

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
February 17, 2020**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

**ROLL CALL:** Present: Chairperson Zabel, Trustee Members: Baum and Miller. Trustee Kaminski absent excused. Also present: Attorney Sajdak, Clerk Braunschweig, Finance Director Rath, Administrator Kreklow, Manager Tucker.

**APPROVAL OF MINUTES:** **January 20, 2020 – MOTION (Baum/Miller) to approve the January 20, 2020 minutes. Motion carried unanimously.**

**PUBLIC COMMENT:** No public comment.

**NEW BUSINESS:**

A. Resolution 12-2020, Establishing 2020 Weights & Measures Device Fee Schedule.

**Motion (Baum/Miller) to recommend Resolution 12-2020, Establishing 2020 Weights & Measures Device Fee Schedule. Motion carried unanimously. This item is on the Village Board Meeting Agenda that follows.**

B. Resolution 11-2020, Amendment to Wrenwood Development Agreement.

**Motion (Baum/Miller) to recommend Resolution 11-2020, Amendment to Wrenwood Development Agreement.**

Discussion ensued of the agreement. The developer wants to start on building prior to completion of plat. Last year was rough weather. The developer commented he is looking 47 single family and 44 condo sites. He is working with other sites and is looking to start on the project. There is a lift station to be completed on April 30<sup>th</sup>.

Discussion ensued of the lift station to be on-line and operational by May 15<sup>th</sup>. This is weather dependent.

**Amendment Motion (Baum/Miller) amend the agreement to include building permits may be issued for eight condominium units (2 four-unit structures) and eight principal single-family structures. Amendment motion carried 2-1. Zabel voted no.**

Discussion ensued of the final plat and the dedicated right of way. The plan does not show set-backs. The setbacks have been taken care of in the original PDD.

**Motion as amended to recommend Resolution 11-2020, Amendment to Wrenwood Development Agreement. Motion carried. Zabel voted no. This item is on the Village Board Meeting Agenda that follows.**

C. Resolution 13-2020, Budget Amendment – Resolution to Carry over 2020 Capital Fund and General Fund Projects.

**Motion (Baum/Miller) to recommend Resolution 13-2020, Budget Amendment – Resolution to Carry over 2020 Capital Fund and General Fund Projects. Motion carried unanimously.**

**OLD BUSINESS:**

**None.**

**REPORTS:**

- A. **Monthly Year to Date Financials:**
1. Revenue and Expense Report All Funds: The reports were reviewed. The 2019 ending reports are accurate. The bottom line may change. The final franchise fee has been received.
  2. Health and Dental Plans: Director Rath reviewed the reports. December and January reports were reviewed. 2020 will be a tight year. There may be adjustments on premiums for future years.
- B. **Impact Fees Financial Reports:** The report was reviewed. No concerns. Current with usage. Offset previous projects with impact fees.
- C. **Accounts Payable:** January 25, 2020 and February 10, 2020 payables were reviewed.
- D. **Code Violation Reports:** The report was reviewed. There are items going to municipal court.
- E. **C.I.P. PROJECTS:** The reports were reviewed. Director Rath commented on the use of existing funds.
- F. **Letter of Credit Summaries:** The reports were reviewed. Baum questioned when the amenities would be installed at Prairie Glen II. Discussion ensued of a path that was to be installed on Wausaukee to Mequon.
1. Building Inspection Department – Reviewed.
  2. Public Works Department– Reviewed.
  3. Planning Department – Reviewed.
- G. **Summary of all Village Contracts:** The summary of contracts were reviewed. Most of the updates have been made to reflect more current information.
- H. **SCHEDULE NEXT MEETING:** **The next meeting will be on March 16, 2020 at 6:00 pm.**

**ADJOURNMENT:** Chairman Zabel adjourned the meeting at 6:43 p.m.

Respectfully Submitted,  
*Deanna Braunschweig*  
Deanna Braunschweig  
Village Clerk