

## PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

May 5, 2020

Virtual WebEx & Village Hall Board Room

**CALL:** Chm. Kaminski called the meeting to order at 6:00 p.m.

**ROLL CALL:** Chm. Kaminski, Trustee Members Hudson, Miller (absent & excused) and Zabel. Also present were Dir. Ratayczak, and Secretary Wick.

**APPROVAL OF MINUTES:** MOTION made by Zabel, seconded by Kaminski to approve the Minutes of April 8, 2020.

**Motion carried unanimously.**

**PUBLIC COMMENT:** None

**STORM SEWER UPDATES ON GIS:** Dir. Ratayczak explained the Dept. of Public Works was in the process of updating the infrastructure contained on the Village's GIS System. Currently the Village needs to verify and make additions/corrections to the storm sewer GIS data base. The data base which is contracted to Ruckert & Mielke, provided the cost of \$17,347 to complete the task.

**MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve the agreement from AssetAlley/Ruckert & Mielke in the amount of \$17,347.00 to update the storm sewer data base in the GIS system.**

**Motion carried unanimously.**

**CURBSIDE RECYCLING – UPDATE/DISCUSSION:** Dir. Ratayczak gave a brief update on progress made in identifying 2065 recycling unit dwellings of five units or greater that are currently collected under the Village's contract with Waste Management. As discussed at the November 5, 2019 Public Works Committee meeting, Village Ordinance No. 13-17 now defined DNR requirements and standards which is 4 units or less would fall under the Village's Garbage and Recycling Collection contract. A visual map was presented to the Committee showing the locations of the developments or areas identified that should not have their recyclables collected and currently are being collected as part of the Village's contract. Staff is creating a spreadsheet which will identify the developments and the number of units. The Committee was asked to consider the timeframe in which to notify select developments that their recycling service would no longer be under the Village's contract and how the notification would be administered. Committee comments included;

- A three-month notice should be given to developers/management companies alerting them of the changes to their recycling collection.
- Refine the unit search to include commercial/residential properties. Check with the Village's Assessor which will provide the rightful owners of those properties.
- Once the Village's contract with Waste Management expires, staff should look at the remainder of 5+ unit dwellings that still need to be found.
- Focus on the commercial/residential properties now and as the contract goes to change, staff can narrow the number down for the next group of people who may bid and therefore notify anyone not on the list that when the contract changes, they would no longer have recycling collection available to them.
- The intent from 2-3 years ago was if garbage collection was not part of the Village's contract then recycling should not be collected either.


- Dir. Ratayczak clarified with Chm. Kaminski once final unit counts were determined and notifications sent to the effected parties, the effective date to discontinue recycling service under the Village's contract would then be the start of the new contract.
- Dir. Ratayczak explained the reasoning behind moving forward quickly with a change to the Recycling collection counts was due to a \$30,000 budget reduction for the Recycling Yard as part of the 2020 Budget negotiations. Once additional recycling units were removed from the contract, those funds would then be put back into the Recycling budget prior to the end of the year.
- Staff was requested to update the Committee with any revisions at the June Public Works Meeting.
- Notification should be made to all affected owners and a public notice through the Village's website.
- Chm. Kaminski stated she had not supported the change to recycling collection even though it was a substantial savings. The staff and officials will get a lot of pushback. Residents never knew they were not to have recycling collection and now the Village is taking a service away.
- Once staff refines the counts, staff can take their findings directly to the Village Board in May.

**PROJECTS UPDATE:** Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

**NEXT MEETING DATE:** The next Public Works and Highway Committee meeting will be held Wednesday, June 3rd at 6:00 p.m.

**ANNOUNCEMENTS:** Chm. Kaminski welcomed Trustee Phil Hudson to the Committee.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:42 p.m.



Janice Wick, Recording Secretary