

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
April 20, 2020**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Kaminski, Myers, Wing. Also present: Attorney Sajdak, Clerk Braunschweig, Finance Director Rath, Administrator Kreklow, Manager Tucker, Trustees Pieper, and Baum. Clerk's Note: This was a Webex Virtual Meeting due to the Covid-19.

APPROVAL OF MINUTES: **March 16, 2020 – MOTION (Wing/Kaminski) to approve the March 16, 2020 minutes. Motion carried unanimously.**

PUBLIC COMMENT: No public comment.

NEW BUSINESS:

A. Public Health Emergency: Family and Medical Leave Policy and the Emergency Paid Sick Leave Policy required by the FFCRA.

Manager Tucker reported on the item. The updates were from Von Briesen attorney Kyle Guyla. Motion (Myers/Kaminski) to recommend Public Health Emergency: Family and Medical Leave Policy and the Emergency Paid Sick Leave Policy required by the FFCRA. Motion Carried Unanimously.

OLD BUSINESS:

None.

REPORTS:

A. **Monthly Year to Date Financials:**

1. Revenue and Expense Report All Funds: The reports were reviewed and are trending as expected. Revenues are a little lower and are expected to be lower as the COVID-19 affects the revenues. The Tourism revenues came in at 15% less than last year at this time.
2. Health and Dental Plans: Director Rath reviewed the reports. These are trending less due to the COVID-19; however, they may level out by the end of the year.

B. **Impact Fees Financial Reports:** The report was reviewed. The Wrenwood Activity was noted.

C. **Accounts Payable:** March 25, 2020 and April 10, 2020 payables were reviewed.

D. **Code Violation Reports:** The report was reviewed.

E. **C.I.P. PROJECTS:** The reports were reviewed. Director Rath commented on the use of existing funds.

F. **Letter of Credit Summaries:** The reports were reviewed.

1. Building Inspection Department – Reviewed.
2. Public Works Department– Reviewed. The Woodland Ponds Letter of Credit is coming due. There is landscaping to be completed.
3. Planning Department – Reviewed.

G. **Summary of all Village Contracts:** The summary of contracts were not reviewed.

H. **SCHEDULE NEXT MEETING:** **The next meeting will be on May 18, 2020 at 6:00 pm.**

ADJOURNMENT: Chairman Zabel adjourned the meeting at 6:25 p.m.

Respectfully Submitted,
Deanna Braunschweig
Deanna Braunschweig Village Clerk