

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

February 4, 2020
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 6:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hughes, Warren and Zabel. Also present were Dir. Ratayczak, and Secretary Wick.

APPROVAL OF MINUTES: MOTION made by Zabel, seconded by Warren to approve the Minutes of January 14, 2020.

Motion carried unanimously.

PUBLIC COMMENT: DPW Supt. Olszewski reported advertising for the Hwy. Dept. Maintenance Operator which was approved in the 2020 Budget has brought a lot of interest in the position. Different avenues of advertising had produced 20-30 potential candidates. Advertising for the Mechanic position will follow.

GERMANTOWN DEVELOPMENT HANDBOOK: Civil Engr. Ehlerding presented the final draft of the completed Development Handbook to include comments submitted by Trustee Warren. Staff had also added a section under "ROADS" to address street lighting.

MOTION made by Warren, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the draft version of the Germantown Development Handbook.

Trustee Zabel suggested adding an option under Ditches in new Subdivisions – Section 4.1.5.1.9 disclosing the Village Engineer Department had the right to require ditch enclosures if a 4 to 1 slope took you outside of the right of way and required an easement.

Civil Engr. Ehlerding noted it was the goal of the department to update the Handbook yearly after the construction season and present to the Public Works Committee for approval.

Motion carried unanimously.

FORESTRY SERVICES CONTRACT – WACHTEL TREE SCIENCE: Supt. Olszewski requested permission to contract Wachtel Tree Science to provide specific consultation services related to the handling of the Emerald Ash Borer (EAB). Wachtel had been instrumental in past years providing their expertise to make sure Village trees and plantings stay diversified and benefit the Village.

MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to contract with Wachtel Tree Science to provide specific consultation services as it relates to the handling of the Emerald Ash Borer (EAB) at a cost not to exceed \$15,000. Funds to be allocated from Acct. #10-553-530-5290.

Motion carried unanimously.

AUTHORIZATION TO HAVE WASHINGTON COUNTY HIGHWAY DEPT. PAINT CENTERLINES & EDGE LINES:

MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation authorizing the services of the Washington County Highway Department to perform centerline and edge line painting on Village streets for an approximate cost of \$32,000 for the year. Funds to be allocated from Acct. #10-542-530-3540.

Motion carried unanimously.

CRACK FILLING MATERIAL PURCHASE:

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation authorizing the purchase of crack filling material for Village roads from Sherwin Industries at a cost of \$.55/lb. not to exceed \$35,000. Funds to be allocated from Acct. #10-542-530-3505.

Motion carried unanimously.

TANDEM AXLE PATROL TRUCK PURCHASE: Supt. Olszewski obtained two prices from regional dealerships for the purchase of a tandem axle patrol truck.

MOTION made by Warren, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the purchase of a new Western Star Patrol Truck from Truck Country for an amount not to exceed \$203,024.00 contingent upon borrowing approval. Funds to be allocated from Account #40-542-570-8520.

Motion carried unanimously.

TRACKLESS SIDEWALK MOWER PURCHASE: Supt. Olszewski obtained two quotes for the purchase of a 2020 sidewalk mower for the Parks Dept. This piece of equipment plows the sidewalks and mows the largest plots of grass in the Park System.

MOTION made by Warren, seconded by Hughes, to forward to the Village Board with a positive recommendation to approve the purchase of a 2020 Maclean MV4.1 Municipal tractor to include a 5-year powertrain warranty from Miller Bradford for an amount not to exceed \$163,500.00 contingent on borrowing approval. Funds to be allocated from Acct. #40-553-570-8450.

Motion carried unanimously.

CTH Y JURISDICTIONAL TRANSFER: Dir. Ratayczak reported the Village and Washington County had reached an agreement to the terms of transferring CTH Y (Goldendale Road) from the northerly limit at STH 145 to the southerly limit at Mequon Road for a total of 3.1 miles. Washington County has participated in this Program for many years with many surrounding communities within the Washington County limits. Dir. Ratayczak further explained the summary of the agreement which was provided to the Committee in a table format.

It was noted Washington County would complete improvements to the Goldendale/Freistadt Road intersection as recommended in a traffic analysis performed by Washington County. The financial aspect of the transfer would fairly compensate the Village; the Village would have control of speed limits, driveway access, etc., as the area developed; and if approved, the levy limit would increase by \$42,460 per year for operating costs & the County levy would decrease by the same amount.

Scott Schmidt, Washington County Highway Commissioner, noted the General Transportation Aide was also based on mileage and therefore the general transportation aide the Village would get from the State by adding 3.86 miles would go up as well. The operating levy was averaged and based on the maintenance costs of the roadway. Mr. Schmidt further explained the County Administrator comes together with all municipalities to come up with a comprehensive plan on what road jurisdictions should be for the whole County including cities and villages and what State roads should be owned by the County. In looking at the plan it was decided Germantown would be a good candidate for a jurisdictional transfer and put an offer on the table for Germantown to consider. If the Public Works Committee would approve the transfer, the Village Board would need to pass a Resolution on the transfer. A Road Agreement would then be drafted. The Town of Germantown was aware that they would be included in the Agreement as it would be a requirement for the Village to annex 33' of right of way on the east side of Bonniwell Road to the distillery. Washington County will meet with the Town to discuss the process. Once the transfer paperwork is complete, the paperwork will go to the State of Wisconsin for their approval. Discussion followed. Dir. Ratayczak noted discussion with Washington County stated they would complete the Goldendale/Freistadt Road reconfiguration before the jurisdictional transfer.

Trustee Zabel commented that he wasn't sure that the Village ever adopted the southeast WI jurisdictional map. He liked the idea of control of the roads and that the taxes go to the County and that the County would do certain projects. Commissioner Schmidt replied the Village would not have had to adopt the jurisdictional map. Discussion continued regarding intersection jurisdiction; truck traffic routes and road conditions of some of those routes; and the traffic study.

MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the jurisdictional Transfer of CTH Y from Washington County to the Village of Germantown.

Motion carried 3-1(Zabel)

LETTTER OF CREDIT REDUCTION – WRENWOOD:

MOTION made by Zabel, seconded by Warren authorizing staff to reduce the Wrenwood, LLC Letter of Credit by \$1,410,434.00 for utility and roadway improvements completed for the Wrenwood development.

Motion carried unanimously.

LETTER OF CREDIT RELEASE – RAINBOW CHILDCARE:

MOTION made by Zabel, seconded by Warren authorizing the release of the Rainbow Childcare of Wisconsin cash Letter of Credit in the amount of \$45,395.10 for all public improvements completed.

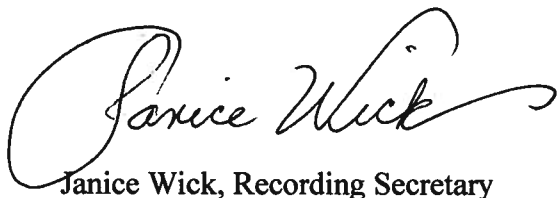
Motion carried unanimously.

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held TUESDAY, March 3rd at 6:00 p.m.

ANNOUNCEMENTS: None.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:46 p.m.



Janice Wick, Recording Secretary