

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
March 16, 2020**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Baum, Kaminski, and Miller. Also present: Attorney Sajdak, Clerk Braunschweig, Finance Director Rath, and Administrator Kreklow.

**APPROVAL OF MINUTES:** February 17, 2020 – **MOTION (Baum/Miller) to approve the February 17, 2020 minutes. Motion carried unanimously.**

**PUBLIC COMMENT:** No public comment.

**NEW BUSINESS:**

- A. Resolution 26-2020, Resolution Authorizing the Charge Back of Uncollected 2018 Delinquent Personal Property.  
**Motion (Baum/Miller) to recommend Resolution 26-2020, Resolution Authorizing the Charge Back of Uncollected 2018 Delinquent Personal Property. Motion Carried Unanimously.**
- B. Fire Chief Salary Adjustment.  
Administrator Kreklow reported on the item. The Village Board included a provision to increase Chief Delain's Pay by \$2,000 upon enrollment in the National Fire Academy. That program requires participants to hold a bachelor's degree and Mr. Delain was not eligible. However, he was accepted into and is participating in the Chief Officer Program in a collaboration between UW and the Wisconsin State Fire Chiefs Association. He is continuing his education through this program.  
**Motion (Baum/Kaminski) to recommend to increase the Fire Chief's salary by \$2,000. Motion Carried Unanimously.**

**OLD BUSINESS:**

None.

**REPORTS:**

- A. **Monthly Year to Date Financials:**
1. Revenue and Expense Report All Funds: The reports were reviewed and are trending as expected.
  2. Health and Dental Plans: Director Rath reviewed the reports.
- B. **Impact Fees Financial Reports:** The report was reviewed. No concerns.
- C. **Accounts Payable:** February 25, 2020 and March 10, 2020 payables were reviewed.
- D. **Code Violation Reports:** The report was reviewed. There are items going to municipal court.
- E. **C.I.P. PROJECTS:** The reports were reviewed. Director Rath commented on the use of existing funds.
- F. **Letter of Credit Summaries:** The reports were reviewed.
1. Building Inspection Department – Reviewed.
  2. Public Works Department – Reviewed.
  3. Planning Department – Reviewed.
- G. **Summary of all Village Contracts:** The summary of contracts were reviewed.
- H. **SCHEDULE NEXT MEETING:** The next meeting will be on April 20, 2020 at 6:00 pm.

**ADJOURNMENT:** Chairman Zabel adjourned the meeting at 6:25 p.m.

Respectfully Submitted,  
*Deanna Braunschweig*  
Deanna Braunschweig  
Village Clerk

DRAFT