

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
February 20, 2018**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Baum, Kaminski, and Miller. Also present: Administrator Kreklow, and Clerk Boldrey.

**APPROVAL OF MINUTES:** January 16, 2018 – **MOTION (Baum/Kaminski) to approve. Motion carried.**

**PUBLIC COMMENT:** No public comment.

**NEW BUSINESS:**

- A. Resolution 15-2018, Establishing 2018 Weights & Measures Device Fee Schedule.  
**Motion by (Baum/Miller) to approve recommendation. Motion carried.**
- B. Payment of \$10,000 to EDWC – Washington County Economic Development.  
**Motion by (Kaminski/Baum) to approve recommendation. Motion carried.**

**REPORTS:**

A. **Monthly Year to Date Financials:**

- 1. Revenue and Expense Report All Funds: No questions. Reports were reviewed. Zabel reported that the Water Utility was off by a little in the revenues. Zabel reported that there will be a surplus in the general fund.
- 2. Health and Dental Plans: Both funds are doing well. There are no issues.
- 3. TIF 6 Summary: The report was reviewed. Discussion of TIF 6 ensued. Administrator Kreklow reported there is an escrow reserve account set up for the payments if needed.

B. **Impact Fees Financial Reports:** The report was reviewed and there has been construction that started on the PD garage.

C. **Accounts Payable:** January 25, 2018 and February 10, 2018 payables were reviewed.

D. **Code Violation Reports:**

- 1. Building Inspection Department.
- 2. Planning Department.

The code violation reports were reviewed. Administrator Kreklow is working with Planner Retzlaff and staff and making a point of emphasis to close out as soon as possible. There has been activity shown on the report.

E. **C.I.P. PROJECTS:** Administrator Kreklow reported on the CIP Projects. Zabel questioned the carry overs. Some items are road projects and the numbers have not been finalized or paid out. Administrator Kreklow commented to look at the comparisons year after year. Discussion of the Main Street Drainage project ensued. Discussion ensued of the carryover from previous years.

F. **Letter of Credit Summaries:**

- 1. Building Inspection Department – Reviewed.
- 2. Public Works Department– Reviewed.
- 3. Planning Department – Reviewed.

G. **Summary of all Village Contracts:** Contracts were reviewed.

**UNFINISHED BUSINESS:**

- A. **Motion by (Baum/Miller) to convene into closed session per Wis. Stats. §19.85 (1) (c) employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Performance Compensation. The General Government and Finance Committee and Administrator Kreklow were included in closed session. The board reconvened into open session at 6:45 p.m. Roll Call Vote Carried. Reconvene into open session with possible action.**
- B. **Equity Adjustments. Motion by (Baum/Miller) to proceed with equity adjustments as amended, deferring the Fire Chief adjustment. Motion carried 3-1, Zabel Opposed.**

**SCHEDULE NEXT MEETING:** The next meeting will be March 26 at 5:30 p.m.

**ADJOURNMENT:** Chairman Zabel adjourned meeting at 6:46 p.m.

Respectfully Submitted,

*Deanna L. Boldrey*

Deanna L. Boldrey  
Village Clerk