

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
August 20, 2018**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Kaminski, and Miller and Baum. Also present: Administrator Kreklow, Clerk Boldrey, and Finance Director Rath.

**APPROVAL OF MINUTES:** July 16, 2018 – **MOTION (Baum/Kaminski) to approve. Motion carried unanimously.**

**PUBLIC COMMENT:** No public comment.

**NEW BUSINESS:**

- A. Installation of New Playground Equipment for Rockfield School in an amount not to exceed \$60,000. **Director Schroeder gave background on the request for playground equipment. Dr. Dana Croatt, Principal of Rockfield School and Ric Erickson, Director of Facilities and Operations were in attendance. The proposal is to use monies from the Germantown Park & Recreation Special Non-Lapsing Fund. The Fund balance is \$82,503. The Intergovernmental Agreement allows for this type of expenditure and use. There is involvement of the PTA group as well. Dr. Croatt gave background that the parking lot was extended into the playground equipment area. The equipment was too old to move and reuse. This is phase one of the equipment project. The fund is funded by a small component of registrations. Motion by (Miller/Kaminski) to recommend approval of the Installation of New Playground Equipment for Rockfield School in an amount not to exceed \$60,000. Motion carried, Baum voted no.**
- B. Discussion of Ordinance 2.05, Agenda; Order of Business as it Relates to the Agendas and Timing. **The item is on the Agenda at Chairperson’s Zabel’s Request. The packets seem be coming late on Fridays. Tr. Zabel would like to formalize in the Ordinance that items are due to the Clerk by Wednesday. Discussion of the ordinance and timing of the packets ensued. Attorney Sajdak commented that this could be a policy at staff level or as a board decision or ordinance. There would need to be the ability to override for exceptions. No motions were made. No action was taken.**
- C. League of Wisconsin Municipalities Dark Store Loophole Explanation Video – Consideration of Posting Link to Village Website.  
The Dark Store Loophole Explanation Video was viewed and discussed. This will be a referendum item on the November ballot.  
**Motion by (Baum/Miller) to post the Video on the Village Website. Motion carried unanimously.**
- D. Discussion of Potential RFP for Future Use of Fire Station 1.  
**Discussion included the use of the building with the park and the concept. This may be more of a Request for Information rather than a Request for Proposals. The Village would maintain ownership of the property and look to long term uses. Discussion included polling departments for possible uses. The cost of ownership, repurposing, and use will also be reviewed.**

**OLD BUSINESS:**

- A. None.

**REPORTS:**

- A. **Monthly Year to Date Financials:**
1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports. No issues with the funds at this time.
  2. Health and Dental Plans: Director Rath reviewed the reports. Health may be slightly down. Dental will be over surplus at the end of the year.
  3. TIF 6 Summary: There is a coverage for the shortage. There is an approximate \$60,000 shortage. There is a payment due September 1.
- B. **Impact Fees Financial Reports:** The report was reviewed. The numbers are tacking positively.
- C. **Accounts Payable:** July 25, 2018 and August 10, 2018 payables were reviewed.
- D. **Code Violation Reports:** The reports were reviewed.
1. Building Inspection Department.
  2. Planning Department.
- E. **C.I.P. PROJECTS:** The reports were reviewed.
- F. **Letter of Credit Summaries:** The Zilber letter of credit was pointed out.
1. Building Inspection Department – Reviewed.
  2. Public Works Department– Reviewed.
  3. Planning Department – None.
- G. **Summary of all Village Contracts:** Contracts were reviewed and one change from last month.

**SCHEDULE NEXT MEETING:** The next meeting will be on September 18, 2018 at 6 pm.

**ADJOURNMENT:** Chairman Zabel adjourned meeting at 6:54 p.m.

Respectfully Submitted,

*Deanna L. Boldrey*

Deanna L. Boldrey  
Village Clerk