

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN SENIOR CENTER
August 29, 2018**

CALL TO ORDER: The meeting was called to order at 5:33 p.m. by Acting Chair Depies.

- I. ROLL CALL:** Present were Commissioners Leukert, Knop, Depies, Stapelman, and Trustee Rep. Miller. Absent and excused were Commissioner Coulthurst and School Board Rep. Borden. In attendance were several members from the community (see attached sign-in sheet). Also present were Director Schroeder and Travis Schroeder from Ayres Associates.
- II. PUBLIC INPUT:** None
- III. CORRESPONDENCE:** None
- IV. NEW BUSINESS:**

- 1. FIREMEN'S PARK SHELTER & PARK DESIGN PLANS – AYRES ASSOCIATES** – Director Schroeder welcomed everyone to the meeting, and briefly reviewed the discussion points from the project “kick-off” meeting on July 9th. He then introduced Travis Schroeder from Ayres Associates. Travis Schroeder presented three site plan options for potential locations for the building, three building floor plan options (all including open shelter area, community room, restrooms, and storage), as well as two building elevation drawings. Travis noted the elevation drawings incorporated a clipped gable roof w/timber inset, wood panel exterior w/stucco finish, and brick face along the bottom of the columns to tie the shelter building with the adjacent performing arts pavilion. Also included in the presentation was a character image board with the preferred interior and exterior images from the Visual Preference Survey conducted at the July 9th meeting.

The group discussed the potential site plans and locations for the building, floor plan layouts, and aesthetic characteristics desired for the building. The following input/feedback was provided:

- The new shelter building should be in addition to the existing open shelter. Repairs should be made to the current shelter as needed until such time that a replacement shelter can be built to match the design elements of the new shelter.
- Option 1 was the preferred floor plan (men's and women's restrooms located on the same side).
- A separate kitchen was preferred over serving counter/sink in the community room.
- Additional storage should be looked at, with separate room for mechanicals.
- Discussion was held on the size for the community room for larger functions, and the flexibility to convert the open shelter to 3-season and year-round use. Ayres will check into the design/cost for incorporating the use of both overhead doors and drop- down curtains for the open shelter area.
- The group liked the use of serving counters/overhead doors in the kitchen to serve food/concessions to both the outside and to the community room.
- The consensus was to incorporate a more contemporary design to the building exterior than the proposed “half-timber” look. This maybe accomplished by the Germanic block pattern used on the performing arts pavilion.

- The consensus was to relocate the basketball court to another location in the park.
- The plans are to remove the existing storage shed and volleyball court.
- Concept 3 was the preferred site plan with the open shelter faced to the NE to better serve the events held at the performing arts pavilion.
- The building orientation should take into consideration the circular aspect of the current park pathway as noted on concept 3.
- Future pathway locations/layout should take into consideration connectivity to the adjacent ball diamonds on the Kennedy Middle School site, as well as vendor layout for special events (4th of July, Taste of Germantown, concerts, and Farmer's Market).
- Discussion included the need for pathway lighting and electric service for special event vendors. Director Schroeder mentioned there are monies in the 2018 Capital Budget for these items, but that an overall plan for the park and shelter is needed before moving forth with this work.
- It was suggested that a combination of light poles and bollards should be incorporated for both lighting and electrical needs.

Ayres Associates staff will prepare concept drawings, a revised site and floor plan, as well as preliminary cost estimates/budget for the shelter building and site improvement/utilities. These items will be presented at a future meeting on a date to be determined. It was noted that the next regular meeting of the Park & Recreation Commission will be held on September 19th.

- V. ANNOUNCEMENTS OF PUBLIC INTEREST:** The next meeting will be held at 5:30 p.m. on September 19th, 2018 at the Germantown Village Hall.
- VI. ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:49 p.m.

Mark Schroeder
Park & Recreation Director