

**VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE MEETING MINUTES
September 30, 2020**

CALL TO ORDER: The meeting was called to order at 6:25 p.m. by Clerk Braunschweig. Motion (Zabel/Myers) to elect Tr. Wing as Chair ProTem. Motion Carried Unanimously.

ROLL CALL: Present: President Wolter (arrived at 6:58 p.m.). Trustees, Miller, Myers, Pieper, Wing, Zabel and Hudson (6:35 p.m.) were present. Pieper called in. Trustees Baum, Kaminski, Pieper (after 6:36 pm) were absent excused. Also present: Administrator Kreklow, Clerk Braunschweig, Manager Tucker, Police Chief Snow, Fire Chief Delain, and Director Schroeder. Clerk's Note: This was a partial Virtual Webex Meeting.

2021 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:

Director Rath gave an overview of the budget. She reported on the increase of Net New Construction, New Debt, Jurisdictional Transfer of Golden Road, and Rescinded Taxes. The presented budget is balanced. There is an increase of 5.45%. Slight tax increase of 27 cents per thousand.

There are new positions in the budget, the police department records clerk and the fire department personnel changes. Salary increases are in the budget. The Building Inspection has moved to a contracted service.

Police.

Chief Snow gave an overview of the Police Department Budget. He reported on increases in medical supplies. Squad car account is up slightly. The records clerk is a personnel request carry over from 2020. Chief Snow reviewed the process for records requests. Discussion ensued of the Dispatch and the last study was seven years ago.

Phil Hudson arrived at 6:35 p.m.

Emergency Government.

The Emergency Government Budget was reviewed. No questions.

Trustee Pieper was excused from the meeting. (6:36 p.m.)

Canine Fund.

The Canine Fund was Reviewed. No questions.

Asset Forfeiture.

The Asset Forfeiture was Reviewed. No questions.

The laws on the forfeiture have changed. The distribution is from a division of the forfeitures received.

Honor Guard.

The Honor Guard was Reviewed. No questions.

Fire Department.

Chief Delain gave an overview of the Fire Department Operational Budget. Account 5500 has been increased by \$15,000 due to vehicle repairs. Personnel included the conversion of three paid on premise is to full time. This is due to paid on premise is a dwindling supply of people and have paid overtime to fill the spots.

The capital budget includes \$300,000 for the replacement of an ambulance and \$200,000 for cardiac monitors. Cardiac monitors are replaced every ten years. There was a request for a portable battery powered extrication equipment for accident responses but were not able to fit that in. This was \$40,000.

Personnel also includes an increase for the Fire Department Clerk. This will be on the next Village Board Meeting.

Discussion ensued of paid on premise to full time. The budgeted amount for paid on premise was \$150,000. This amount with the over-time amount is going toward the full-time salaries.

The additional lieutenant is added for an additional supervisor level. The battalion chiefs are being filled by regular fire-fighters. This allows for an additional supervisor. The lieutenant position would be a promotional opportunity.

Discussion ensued of the overtime that is created due to situations when someone is in on a trade day. Then most senior person that day gets a differential in pay plus overtime.

Historically this has been underbudgeted and we are bringing the budget closer to actual. Discussion ensued of the total salaries and wages for the Fire Department. Replacing the paid on premise with full time to address the over-time issues. There is work to eliminate the step pay and create as a stipend amount rather than overtime.

Recreation.

Director Schroeder gave an overview of the budget. The Park & Recreational Department has felt the financial impact of Covid. There is a decrease of revenues of \$150,000. Discussion ensued of the decrease of revenues.

President Wolter arrived 6:58 pm.

Expenses have also decreased by about \$150,000. Modifications were made in the part-time salaries by \$26,000. The 3800 account was decreased by \$30,000. The facility rental account was reduced by \$65,000, to match the 7318 account.

The publishing account reduced from \$24,000 to \$8,000. The brochures will be distributed via social media and on-line. Miscellaneous park items were reduced by \$40,000.

The Capital Budget includes two items. The Festhalle parking lot and screening the portable restrooms and the feasibility study of the Kinderberg Park Splash Pad. The playground is 22 years old. Discussion ensued of the parking challenges and feasibility study.

Recreation Facility Fee.

There are two accounts. The expenditures are for the fields, turf, irrigation. No questions.

Senior Center

Reviewed and impacted by Covid. No questions.

Senior Van

The Senior Van budget was reviewed. Discussion ensued of the purchase of the van purchase of a few years ago and the previous van lasted ten years.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:20 p.m.

The next regular meeting of the Village Board will be on Monday, October 5, 2020 at 7:00 p.m.

The next Committee of the Whole meeting will be on October 7th at 6:00 pm and then October 15th at 6:00 pm.

Respectfully Submitted,

Deanna Braunschweig

Deanna B. Braunschweig, WCMC/CMC
Village Clerk