

VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE
MEETING MINUTES
October 8, 2019

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Pres. Wolter.

ROLL CALL: Present: President Wolter, Baum, Hughes, Kaminski, Wing, Warren, and Zabel. Trustee Miller and Myers were absent excused. Also present: Administrator Kreklow, Finance Director Rath, Chief Hoell, Captain Snow, Lieutenant Todd Grenier, Manager Tucker, and Clerk Braunschweig.

Approval of Minutes: October 1, 2019.

Motion (Baum/Zabel) to approve the minutes. Motion carried unanimously.

2020 Budget Review including Capital for Each Department.

Police:

Police Captain Mike Snow came to the podium. He pointed out differences from last year. There is an increase in the software support due to agreement with Axon for the body and squad car cameras. This will be in place for four years. Lexipole is in the training budget as a one-time cost. There are two squad cars in the Capital Budget. There is an increase in the 2020 squad cars due to a new model and old equipment is not transferable.

Lieutenant Todd Grenier reported on the policy development software to achieve accreditation of Wileag. This will move the department toward clear concise and defensible policies and procedures. This is to achieve accreditation with Wylag. The process will take about 5-8 months. Lexipole will train the officers on the software package. There are real world training scenarios and daily training announcements and excercises. There are acknowledgements to sign off on by the employee on each training. Lexipole notifies management of changes to be approved. Lexipole offers a 10% discount from the insurance if the service is implemented. Lexipole will give an electronic policy of the manual as it stands if / when the service is disconnected. The daily training is 10-12 minutes. The Wisconsin Standards and Training Board will credit the officer 12 hours of training time for training 12 minutes a day. This is ½ of the training requirement. This is in the borrowed capital; but paid for by interest and other funds. \$55,249 is the year one cost. The on-going cost is \$13,268 for daily training bulletins and updates.

Administrator Kreklow pointed out the Police Department did request an additional position of a non-sworn, records clerk. It did not fit into the 2020 budget but will be looked at again in future budgets. The position is for camera related records requests. The amount for the position is \$52,150.

Lexipole is priced based on the number of users at \$300 per officer per year. The Fire Department uses Lexipole now. The policies are different.

Chief Hoell came to the podium. He commented that this is the fifteenth year he was responsible for the budget. This year Captain Snow and Lieutenant Grenier put the budget together and did an excellent job. He appreciates all the years of work.

President Wolter thanked Chief Hoell for the straight forward budgets.

Emergency Government:

Captain Snow came to the podium. There were not any significant changes to the Emergency Budget.

Canine Fund:

Captain Snow came to the podium. There are enough funds to add an additional canine for the 2020 budget. The dog will not be available until the spring.

Asset Forfeiture:

Captain Snow commented that with the change in the laws, this will go away. This fund will be exhausted and go to the federal government.

Honor Guard:

The account remains in good shape. No need to take funds out of the account. The honor guard fund is a donation source.

Fire Department:

Fire Chief DeLain came to the podium. There is an increase in the uniform line due to increase in personnel. There is also an increase in gear, due to NFPA getting rid of gear after ten years. Medical supplies increased due to amounts of medications and ambulance calls.

Discussion of the heating and electric ensued. Director Rath reported that this is dependent on previous years and adjust to actual. The previous building is in the fire department budget but will transfer to the parks dept.

Administrator Kreklow pointed out the revenue in the Survive Alive House, where the Village will charge the School District for the use. The Superintendent of the Schools has been informed.

The \$30,000 in revenue for the use of the Survive Alive House is based on the school using the building. They are the largest user of that building. Discussion ensued of the use of the Survive Alive House.

Discussion ensued of the ambulance fees. Director Rath reported on the annual adjustments made for medicare or write offs. The projected \$605,000 is close but not certain.

Fire Chief Delain reported on the capital expenditure for a new ambulance. There were two ambulances were rechassised. These units have needed continued repairs such as a ceiling falling down, doors not opening or not latching, boxes are corroding, pieces falling off as driving down the road. They are looking to replace one this year and another next year and turning the chassis over to public works for their fleet. New boxes were looked at; however, the manufacturer commented it would be more expensive and no guarantees on the electrical. Public Works could use for a dump box. The cost was \$270,000 to have both rechassised.

Administrator Kreklow clarified that a lot of time has been spent discussing with Chief Delain. A couple of years ago, it was a well-intentioned effort to save money and update the equipment. As good as the idea was; it did not work. These are pieces of equipment that have to work.

Discussion ensued of the ambulances and the frustration.

Chief commented that he shares the frustration and the intention was very good. Most places in the United States it is a viable option but not for this area.

There are three ambulances in service now.

TIF District 6, 7, 8:

Director Rath reported the revenue budgeted for highway transportation aids came in with an increase of 75,398. This could go into the paving general fund amount. \$557,271 as 481,873.

MOTION (Zabel/Baum) to put the \$75,398 into the paving general fund account. Motion carried unanimously.

Director Rath reported on the TIF districts. TIF 8 has more activity on Holy Hill Road. 2020 will have an auditing cost for 30% completion.

TIF 6 revenue side is not as high as the debt going forward. The 100,000 is held for the final lift of asphalt. The \$50,000 was transferred in.

TIF 7 and 8 show more revenue than expenditures.

2020 Full Budget Review:

MOTION (Zabel/Baum) send the 2020 Budget for publication for the Public Hearing.

The tax rate will actually decrease by .47 cents. Director Rath commented on projections based on the assessments.

Discussion ensued of the contingency that is currently in place.

Administrator Kreklow commented on the finance plan for the public works facility and police department facility. Some of the reserves will be used to fund the debt service.

Motion carried unanimously.

ADJOURNMENT: There being no further business, meeting adjourned at 7:20 p.m.

Respectfully Submitted,
Deanna B. Braunschweig, WCMC/CMC
Village Clerk