

**MEETING MINUTES**  
**PUBLIC SAFETY COMMITTEE MEETING**  
**FEBRUARY 5, 2018**  
**GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Campbell and Trustee Myers. Trustee Warren arrived at 5:31 p.m.

Also present were Police Chief Hoell, Police Captain Snow, Fire Chief Weiss and Deputy Fire Chief Delain.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Campbell, to approve the minutes of the January 15, 2018 Public Safety Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- The year-end report showed that numbers are generally consistent with the previous year, though there were increases in vehicle thefts
- Chief Hoell and Captain Snow attended a meeting which included the Attorney General and Washington County Law Enforcement, there was discussion regarding mental health and drug abuse issues.

Trustee Warren arrived at this time.

- Myers had questions on how the department handles calls involving mental health subjects, Hoell briefly outlined the procedures used and added that space for these subjects is one of the biggest issues right now.

FIRE DEPARTMENT MONTHLY REPORT: Chief Weiss reported on the following:

- They had a busy month with 184 calls for service
- The department conducted 196 inspections and met all of their goals for inspections for 2017
- 24 violations were found during fire inspections, corrections were made
- 184 hours of training were completed
- June 30 deadline for biannual training
- Licensing and recertifications are on track

OVERTIME REPORTS:

Police Department – Hoell stated the overtime numbers are close to the projections for the year. Hughes questioned when the department would be back to full staff, Hoell advised it should be by September.

Fire Department – Weiss stated their overtime is still trending well, the overtime numbers for total overtime wages paid has gone down the past 3 years.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT: none.

UNFINISHED BUSINESS: none

NEW BUSINESS:

RESOLUTION 13-2018 ADOPTION OF WASHINGTON COUNTY HAZARD MITIGATION PLAN –EMERGENCY GOVERNMENT: Hoell advised that as Emergency Government Director for the Village of Germantown, he is recommending adoption of the Washington County Hazard Mitigation Plan which is required for the village to be eligible for disaster funding if needed. He added that each community needs a resolution showing they accept this plan and the county has already adopted the plan which would be for all of Washington County. Hoell noted that after a federal disaster declaration, a percentage of the total disaster funding is allocated to statewide mitigation projects under the Hazard Mitigation Grant Program. To be eligible for the grants provided, local government must have an approved hazards mitigation plan in place.

A motion was made by Myers, seconded by Campbell, to forward this item to Village Board with a recommendation of approval to adopt Resolution 13-2018, Washington County Hazard Mitigation Plan. Motion carried unanimously.

LIVE SCAN FINGERPRINT IMAGER – POLICE DEPARTMENT: Hoell advised the department was requesting to purchase a replacement live scan fingerprint imager to replace the current imager in use which is 7 years old and no longer eligible for maintenance coverage. He stated the department had obtained bids from Morphotrak for \$17,137 and from Crossmatch for \$16,540. Although higher, Hoell recommended to purchase the imager from Morphotrak which offers better technical support, systems training and a records management interface for \$5300.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of the live scan fingerprint imager from Morphotrak for \$17,137 and interface for \$5300.00. Motion carried unanimously.

EVIDENCE LOCKER PURCHASE – POLICE DEPARTMENT: Hoell advised the department is currently using old donated lockers for storage of evidence and are requesting to purchase new evidence lockers which offer a higher level of efficiency and security. He stated that bids were received from Storage Systems Inc. for \$24,819 and from Bernie's Equipment Company for \$19,165. Hoell recommended purchase of the evidence lockers from Bernie's Equipment Company.

A motion was made by Warren, seconded by Myers, to forward this purchase request to Village Board with a recommendation of approval for the purchase of new evidence lockers from Bernie's Equipment Company for \$19,165.00. Motion carried unanimously.

SQUAD CAR PURCHASES: Snow advised the department was requesting to purchase 2 new squad cars in 2018 to replace squad 15 (from 2010) and squad 19 (from 2014) which will both have over 100,000 miles by the time of replacement. He stated that requests for bids were sent to

five vendors and that Ewald Automotive Group received the state bid and submitted bids for the 2018 Ford Police Interceptor Utility AWD squads, one at \$28,990.00 and one at \$28,930.00, for a total of \$57,920 which is within budget.

A motion was made by Myers, seconded by Warren, to forward this request to Village Board with a recommendation of approval for the purchase of two (2) Ford Police Interceptor squads from Ewald for a total of \$57,920.00. Motion carried unanimously.

OPERATOR LICENSES: Sara Viduski (Recommend Approval) A motion was made by Myers, seconded by Campbell, to forward the application for Operator License for Viduski to Village Board with a recommendation of approval. Hoell and Weiss advised they had no objections for this license application or any of the following. Motion carried unanimously.

CHANGE OF AGENT: Sandra Balistriere, Ultra Mart Foods, LLC. A motion was made by Myers, seconded by Campbell, to forward this application for Change of Agent for Sandra Balistriere to Village Board with a recommendation of approval. Motion carried unanimously.

TEMPORARY CLASS B FERMENTED MALT BEVERAGE LICENSE, GERMANTOWN JR. WARHAWKS BASEBALL CLUB, JR. WARHAWKS MEMORIAL DAY TOURNAMENT, MAY 25, 2018 - MAY 28, 2018, HAUPT STRASSE PARK AND FIREMANS PARK (Recommend Approval): A motion was made by Myers, seconded by Warren, to forward this application to Village Board with a recommendation of approval for the Temporary Class B Fermented Malt Beverage License to the Germantown Jr. Warhawks Baseball Club Memorial Day Tournament on May 25 – 28, 2018 at Haupt Strasse Park and Firemans Park. Motion carried unanimously.

TEMPORARY CLASS B FERMENTED MALT BEVERAGE LICENSE, GERMANTOWN JR. WARHAWKS BASEBALL CLUB, MID SUMMER SLAM, JUNE 22, 2018 – JUNE 24, 2018, HAUPT STRASSE PARK AND FIREMANS PARK (Recommend Approval): A motion was made by Myers, seconded by Warren, to forward this application to Village Board with a recommendation of approval for the Temporary Class B Fermented Malt Beverage License to the Germantown Jr. Warhawks Baseball Club Mid-Summer Slam on June 22 – 24, 2018 at Haupt Strasse Park and Firemans Park. Motion carried unanimously.

TEMPORARY CLASS B FERMENTED MALT BEVERAGE LICENSE, ST. BONIFACE PARISH, ST. BONIFACE SCHOOL – FISH FRY, FEBRUARY 23, 2018: A motion was made by Warren, seconded by Myers, to forward this application to Village Board with a recommendation of approval for the Temporary Class B Fermented Malt Beverage License to St. Boniface Parish/St. Boniface School Fish Fry on February 23, 2018. Motion carried unanimously.

NEXT MEETING: Hughes advised next month's meeting would be held on Monday, March 5, 2018 at 5:30 p.m. at the Village Hall Boardroom.

Warren requested consideration for the time to be changed to 6:00 p.m. and made a motion requesting changing the time of the March meeting to 6:00 p.m. Motion was seconded by Myers

for discussion. Warren stated there is a gap of time between the Public Safety meeting and Village Board meeting and thought bringing the times closer together would bridge that gap a bit. Hughes stated he would prefer to keep the meeting time at 5:30 p.m. Motion failed 1 – 3 with Warren voting aye and Hughes, Myers, and Campbell voting nay.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:51 p.m.

Recorded by,

Julie L. Barth  
Secretary