

Village of Germantown
Senior Center Advisory Committee
Meeting Minutes
July 26, 2018

I. **Call To Order:**

The meeting was called to order at 3:30 p.m. by Chair Dennis Myers.

II. **Roll Call:**

In attendance were: Trustee Art Zabel, Trustee Dennis Myers, Park & Recreation Director Mark Schroeder, Senior Club Representative Arline Flesch and Senior Center Coordinator Mary Fiegel. Absent was Committee Member Norine Janzen Also in attendance were Senior Club members Laura Lee, Elaine Laabs, and Lynn Schreiner.

III. **Approval of Minutes – April 19, 2018**

A motion was made by Trustee Zabel to approve the minutes of the Senior Advisory Committee Meeting of April 19, 2018, and it was seconded by Arline Flesch. Motion approved.

IV. **PUBLIC INPUT:** None

V. **OLD BUSINESS:**

Senior Van Project Update – Staff completed the vehicle specifications and sent the Request for Bid Proposals to 3 vendors on May 8th. Two companies submitted bids by the required deadline. The bids were reviewed by the General Government & Finance Committee in June, with the Village Board approving a contract with A & J Mobility on July 2nd in the amount of \$43,000. The 2018 Dodge Grand Caravan BraunAbility Entervan XT ADA Conversion Van was ordered. Delivery is expected in early September. In approving the purchase, the Village Board will be utilizing \$26,000 in borrowed capital funds, and \$17,000 from the Senior Van Replacement Fund. This will leave a balance of approximately \$12,000 in the replacement fund. The current senior van will be sold/auctioned with monies going into the general fund.

VI. Senior Center Advisory Committee – Membership Requirement Update - At the April meeting, discussion was held regarding adding a second senior citizen representative to the committee instead on filling the third trustee seat. At the June 4th Village Board Meeting, approval was given to amend the Village Ordinance to change the membership requirements for the Senior Center Advisory Committee. Membership will be as follows: The Senior Center Advisory Committee shall consist of 5 members, as follows: 2 residents of the Village, 1 Senior Club member who shall be a Village Resident, and 2 village Trustees. The Park and Recreation Director and Senior Center Coordinator shall be non-voting ex officio members. The village is currently advertising for open positions on various committees. Interested citizens should contact the Village Clerk’s office. All committee appointments will be made by Village President Dean Wolter subject to review and approval by the Village Board.

VII. **NEW BUSINESS:**

Senior Center Programs, Trips and Activities – Mary reported on upcoming senior trips. Please see attachment.

Washington County Aging & Disability Resource Center (ADRC) – Program Reimbursement Update – Mark and Mary updated the committee on the status of ongoing discussions with county staff. On July 5th, staff met with Tammy Anderson of the ADRC to review program reimbursement, and discuss any ongoing and future updates on the grant program. Mark reported the village has received a check for \$541.66 for the Bite Size Brunch held in June, and is in the process of submitting for reimbursement another approximately \$2,500 for the Barn Quilt Tour on July 12th. Mark mentioned that the county will begin the 2019 Budget process in August. County staff is looking at the same \$6,000 annual grant reimbursement, and will also asking the county to reinstate the \$50/month facility rental fee for the seven Senior Center Nutrition Program sites in the county including the Germantown Senior Activity Center.

2019 Senior Center Budget – Mark reported that the Finance Department distributed the 2019 Budget materials this week. The deadline for turning in budget proposals is August 24th. Following discussion, staff will meet with the Building & Grounds staff to discuss the inclusion of monies in the budget for interior painting of the center.

VIII. **DIRECTOR'S REPORT:**

- **Gehl Foods Performing Arts Pavilion** – The grand opening/ribbon cutting event, including a concert by the community band, was held on Wednesday, June 20th. Mark invited everyone to stop at tonight's Taste of Germantown event, which will include the "official turning over of the key" to the pavilion to the village by the Kiwanis Club. There will be music by the community band, with food vendors and community groups on the grounds.
- **Firemen's Park Improvements** – Mark reported that the first meeting with the community was held on July 9th. The village has hired Ayres Associates to assist the village with design plans for a new shelter/restroom building for the north side of the park. Planning would incorporate future park improvements including shelter, restrooms, pathways, and pedestrian lighting.
- **Summer Recreation Program Brochure & Program Locations** – The summer recreation programs are going well. Due to the loss of public school facilities due to the construction projects, the department has held programs at St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, Homestead Hollow County Park, and the Hawks Nest, as well as the Germantown parks.

IX. **ANNOUNCEMENTS OF PUBLIC INTEREST**

The next meeting will be held on Thursday, October 25th at 3:30 p.m.

- X. **ADJOURNMENT:** Meeting was adjourned at 4:25 pm.

Respectfully Submitted, Mary Fiegel