

**MEETING MINUTES**  
**PUBLIC SAFETY COMMITTEE MEETING**  
**JUNE 4, 2018**  
**GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Secretary Barth.

ROLL CALL: Trustee Myers, Trustee Warren and Trustee Wing. Chairperson Hughes arrived at 5:32 p.m.

A motion was made by Warren, seconded by Wing, to appoint Trustee Myers as Chairman Pro Tem. Motion carried unanimously. Chairperson Hughes arrived at the conclusion of the motion and resumed the duties of Chairperson.

Also present were Police Chief Hoell, Captain Snow, Interim Fire Chief Delain, Communications Supervisor Schmidt, Village Clerk Boldrey.

PUBLIC COMMENT: No discussion.

A motion was made by Myers, seconded by Wing, to go to Item D under new business, Extension of Premise for Big Sky Country. Motion carried unanimously.

EXTENSION OF PREMISE: BSC LLC, ERIC D. SCHROEDER, AGENT, D/B/A BIG SKY COUNTRY, W204 N11498 GOLDENDALE ROAD. USE OF PARKING LOT EXTENDING FROM DOOR TO DOOR (102') AND EXTENDING FROM BUILDING TO LOT LINE (38') ON JULY 21, 2018 9AM – 9PM, GUARDIANS OF THE CHILDREN CHARITY EVENT: motion was made by Wing, seconded by Warren, to forward this extension of premise for Big Sky Country, Guardians of the Children Charity Event on July 21, 2018 from 9 a.m. to 9 p.m. to Village Board with a recommendation of approval. Hoell and Delain advised there were no objections from the police and fire departments. Myers questioned how parking was going to be handled for this event. Kevin Parins of 1548 Wisconsin Avenue in Grafton spoke to the committee on behalf of the Guardians of the Children. He advised that overflow parking would be directed to the back area of the establishment. He went on to briefly explain the event and indicated the group would be starting this event at Big Sky, would go to 4 other businesses in the area between 9:00 a.m. and 4 or 5:00 p.m., and would then return to Big Sky where the festivities would include a DJ and raffles.

Discussion followed with Wing suggesting that some type of signage should be put up warning of pedestrian traffic, Hoell stated the department speed board sign has messaging capabilities and could be set out for this event. Warren asked if they had held a similar event last year, Parins replied they had at the American Legion in Brookfield. He added they would have workers monitoring the area and would end the event at 9:00 p.m. so noise should not be an issue. Boldrey advised the necessary paperwork had been filed with the Village for this event. Motion to approve carried unanimously.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Myers, to approve the minutes of the May 7, 2018 Public Safety Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- Department numbers are tracking normally except for a noted increase in extra patrols which were being done at the schools along with foot patrols
- Accident involving semi on Lannon and 175 which shut down the road for 4 ½ hours, department was assisted by State Patrol
- K9 fundraisers at Washington County Humane Society raised \$850 and at Robert's raised \$400
- Increase in car vs. deer accidents
- Citizen Police Academy graduation this week, DARE graduations
- Hughes asked if the speeding concerns raised last year in the Hilltop area were being looked into now that road construction has been completed and winter has passed, Hoell stated the speed board was going to set out in that area

FIRE DEPARTMENT MONTHLY REPORT: Interim Fire Chief Delain reported on the following:

- Higher number of calls in April at 171
- Response times continue to be creditable
- Training updates for staff which included water tower rescue training
- A walk-through was done at Fairway Knoll to familiarize department members with the layout

OVERTIME REPORTS:

Police Department – Hoell stated there is nothing new to report and overtime is tracking normally.

Fire Department – Delain stated their overtime numbers are lower than last year's numbers.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - Snow advised the police department was updating the following policy as it continues to move forward with the accreditation process:

- 11.02 Evidence/Property Maintenance

Snow stated that there were no significant changes to the policy.

Fire Department – none

UNFINISHED BUSINESS: none

NEW BUSINESS:

POLICE DEPARTMENT PURCHASE OF REPLACEMENT DESKTOP COMPUTERS:

Communications Supervisor Schmidt advised this was a budgeted item and the department was requesting to purchase 15 desktop computers to replace aging units. She stated that CDW-G had presented the lowest bid of \$9300 for the desktop computers. The software, monitors, brackets and install would be done by Schultz Bernstein for \$3360.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of 15 desktop computers from CDW-G for \$9300 and software, monitors, brackets, installation through Schultz Bernstein for \$3360. Motion carried unanimously.

POLICE DEPARTMENT PURCHASE OF REPLACEMENT EXCHANGE AND FILE SERVER: Schmidt advised this was a budgeted item and the department was requesting to replace the exchange server, domain controller and file server which have been in place since 2011, with the purchase of a completely redundant system including rack mounted servers and external modular SMART array system. She stated that Schultz Bernstein came in with the lowest bid of \$46,265.00 which would include all hardware, software, setup and install.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of a replacement exchange and file server from Schultz Bernstein for \$46,265.00. Motion carried unanimously.

OPERATOR LICENSES: Margaret Casey, Ian Haynes, Toni Hundertmark, Jessica Lomibao, James Manseau, Chelsea Newton, Heather Smith, Lisa Thompson (Recommend Approval). A motion was made by Myers, seconded by Warren, to forward the applications for Operator Licenses as presented to Village Board with a recommendation of approval. Hoell and Delain advised they had no objections for these license applications. Motion carried unanimously.

NEXT MEETING: Hughes advised next month's meeting would be held on Monday, July 2, 2018 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:55 p.m.

Recorded by,

Julie L. Barth  
Secretary