

## PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

March 3, 2020  
Village Hall Board Room

**CALL:** Chm. Kaminski called the meeting to order at 6:00 p.m.

**ROLL CALL:** Chm. Kaminski, Trustee Members Hughes, Warren and Zabel (absent & excused). Also present were Dir. Ratayczak, and Secretary Wick.

**APPROVAL OF MINUTES:** **MOTION made by Hughes, seconded by Warren to approve the Minutes of February 4, 2020.**

**Motion carried unanimously.**

**PUBLIC COMMENT:** None

**2020 SEALCOAT PROJECTS:** Supt. Olszewski provided the Committee with a list of potential locations and costs for the micro surface and/or GSB 88 application options for year 2020. Committee discussion authorized the preparation of bid documents based on staffs' recommendation to Micro Surface and GSB88 Surface the locations provided to the Committee as part of the 2020 Sealcoat projects. The Committee suggested staff prioritize the list of roads provided and to keep the budget at approximately \$300,000 with the remainder of the budget to be applied toward other road repairs.

**FIRE STATION #2 – FIRE SUPPRESSION PROJECT APPROVAL:** Supt. Olszewski explained pin hole leaks in the fire suppression main at Fire Station #2. Past experience with the fire suppression system at Village Hall suggested replacing a portion of the fire suppression main at Fire Station #2 and adding a nitrogen generation system for the newly installed pipe which would preserve the new pipe. Also noted was funds were budgeted for nitrogen generation systems for both the Library (2020) and Fire Station #2 (2019). Supt. Olszewski suggested combining both funds and do a partial replacement at Fire Station #2 to include the installation of the nitrogen generation system. Also recommended was an exploratory look at the piping above the Fire Station offices to determine its condition and obtaining a contractor assessment. Further discussion was held regarding the fire suppression at the Library which has yet to experience any indication of failure and budgeting for a Fire Suppression project in year 2021.

**MOTION made by Hughes, seconded by Warren authorizing staff to prepare bid documents for the replacement of a portion of the fire suppression main at Fire Station #2 and add a nitrogen generation system.**

**Motion carried unanimously.**

**WELL #11 – PUMP CONTRACT:** Supt. Haugen explained Well #11 was undergoing a full maintenance rehabilitation. He gave a detailed explanation of the work to be done. He further explained once the pump was pulled, it would be evaluated for reuse and rebuilding. In the event the pump could not be reused, a new one would be purchased. Three contractors were solicited for their bids. Bids ranged from \$114,520 to \$154,220. One bid was incomplete as they did not acknowledge the addendum. It was also noted as part of the bid, staff included a Supplemental Section to address items that may not be reusable. This determination could not be made until the Well pump was pulled. The additional cost would be \$90,860.00. The project may be postponed due to the continuing work on the Northeast Interceptor project on the Well site. Continued discussion included:

- Were pump issues due to stray current or, possible biofilm issue as was experienced with Well #4.
- Life expectancy of the Well pump and column pipe was 10 years. The Well itself could last 50 years and was based on water quality.
- Funding for this project was available. Supt. Haugen expressed once the Water Rate Case was in place, he wanted to budget a Reserve Fund for all wells.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to contract CTW Corporation in the amount of \$114,520.00 for the Well #11 maintenance rehabilitation of the pump and, authorization for an additional \$90,860 included in Supplemental Section Part B to address items that may not be reusable for a total award amount of \$205,380.00. Funds to be allocated from Acct. #50-722-530-6300.**

**Motion carried unanimously.**

**HISTORICAL SOCIETY FUNDING AGREEMENT – DHEINSVILLE PARK PAVILION:** The Village of Germantown and Historical Society proposed to enter into a Funding Agreement for the purpose of contributing funds toward the construction of the Dheinsville Park Pavilion. The Agreement was presented for Committee review. Funding included: Village of Germantown (\$150,000), Historical Society (\$255,000), Tourism Commission (\$163,000).

Jeff Dhein, Dheinsville Historical Society, reported \$166,000 was being contributed from the Tourism Commission. The Historical Society has taken the Funding Agreement to their Attorney for review and hoped for a response by week's end. As for the actual funding, the Historical Society met a week prior and approved continuing forward with their portion of the commitment.

**MOTION made by Kaminski, seconded by Warren to forward to the Village Board with a positive recommendation to approve entering into a Funding Agreement with the Historical Society upon Village Attorney review, for the purpose of the constructing the Dheinsville Park Pavilion.**

**Motion carried unanimously.**

**DHEINSVILLE PARK – PAVILION:** Dir. Ratayczak advertised and received three bids ranging from \$563,633 to \$590,800 for the construction of the Dheinsville Park pavilion. The apparent low bidder, Keller, Inc. stated they would honor their bid for 120 days due to the funding contribution stipulation.

**MOTION made by Warren, seconded by Kaminski to forward to the Village Board with a positive recommendation to contract Keller, Inc. in the amount of \$563,633.00 for the Dheinsville Park Pavilion project contingent upon the Village Attorney review of the funding agreement presented under New Business – Item D.**

**Motion carried unanimously.**

**LETTER OF CREDIT REDUCTION – HARVEST HILLS:**

**MOTION made by Warren, seconded by Hughes authorizing staff to reduce the Letter of Credit for Harvest Hills Subdivision to \$150,000 for select work completed as part of their Developer Agreement requirements.**

**Motion carried unanimously.**

**HOLY HILL ROAD TRAFFIC IMPACT ANALYSIS (COOPERATIVE AGREEMENT):**

Associated with the development along the Holy Hill Road area and the Village of Richfield, the WDOT requested a Traffic Impact Analysis due to the impending traffic at their intersection. With the added traffic, the WDOT along with Washington County questioned whether the Holy Hill/Hwy 41 intersection could handle the additional traffic over the next 10-25 years. Dir. Ratayczak stated TADI has handled traffic studies for the WDOT and had completed a study for the Village of Richfield. Currently the WDOT is looking for a more comprehensive traffic analysis than either one of the previous studies performed. Richfield, Washington County, Germantown and a private landowner would share the \$29,000 fee for the Traffic Study Analysis. TADI's Contract would be with Germantown and responsible for collecting the cost share of the Agreement.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the request to enter into a Cost Sharing Agreement with the Village of Richfield, Washington County, and a private individual for an individual amount of \$7,250.00 for the Holy Hill Road Traffic Impact Analysis.**

**Motion carried unanimously.**

**CONTRACT WITH TADI FOR HOLY HILL TRAFFIC IMPACT ANALYSIS:** Dir. Ratayczak presented the TADI contract for the Holy Hill Road Traffic Impact Analysis. Any increase in the cost of the original Agreement would be cost shared equally.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the request to enter into a contract with Traffic Analysis & Design Inc. (TADI) in the amount of \$29,000 for the Holy Hill Traffic Impact Analysis.**

**Motion carried unanimously.**

**VILLAGE LABOR & EQUIPMENT RATES:**

**MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the 2020 Village Labor and Equipment Rates as presented by staff.**

**Motion carried unanimously.**

**LOVERS LANE & CENTURY LANE DESIGN – DISCUSSION:** Dir. Ratayczak requested input from the Committee on the design of Lovers Lane and Century Lane in which both Lanes were currently a Paser Rating “1”. The Engineering staff had suggested a modified roadway solution due to the following: lack of right of way; a commercial business operating within the roadway; and drainage issues. A visual map was displayed for Committee review. The proposed design would create two roads ending in full sized cul-de-sacs and eliminate the section of road with the commercial business. The commercial business section would remain private and have access only from STH 145. In discussion with the commercial business owner, he was agreeable to grant the necessary land right of way of he had ownership of. The proposed design plan which would address existing storm water drainage issues had an estimated project cost of \$400,000 to \$450,000. The cost difference to build a 22’ width road with 2 ft. shoulders & ditches vs. a 24’ width road was approximately \$15,000.00. Dir. Ratayczak noted there was approximately \$550,000 in funds from 2019 that could be used for this project. Committee comments:

- Chm. Kaminski stated funding for these projects should be used in the same year and perhaps do more road work vs. rolling over funds.
- The Village does not have utilities in the project area. There is currently no street lighting.
- The two roads need to be reconstructed. Staff should pursue options presented to Village Board.

**PROJECTS UPDATE:** Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

**NEXT MEETING DATE:** The next Public Works and Highway Committee meeting will be held WEDNESDAY, April 1 at 6:00 p.m.

**ANNOUNCEMENTS:** None.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:47 p.m.



Janice Wick, Recording Secretary