

**VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE MEETING MINUTES
October 15, 2020**

CALL TO ORDER: The meeting was called to order at 6:04 p.m. by President Wolter.

ROLL CALL: Present: President Wolter. Trustees, Baum, Kaminski, Hudson, Miller, Myers, Pieper, and Zabel. Absent Excused: Trustee Wing. Also present: Administrator Kreklow, Clerk Braunschweig, Manager Tucker, Director Ratayczak, Chief Snow, Chief Delain, Director Retzlaff, Director Schroeder, Director Rath, Director Smith, Superintendent Zimmerman, Superintendent Haugen, and Superintendent Anderson. Clerk's Note: This was a partial Virtual Webex Meeting.

Approval of Minutes, September 30, 2020 and October 7, 2020.

Motion (Baum/Zabel) Approve September 30, 2020 and October 7, 2020 Minutes.

Motion Carried Unanimously.

2021 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:

Director Rath gave an overview of the 2021 budget. Property Tax level proposed so far. Maximum level increase of 5.64% tax rate increase of 27 cents per 1,000. 98.8% of equalized value.

Village Board.

Director Rath reported on the Village Board Budget. Very similar to last years budget.

The rate increase is on the budget.

Administration.

Administrator Kreklow reported on the Administration Budget.

No significant changes.

Clerk.

Overview: The Clerk's Budget is similar to previous budgets. Expenditures are lower due to two elections.

Personnel will be and between Clerk and Treasurer.

This includes three deputy clerk deputy treasurers.

Hotel Motel revenue is down this year. \$150,000 went to the Dheinsville Project.

Finance:

Director Rath reported on the Finance Budget. The PILOT for Water is expected to increase.

The Fairway Knoll is to pay the value of the exempt property. The Video Franchise fee was reported on. The interest has also decreased.

Assessor.

Director Rath reviewed the Assessor Budget. This budget includes the assessor contract which expires in 2022 and the state manufacturing fees. The revenues include the Mobile Home Fees.

Data Processing.

Director Rath reviewed the Data Processing. This includes the server and software for Village Hall.

Discussion ensued of Village Audio Visual.

General Government.

Director Rath reviewed the General Government. This is phone, copy, postage, heat lights and power for Village Hall and DPW. The salaries in this budget are then distributed to each budget. This includes the 2% increase and the Finance Director Salary. The CPU is used for the highway union was 1.57.

Library.

Director Smith came to the podium. She gave an overview as approved by the Library Board. It is consistent with last year's budget. There has been a decrease due to the Covid. There is a different structure in fines. The Library is fine free. There are replacement fees only.

Library Board Accounts.

Director Smith commented that this is consistent with previous years.

Municipal Development.

Director Rath reported on the line item. This includes the economic development and heat and electric for historic society, and fireworks. If over the hotel / motel tax covers.

Impact Fees.

Director Rath reported on the item. Funds are used for the police department evidence garage, to offset the debt to build the Fire Station, and park improvements.

Historic Preservation.

Director Rath reported on the item. This is segregated for Historic Preservation, plaques.

Debt Service.

Director Rath reported on the debt service. The tax impact and incoming offset from impact fees, sewer utility, and TIDs.

Health & Dental.

Director Rath commented

The Village is self-insured. The Self Insurance has worked well for the Village in the past.

The new quotes show that the premium is increasing by \$300,000. The budget shows an increase of over \$100,000. We will not be able to cover it in full.

There is a reserve in the health plan that shows there is over \$900,000. We need to plan and raise as much as we can. Can take from Dental. If there were a need the General Fund Reserve if available. There are plans to cover the increases. The premiums came in quite high.

The Dental came in well. The dental plan has been decreased. The health plan went up.

Discussion ensued increasing the amount the Employee pays. This is capped at 12%.

The broker will be at the meeting on Monday. Director Rath reported that this is at 1,817,000.

Claims projected at 2,126,000. We are using reserve. There is a \$300,000 gap.

Discussion ensued of the Health Insurance and fully insured.

2021 Full Budget Review / Questions.

Manager Tucker submitted a proposal to bring the audio visual up to 2020. Administrator Kreklow commented that the Village could fund the project with capital funds available from the roof project. It is possible to utilize these funds.

Motion (Kaminski/Pieper) to use capital funds from the roof to go RFP for the Board Room Audio Visual. Both Trustee Pieper and Trustee Miller expressed interest and experience to assist. Discussion ensued on discussion with the companies involved. President Wolter commented on the needs for the updates. Zabel commented that an adhoc committee could be formed.

Administrator Kreklow commented that it may be tempting to contact vendors which can cause issues. This needs to be a formal transparent process and avoid interaction with possible vendors.

Motion Carried Unanimously.

Administrator Kreklow reported that a check was received from the County in the amount of \$692,250. \$100,000 is needed to pay our portion of the redesign and leaves \$692,250. Originally calculated as repaving Goldendale. Eight or so years out and not needed right away. Administrator Kreklow gave five options for the funds and reviewed the options.

Motion (Myers/ Kaminski) to add \$692,250 to the 2021 paving budget and accelerate the paving program. This is in addition to the amount. Discussion ensued of the carry over.

Motion carried. Zabel and Baum voted no.

PUBLICATION OF THE 2021 BUDGET PUBLIC HEARING NOTICE.

Motion (Zabel/Kaminski) to forward the 2021 budget to the Village Board and send for public hearing.

Discussion ensued of the levy and at the max of what is allowed. The levy is for the full amount. Discussion ensued that amendments can be made at the public hearing. Net new construction is based on new value. That portion was 330,000 or 3.5 % increase. The remainder is the debt, transfer of levy from County and a small amount for refunded taxes.

Motion carried unanimously.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:36 p.m.

The next Committee of the Whole meeting will be October 19th at 7:00 pm.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk