

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
MARCH 1, 2021
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 6:03 p.m. by Chairman Miller.

ROLL CALL: Chairman Miller, Trustee Myers and Trustee Wing. Trustee Pieper attended virtually on WebEx until her arrival at 6:20 p.m.

Also present were Police Chief Snow, Fire Chief Delain, Battalion Chief Asmondy, Administrator Kreklow, Clerk Braunschweig, HR Manager Tucker.

PUBLIC COMMENT: no comments

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Wing, to approve the minutes of the February 1, 2021 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- No hardcopy of the monthly report is available yet, department is working on an alternative report
- Department responded to a fatal accident crash on February 9th on I41 which is still under investigation
- 62 applications were received for the police officer position, with 34 testing, interviews with command staff will begin the following day with interviews before the Police & Fire Commission the following week

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- Inspections for enforcement of fire codes have begun full time, violations have been detected and the department is seeking compliance in getting those corrected
- Calls for service are still high but have gone down since December, majority of calls are EMS related
- The numbers for COVID calls have decreased

OVERTIME REPORTS: no report

Police Department
Fire Department

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

POLICE DEPARTMENT:

Policy 322 – Report Preparation
Policy 323 – Media Relations
Policy 324 – Subpoenas and Court Appearances
Policy 325 – Outside Agency Assistance
Policy 326 – Registered Offender Information

Snow advised the policies included are general policies with none in the high-risk category. Wing questioned whether the department has someone assigned to handle media at an event that draws a higher media response, Snow advised that having a member of the staff trained in media relations is a goal of the department.

FIRE DEPARTMENT: none

UNFINISHED BUSINESS: none

NEW BUSINESS

POLICE DEPARTMENT COMMENDATION: Snow advised he would be bringing commendations before the Public Safety Committee. He read to the committee commendations for Officer Ryan Bloch and Officer Jayna Schmittinger.

RYAN A. BLOCH – commendation for actions while investigating armed robbery 21-1878 on February 1, 2021

JAYNA L. SCHMITTINGER – commendation for actions while investigating retail theft incident 21-1216 on January 21, 2021

Miller commented that excellent work was done by both officers.

POLICE DEPARTMENT – HIRING OF IT POSITION: Snow advised the job description for this position was completed and included with the packet. He added this is a new position for the police department and will replace the former communications supervisor position. Snow stated this position would provide IT support for both police and fire departments.

A motion was made by Myers, seconded by Wing, to forward this request to hire for an IT position to Village Board with a recommendation of approval as presented. Motion carried unanimously.

POLICE DEPARTMENT – HIRING OF CLERK POSITION:

Trustee Pieper arrived at this time, 6:20 p.m.

Snow advised the department had requested to create a new clerk position to handle open records requests and already have someone to take this position, so the department will then have an open clerk typist position to fill.

A motion was made by Myers, seconded by Wing, to forward this request to hire for the Clerk position to Village Board with a recommendation of approval. Motion carried unanimously.

FIRE DEPARTMENT – PURCHASE OF NEW AMBULANCE: Delain advised the department had been approved during the budget process for the purchase of a new ambulance to replace Unit 1754 for up to \$300,000.00. The department was requesting approval for the purchase of a new ambulance from Lifeline Ambulance through Jefferson Fire and Safety for \$283,273.00 which does not include additional small equipment needed for this unit.

A motion was made by Myers, seconded by Wing, to forward this purchase request to Village Board with a recommendation of approval. Motion carried unanimously.

FIRE DEPARTMENT – PURCHASE OF HEART MONITORS: Asmondy advised the department had been approved during the budget process for the purchase of heart monitors for the ambulances in the amount of \$200,000.00. He stated the current monitors they are using were purchased in 2014 and are requiring increasing repairs, and replacement parts will no longer be manufactured next year. Asmondy said they received 2 quotes for the purchase of 4 new monitors from SOS Technologies and Zoll Medical Corporation. He added they had received price quotes from both companies but are still fine-tuning the purchase price and were not sure at this time which vendor they would be purchasing the monitors through.

A motion was made by Myers to approve this purchase without the vendor being named in an amount not to exceed \$200,000.00. Wing seconded the motion but advised he did not want this purchase request to be placed on the consent agenda at the Village Board meeting. Further discussion followed regarding what discounts may be available, receiving credit for the old monitors, service agreement costs, and possible price reductions. Motion carried unanimously with Miller advising this item would be placed on the regular agenda so there could be discussion on additional information the fire department may receive by then.

NEXT MEETING: Monday, April 5, 2021 6:00 p.m., at the Village Hall Boardroom.

ADJOURNMENT: there being no further business, the meeting was adjourned at 6:31 p.m.

Recorded by,
Julie L. Barth
Secretary