Tr. Baum commented that there are other developments proposed.

1. Building Inspection Department.
2. Planning Department.

E. **C.I.P. PROJECTS:** The reports were reviewed.

F. **Letter of Credit Summaries:** The Letter of Credit Summaries were reviewed. There are a couple of items that need to be cleaned up. The Saxony Village letter of credit did expire; however, there are a couple of unresolved items.

1. Building Inspection Department – Reviewed.
2. Public Works Department– Reviewed.
3. Planning Department – None.

G. **Summary of all Village Contracts:** The report was reviewed. The report will come back in December for review.

SCHEDULE NEXT MEETING: The next meeting will be on November 20, 2018 at 6 pm.

ADJOURNMENT: Chairman Zabel adjourned meeting at 6:28 p.m.

Respectfully Submitted,

Deanna Braunschweig
Village Clerk