

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
July 1, 2019**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hughes, Kaminski, Miller, Myers, Warren, Wing, and Zabel. Also present: Administrator Kreklow, Director Rath, Clerk Braunschweig, Attorney Sajdak, Director Retzlaff, and Manager Tucker.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

President Wolter reminded citizens of the Independence Day Parade on July 4th starting at noon. The route will be the same route that has been used in the past.

President Wolter congratulated Jonah Schmanski for earning the Eagle Scout Award.

Administrator Kreklow reported on Washington County's Special Assessment Charge for property owners that have their own Private On-Site Waste Water Treatment. The Public Hearing will be held on July 25th at 7:30 a.m. in Room 1014 of the Herbert J Tennes Government Center in West Bend. The proposed assessment is \$11 per Private Septic.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/DEPARTMENT AND COMMITTEE REPORTS:

Trustees provided information on upcoming meeting dates and times.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

None.

CONSENT AGENDA:

- A. Approval of Minutes: June 17, 2019 Regular Village Board Meeting and Committee of the Whole Meeting.
 - B. Accounts payable/payroll
 - 1. June 25, 2019 Accounts Payable \$ 1,222,666.91
 - 2. June 26, 2019 Payroll (Hourly) \$ 248,327.42
 - 3. June 29, 2019 Payroll (Salary) \$ 109,878.03
 - C. Operator's Licenses: Andrew Aldred, Terry Burkholder, Scott Dziadosz, Benjamin Gienke, Denise Harthun, Dawn Hardy -Reith, Katy Jacobson, Rebecca Leibiger, Cassidy Liederbach, Lisa Majkrzak, Janet Miller – Parkison, Brenda Mexico, Thomas Moes, Michael Nardelli, Chad Nickerson, Roger Olson, Brandon Parsons, Shaun Petri, Annette Robenhorst, Susan Schallock, Dona Schneidervin, Amanda Williams. [Recommendation Forthcoming]
 - D. Operator's Licenses: Michael Luepke. [Recommended Denial]
- The following items were forwarded from **General Government and Finance** with a unanimous recommendation.
- E. Resolution 43-2019, Budget Amendment – Line Item Transfer Allocate Contingency Wages to Departments.

MOTION (Baum/Myers) to approve Consent Agenda Items A-E. Zabel requested to discuss Item A, June 17, 2019 Village Board Meeting Minutes. Hughes requested to discuss Item D. Operator License, Michael Luepke separately. Roll Call Vote Carried Unanimously.

MOTION (Zabel/Baum) to Correct and Approve the June 17, 2019 Village Board Minutes. Zabel voted no for Resolution 47-2019. Motion Carried Unanimously.

MOTION (Hughes/Wing) to Approve the Operator License for Michael Luepke. Motion Carried Unanimously.

OLD BUSINESS:

None.

NEW BUSINESS:

Class “B” Fermented Malt Beverage and “Class B” Liquor License, July 1, 2019 – June 30, 2020, for Torch Cigar Lounge LLC, W182 N9606 Appleton Ave, Jeremy Trimble Agent.

Premise license approvals are conditional upon completion of all documentation, compliance of all code violations/permits/ requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

Motion (Baum/Myers) to approve Class “B” Fermented Malt Beverage and “Class B” Liquor License, July 1, 2019 – June 30, 2020, for Torch Cigar Lounge LLC, W182 N9606 Appleton Ave, Jeremy Trimble Agent.

Premise license approvals are conditional upon completion of all documentation, compliance of all code violations/permits/ requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

President Wolter commented that this is for a liquor license. He questioned the status of smoking. Attorney Sajdak reported that it is staff’s interpretation that smoking would not be permitted inside the facility based on State Law and applicant has been advised of such. The discussion is the zoning. The enforcement is the Village Police Department and possibly the State. Motion carried unanimously.

Temporary Outside Premise Extension Request, Gamroth’s Kuhburg Junction, W140N10385 Fond du Lac Avenue, July 13, 2019 3 PM – 10 PM. Backyard Area with Tent and Smoking Area.

Motion (Baum/Miller) to approve Temporary Outside Premise Extension Request, Gamroth’s Kuhburg Junction, W140N10385 Fond du Lac Avenue, July 13, 2019 3 PM – 10 PM. Backyard Area with Tent and Smoking Area. Motion carried unanimously.

Fire Department Administrative Assistant change to Full-Time.

Motion (Baum/Kaminski) to approve Fire Department Administrative Assistant change to Full-Time for the remainder of 2019.

Fire Chief Delain reported historical information on the position. From 1999 to 2001 the Fire Department did have a full-time administrative assistant. From 2001-2002 this was a shared position with the Fire Department and Public Works. In 2003 the position was terminated. Since 2016 the Village Fire Department has had a part-time administrative assistant. The Fire Department has grown and call volumes have grown since 2016. The administrative assistant performs payroll duties, preparing monthly and annual reports, answers permit questions, billing questions, and specializes in IT assistance. Chief Delain is requesting for the position to be upgraded to Full-Time status due to the growth. The is an additional \$9,817 for 2019. The item was recommended by General Government and Finance. This is for the rest of 2019 and will be addressed at budget time for 2020. Roll Call Vote Carried. Zabel voted no.

Resolution 42-2019, Associated Appraisal Consultants Inc. - Agreement for Maintenance Assessment Services, in an amount not to exceed \$85,000 per year.

Motion (Myers/Baum) to approve Resolution 42-2019, Associated Appraisal Consultants Inc. - Agreement for Maintenance Assessment Services, in an amount not to exceed \$85,000 per year. Roll Call Vote Carried Unanimously.

Blackstone Golf Course Development The Village Board May Enter into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate; and,

Administrator Performance Review. The Village Board may convene into closed session per Wis. Stats. §19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and may convene into open session to take such action as it deems appropriate.

MOTION (Myers/Baum) to go into closed session and include the Village Board, Village Attorney, Administrator Kreklow, Director Retzlaff, and Clerk Braunschweig at 7:28 P.M. for the Blackstone Golf Course Development portion.

Zabel questioned if it was too soon to discuss the Blackstone Golf Course Development item.

Attorney Sajdak commented that there are a lot of moving parts for the same goal and the acquisition needs approval and referrals from Park and Recreation Commission and Plan Commission. There needs to be discussion. Staff needs direction.

The Village Board and Village Administrator were included in the Administrator Performance Review at 8:34 P.M.

Roll Call Vote Carried Unanimously.

The Village Board Reconvened in open session at 9:00 P.M.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:00 p.m.

The next regular meeting of the Village Board will be on Monday, July 15, 2019 at 7:00 p.m.

Respectfully Submitted,

Deanna B. Braunschweig, WCMC/CMC
Village Clerk