

Village of Germantown  
Senior Center Advisory Committee  
Meeting Minutes  
April 19, 2018

I. **Call To Order:**

The meeting was called to order at 3:45 p.m. by Chair Dennis Myers.

II. **Roll Call:**

In attendance were: Trustee Art Zabel, Trustee Dennis Myers, Committee Member Norine Janzen (arriving at 3:50 p.m.), Park & Recreation Director Mark Schroeder, Senior Club Representative Arline Flesch and Senior Center Coordinator Mary Fiegel. Also in attendance were Senior Club members Laura Lee, Elaine Laabs, and JoAnn DeGaetano.

III. **Approval of Minutes – January 25, 2018**

A motion was made by Trustee Zabel to approve the minutes of the Senior Advisory Committee Meeting of January 25, 2018, and it was seconded by Arline Flesch. Motion approved.

- IV. **PUBLIC INPUT:** The committee noted that following the recent election Trustee Alan Campbell's spot of the committee will need to be filled. Discussion followed regarding adding a second senior club representative instead on filling the third trustee member. Mark will review a copy of the committee by-laws, and Dennis will talk with Village President Dean Wolter with the thoughts of the committee regarding this change in committee structure. The committee was in agreement that they would like to have the meetings at 3:30 p.m. instead of 5:30 p.m.

V. **OLD BUSINESS:**

**Senior Van Project Update** – At the January meeting, it was the consensus of the committee to proceed with the vehicle purchasing option. Mark and Mary met with Village Mechanic Matt Kolbow and A & J Mobility of Richfield to research van options and vehicle specifications. The recommendation is to go with the purchase of a Dodge Grand Caravan w/hydraulic lift and side entry. Trustee Myers mentioned he has heard there may be maintenance concerns with Dodge vehicles, Mark will double check with Matt. The plan is to finalize the vehicle specifications and send the Request for Bid Proposals to 3-4 vendors. The goal is to review the submitted bids at the June General Government & Finance Committee Meeting.

**VI. NEW BUSINESS:**

2017 Annual Report – Mary presented the 2017 Annual Report which includes some statistical information comparing programs, trips, special events and services offered for the 5-year period from 2013-2017. The committee was pleased with the information presented and programs and services offered at the Senior Center.

Senior Center Programs, Trips and Activities – Mary reported on the following information.

- Milwaukee Audio-Visual has been contacted to come and check out the projector situation.
- Monday, May 28 the Senior Center will be closed for Memorial Day.
- The Senior Center has collected over 120 pair of glasses for the Lion's Club. This is an ongoing project.
- Energy Assistance will have their last office hours for this season at the Senior Center on May 8. They have asked to come back next year.
- AARP Tax Preparation ended on April 11, 2018 (248 appointments).
- Craft Classes will resume on the third Wednesday of each month. There is now a fee of \$3.00 for the make and take craft.
- The West Bend Dance, Tumbling and acrobatic show will be on the south lawn on Wednesday, July 25, 2018 at 6 pm they will conclude their show before the concert in the park that evening.
- Great sign up for trips that are now offered.
- Added a new trip for 2019: New Orleans with a Caribbean Cruise.
- 50 Cups of Coffee Social has grown in attendance (1 X month).
- Reminders have gone out to passengers of the Senior Van with an outline of the guidelines of use.
- Looking into a Nia or Tai Chi instructor for fall, also a watercolor and acrylic teacher.
- A chair caning information class will be held in August to see if there would be any interest for a class.
- Money has been donated for a perennial garden in honor of Margot Jank. A girl scout troop would like to take on this project. There would also be a spot for herbs.
- The bocce court; Mark and I met with the Girl Scouts who will be working on this project.
- Rentals: June is fully booked, May has most dates taken and December is almost full.

VII. **DIRECTOR'S REPORT:**

- Gehl Foods Performing Arts Pavilion – Construction is nearing completion on the pavilion. A grand opening/ribbon cutting event, including a concert by the community band, is tentatively scheduled for Wednesday, June 13<sup>th</sup>.
- Firemen's Park Improvements – Staff sent a Request for Proposals (RFP) to several firms on costs to design plans for a new shelter/restroom building for the north side of the park. The deadline for proposals is April 27<sup>th</sup>. Planning would incorporate future park improvements including shelter, restrooms, pathways, and pedestrian lighting.
- Washington County Aging & Disability Resource Center (ADRC) Agreement – The agreement for 2018 was approved by the Village Board on February 5<sup>th</sup>.
- Summer Recreation Program Brochure & Program Locations – The summer program brochure, which includes senior program information, was mailed to the residents of the community April 1<sup>st</sup>, with registrations starting on April 9<sup>th</sup>. Due to the loss of public school facilities due to the construction projects, the department will be holding programs at St. Boniface, Faith Lutheran, Lutheran Church of the Living Christ, Homestead Hollow County Park, and the Hawks Nest, as well as the Germantown parks.

VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST**

The July committee meeting time will remain 3:30 p.m.

IX. **ADJOURNMENT:** Meeting was adjourned at 4:45 pm.

**Respectfully Submitted, Mary Fiegel**