

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

April 8, 2020

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hughes, Warren and Zabel. Also present were Dir. Ratayczak, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Warren, seconded by Zabel to approve the Minutes of March 3rd, 2020.

Motion carried unanimously.

PUBLIC COMMENT: None

WDOT SALT BID FOR 2020-2021: Staff recommended the Village remain part of the WDOT Bid Process for 2020-2021. Up to 2,300 ton of salt will be purchased in 2021. Cost was not yet available.

MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the Village's commitment of approximately 2,300 ton of road salt for the 2020-2021 season as part of the WDOT Salt Bid Process.

Motion carried unanimously.

FURNANCE REPLACEMENT – FIRE STATION #2 & BAST BELL MUSEUM:

Furnace and air conditioning replacement was approved during the budget process for the Bell Museum and Fire Station #2. Three area contractors were solicited with two bids received ranging from \$31,950 to \$32,045. Upgrades to include thermostats, sensors, purifiers at an additional \$5,000 but still within budget.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to contract Goschey Mechanical for an amount not to exceed \$37,000.00 for the replacement of a furnace/air conditioner at Fire Station #2 and a furnace/air conditioner at the Bell Museum. Funds to be allocated from Acct. #10-519-570-8222 and Acct. #10-519-570-8485.

Motion carried unanimously.

ASPHALT PATCHER PURCHASE: Staff obtained quotes ranging from \$45,106 to \$47,924 for the purchase of an asphalt patcher for the Highway Dept. The Falcon model air jacketed was preferred. The Falcon equipment included a 5-year burn chamber warranty and a 2-year machine warranty in which the others did not. Staff agreed the Falcon was the highest in value and would best serve the needs of the department.

MOTION made by Warren, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the purchase of a Falcon Asphalt Patcher for the Highway Department for an amount not to exceed \$47,924.00. Funds to be allocated from Acct. #40-542-570-8530.

Motion carried unanimously.

RECYCLING CENTER MATERIAL PROCESSING – BLANKET PURCHASE ORDER:

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Enercon for an amount not to exceed the budgeted amount of \$30,000 for material processing at the Recycling Center. Costs had risen due to material processing having to be done internally. Enercon will remove over burden material for free which will be a big help with keeping the Village within WDNR permit requirements.

MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the allocation of an amount not to exceed \$30,000 in the form of a blanket purchase order to Enercon for the continuing material processing at the Recycling Center. Funds to be allocated from Acct. #10-546-570-7960.

Motion carried 3 – 1 (Zabel)

MANHOLE REPAIR SUPPLIES – FERGUSON WATERWORKS – BLANKET PURCHASE ORDER:

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Ferguson Waterworks for an amount not to exceed the budgeted amount of \$25,000 for the purchase of manhole repair materials to be used for the 2020 roads project and other areas throughout the system. Funds to be allocated from Acct. #60-830-530-8313.

MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the allocation of a not to exceed amount of \$25,000 in the form of a blanket purchase order to Ferguson Waterworks for the purchase of manhole repair materials. Funds to be allocated from Acct. #60-830-530-8313.

Motion carried 3-1 (Zabel)

COLLECTION SYSTEM REPAIR/SUPPLIES – CORE & MAIN – BLANKET PURCHASE ORDER:

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Core & Main for an amount not to exceed the budgeted amount of \$16,000 for the purchase of manhole repair materials. Funds to be allocated from Acct. #60-830-530-8313.

MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve to allocation of a not to exceed amount of \$16,000 in the form of a blanket purchase order to Core & Main for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials. Funds to be allocated from Acct. #60-830-530-8313.

Motion carried 3 -1(Zabel)

INTERNAL/EXTERNAL SEALS – ADAPTOR INC. – BLANKET PURCHASE ORDER:

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Adaptor Inc. for an amount not to exceed the budgeted amount of \$20,000 for the purchase of internal/external manhole chimney seals and extensions for the 2020 roads project and other areas. Funds to be allocated from Acct. #60-830-530-8313.

MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the allocation of a not to exceed amount of \$20,000 in the form of a blanket purchase order to Adaptor Inc. for the purchase of internal/external manhole chimney seals and extensions to be utilized for the 2020 road projects and other areas through out the system. Funds to be allocated from Acct. #60-830-530-8313.

Motion carried 3-1 (Zabel)

Trustee Zabel expressed items should go out for bid. There were multiple contractors that supply these products and the Village should get competitive bids instead of a blanket just for one.

2020 ROAD PROGRAM – BIDS: Dir. Ratayczak reported two bids received for the 2020 Road Program ranging from \$1,599,520.95 to \$2,008,484.40. Dir. Ratayczak also included alternate bids with one being an unnamed road and the other the Cromwell Drainage project. Depending on the bid results, Dir. Ratayczak stated additional funds, could be used for Alternate #1 -Lovers Lane and Century Lane reconstruction (\$336,760.45) and Alternate #2 the Cromwell Drainage project (\$63,208.50). The balance of the 2020 CIP Funds would go toward the second phase of Holy Hill Road and would be bid separately as it is a road the Village will utilize for the LRIP Grant Funds Program.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to award the 2020 Road Program to Payne & Dolan Inc. for an amount of \$1,599,520.95.

Motion carried unanimously.

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Tuesday, May 5th at 6:00 p.m.

ANNOUNCEMENTS: Chm. Kaminski thanked Trustees Hughes & Warren for all their service and dedication to the Village of Germantown and wished them well in their future endeavors.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:27 p.m.



Janice Wick, Recording Secretary