

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
May 21, 2018**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Kaminski, and Miller and Baum (excused and arrived at 6:40 p.m.). Also present: Administrator Kreklow, Clerk Boldrey, and Finance Director Rath.

**APPROVAL OF MINUTES:** April 16, 2018 – **MOTION (Kaminski/Miller) to approve. Motion carried unanimously.**

**PUBLIC COMMENT:** No public comment.

**NEW BUSINESS:**

- A. Ordinance 12-2018, Ordinance Amending 1.03, 1.271, and 1.372, Update to Senior Center Coordinator and Change of Membership Requirements for the Senior Center Advisory Committee. The report is informational only and has been filed with the Public Service Commission. Discussion of the Ordinance ensued. Chairperson Zabel pointed out the ordinance should read 2 residents of the Village and 2 Village Trustees.  
**MOTION (Kaminski/Miller) to recommend approval with the corrections of 2 residents of the Village and 2 Village Trustees. Motion carried unanimously.**
- B. Resolution 41-2018, Ehler's Investment Partner's Advisory Agreement. Ken Herdeman of Ehler's Investments came to the podium. The portfolio was reviewed. The Village has 11.8 million in investments. Discussion of the portfolio ensued. Administrator Kreklow commented that the comparison to LGIP is a good way to review the funds. The table represents that the Village is doing well.  
**Motion by (Miller/Kaminski) to recommend approval of Ehler's Investment Partner's Advisory Agreement. The Fees will remain the same. Motion carried unanimously.**
- C. Health Insurance Review 2017.  
Finance Director Rath reviewed the plan. She pointed out the discounts and that Health Payment Systems pays the bills within one week.
- D. Resolution 42-2018, Budget Amendment – Allocate Contingency Funds to Departments.  
**Motion by (Kaminski/Miller) to forward Resolution 42-2018, Budget Amendment – Allocate Contingency Funds to Departments. Motion carried unanimously.**
- E. Resolution 37-2018, Release of Kiwanis Community Foundation Letter of Credit.  
**Motion by (Miller/Kaminski) to forward Resolution 37-2018, Release of Kiwanis Community Foundation Letter of Credit. John Krause came to the podium. The ribbon cutting will be on Wednesday, June 20<sup>th</sup> at the pavilion with a band concert at 5:30 PM. There will be recognition to the Gehl Family and all of the donors. Then on July 26<sup>th</sup>, the pavilion will be turned over to the Village. Metro Cigars stepped up to contribute to the repairs from the vandalism. Motion carried unanimously.**

**OLD BUSINESS:**

- A. None.

**REPORTS:**

A. **Monthly Year to Date Financials:**

1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports. The general fund is tracking well. No hiccups or alarms. The Water Utility has spent quite a few dollars in the past years for water meters. The future may look to borrowing or special assessments. The Village may need to look to a rate increase.
2. Health and Dental Plans: Director Rath reviewed the reports. Both look fine.
3. TIF 6 Summary: TIF 6 is good as far as development happening. The Village will need to draw from the monies that MLG has set aside.

B. **Impact Fees Financial Reports:** The report was reviewed.

C. **Accounts Payable:** April 25, 2018 and May 10, 2018 payables were reviewed.

D. **Code Violation Reports:**

1. Building Inspection Department.
2. Planning Department.

The reports were reviewed. There are more items closed and progress in the completion of the items.

E. **C.I.P. PROJECTS:** The reports were reviewed.

F. **Letter of Credit Summaries:**

1. Building Inspection Department – Reviewed.
2. Public Works Department– Reviewed.
3. Planning Department – Reviewed.

Zabel commented that the landscaping on Fond du Lac Avenue and Donges Bay has not been done. Zabel commented that this would probably be in the Planning. Presbyterian Homes, the Golf Course was to remove a building and it appears this was not done. Administrator Kreklow will look into the items.

G. **Summary of all Village Contracts:** Contracts were reviewed and no changes from last month.

**SCHEDULE NEXT MEETING:** The next meeting will be on June 18, 2018 at 6 pm.

**ADJOURNMENT:** Chairman Zabel adjourned meeting at 6:43 p.m.

Respectfully Submitted,

Deanna L. Boldrey  
Village Clerk