

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
April 16, 2019**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Present: Chairperson Zabel, Trustee Members: Baum, Miller, and Kaminski. Also present: Clerk Braunschweig, Finance Director Rath, Director Schroeder, Engineer Nitschke, and Manager Tucker.

APPROVAL OF MINUTES: March 11, 2019 – **MOTION (Baum/Miller) to approve the March 11, 2019 minutes. Motion carried unanimously.**

PUBLIC COMMENT: No public comment.

NEW BUSINESS:

- A. Resolution 28-2019, Amendment to Schedule of Fees Regarding House Address / Fire Numbers and Erosion Control Permit Fees
Motion (Baum/Miller) to recommend Resolution 28-2019, Amendment to Schedule of Fees Regarding House Address / Fire Numbers and Erosion Control Permit Fees. Motion carried unanimously.
- B. Acceptance of the 2018 Germantown Water Utility Annual Report to the Public Service Commission of Wisconsin.
Motion (Baum/Miller) to Accept the 2018 Germantown Water Utility Annual Report to the Public Service Commission of Wisconsin. Motion carried unanimously.
- C. Resolution 29-2019, Amendment to the Employee Policy and Procedure Manual, Amendment to the Family and Medical Leave Policy and the Addition of the Disability Accommodation Policy.
Motion (Baum/Miller) to recommend Resolution 29-2019, Amendment to the Employee Policy and Procedure Manual, Amendment to the Family and Medical Leave Policy and the Addition of the Disability Accommodation Policy. Michelle Tucker introduced the amendment to the FLMA policy and the addition of the Disability Accommodation Policy as written by the labor attorney's office. Motion carried unanimously.

OLD BUSINESS:

- A. Update on Fire Station 1.
No Updates.

REPORTS:

- A. **Monthly Year to Date Financials:**
1. Revenue and Expense Report All Funds: Finance Director Rath reviewed the reports.
2. Health and Dental Plans: Director Rath reviewed the reports.
Impact Fees Financial Reports: The report was reviewed.
- B. **Accounts Payable:** March 10, 2019, March 25, 2019 and April 10, 2019 payables were reviewed.
- C. **Code Violation Reports:** The reports were reviewed.
1. Building Inspection Department.
2. Planning Department.
- D. **C.I.P. PROJECTS:** The reports were reviewed.
- E. **Letter of Credit Summaries:** The Letter of Credit Summaries were reviewed.
1. Building Inspection Department – Reviewed.
2. Public Works Department– Reviewed.
3. Planning Department – None.
- F. **Summary of all Village Contracts:** The Report was reviewed.

SCHEDULE NEXT MEETING: The next meeting will be on May 20, 2019 at 6:00 pm.

ADJOURNMENT: Chairman Zabel adjourned the meeting at 6:31 p.m.

Respectfully Submitted,

Deanna Braunschweig

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Village Clerk