

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JANUARY 6, 2020
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:00 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers, Trustee Warren and Trustee Wing.

Also present were Police Chief Snow, Fire Chief Delain, Communications Supervisor Schmidt, Clerk Braunschweig, Engineer Nitschke.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Wing, to approve the minutes of the December 2, 2019 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- New hire Officer Duckert is in phase 2 of his field training program; 2nd new hire Officer Majkowski started academy on today's date
- Officer on light duty from shoulder surgery was just cleared to return to full duty
- Backgrounds checks are being conducted for final open officer position
- Body worn cameras are being evaluated
- Department is looking into implementing the Lexipol program soon, any updated policies will be brought before the committee as they become ready
- Warren questioned whether the department could stipulate that police officer applicants take the academy prior to hire, Snow advised that would take too many applicants out of the running, he said it is very commonplace now for departments to send new hires through the academy

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- New person overseeing their social media, helping to increase Facebook attention
- Hiring procedures are being updated in hopes of increasing interest in the POC position
- Also checking at high school for interested students, ride-alongs are being encouraged

OVERTIME REPORTS:

Police Department – Snow advised overtime for 2019 was impacted by injury and resignations, but the salary costs saved money in this account, 2 new hires have started, and the final open position will be filled in the next couple months.

Fire Department – Delain advised overtime numbers were impacted by three open positions before hiring paramedics, all positions have been filled and their staffing is complete.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS:

ENGINEERING – INTERSECTION SAFETY SCREENING – CONTRACT WITH TADI: Village Engineer Nitschke advised that staff had attended a meeting on this matter and a list of 30 intersections in the Village was put together for the safety screening. Five intersections were ranked by the police department, fire department, highway department and engineering as being the most important and they are as follows:

1. Wasaukee Road/Highland Road
2. Fond du Lac Ave./Mequon Road
3. Fond du Lac Ave./Division Road
4. Fond du Lac Ave./Maple Road/Holy Hill Road
5. Appleton Ave./Willow Creek Road

Nitschke went on to say the contract with TADI Inc. was approved in an amount not to exceed \$9962 with funds used from account 10-542-530-3505.

Discussion followed with Warren asking if TADI would prioritize the order of attention to intersections, Nitschke responded that collision history may determine the rating scale and input from village officials regarding crashes and their severity would be factored in. He added that data obtained from the state was included in last month's packet which indicated dates/times of day crashes occurred. Nitschke also noted that there may be available funding for these projects, and if the intersections involve a state highway (i.e. Fond du Lac Avenue – STH 145) an appeal could be forwarded to the state for their input and assistance with upgrades/changes.

Hughes complimented Nitschke on the work he did on this project.

NEW BUSINESS:

DENNIS MYERS – ASHBURY WOODS TO WESTERN AVENUE VISION TO THE SOUTH AT STOP SIGN: Myers advised a homeowner in the area of Ashbury Woods and Western Avenue had reported a vision obstruction at that location to the south, due to brushy growth. He added that visibility has improved now since the leaves have dropped, but otherwise poses a problem when trying to see traffic coming from the south heading northbound.

Discussion followed with Nitschke advising that Ashbury Woods is a private roadway though the Village owns the right-of-way, and the Village would be able to address problems

with the vision triangle. He added that the condo association may want to investigate this complaint also as some of the area is owned by the association. Wing questioned whether the resident had tried contacting the association and said that may be a good first step. Myers stated he would contact the president of the condo association and pass on the concerns of the resident. Hughes noted that if the association is unwilling to correct the problem, this matter can be brought back before this committee.

**POLICE DEPARTMENT – WINSCRIBE SOFTWARE AND HARDWARE
REPLACEMENT AND UPGRADE PURCHASE FROM WORD SYSTEMS INC.:**

Schmidt advised that the department had budgeted for upgrades to the Winscribe Dictation System in 2018 for \$5049 which were placed on hold due to upgrades/install of two new virtual servers. After install it was determined the Windscribe system was not certified to run in the newly installed virtual system and the requested upgrade would no longer be functional. After further checking, Winscribe gave a new price quote for an upgrade to the most current software and hardware of \$9414 which includes server hardware, software, install, training, six wand microphones. Schmidt stated that the additional funding was available in the 2017 radio budget and could be used to make up the difference in price.

A motion was made by Myers, seconded by Warren to approve the additional funding of \$4365 to make up the difference for the purchase of the Windscribe upgrades. Motion carried unanimously.

**POLICE DEPARTMENT – NEW FIREWALL SYSTEM PURCHASE FROM
SCHULTZ BERNSTEIN & ASSOCIATES:** Communications Supervisor Schmidt advised the department was requesting to purchase a new firewall system to accommodate the additional information the department needs to store due to body cameras and squad cameras. The additional video evidence being recorded requires an increase in internet speed which the existing firewall will not process. Schmidt stated there are remaining funds in the 2017 radio account which would cover this purchase of a new Cisco ASA 5545 -X Adaptive Firewall at \$9380 and \$950 for install, configuration and setup for a total of \$10,330. She recommended that these items are purchased through and installed by Schultz Bernstein & Associates.

A motion was made by Myers, seconded by Wing, to approve the funding for the purchase of a new firewall system through Schultz Bernstein for \$10,330. Motion carried unanimously.

**ORDINANCE 01-2020 TO AMEND SECTIONS 12.08 SUB(4) REGISTRATION AND
CRIMINAL INVESTIGATION FEES:** Clerk Braunschweig advised this request was to change the license for door to door sales, direct sellers, transient merchants and solicitors from an annual license to a license for 90 days. She advised the fee charged for this license would not change at \$60.

A motion was made by Myers, seconded by Warren, to forward this ordinance amendment to Village Board with a recommendation of approval. Discussion followed with questions

on who needs to apply for these licenses, how residents know they have a valid permit to solicit, and how many applicants this change would affect. Braunschweig explained that if a complaint is received regarding solicitors, the police department will respond and advise them to obtain a permit if they do not have one. Residents can ask solicitors to show proof of their license – they are required to carry the permit on their person while out soliciting. She also advised that last year the Village issued approximately 40 direct sellers permits.

Hughes made a motion to amend the time period for the permit to be in effect from the recommended change of 90 days to a period of 6 months. Amended motion was seconded by Wing and carried 3-1 with Warren voting nay. Original motion to approve was carried 3-1 with Warren voting nay.

NEXT MEETING: Monday, February 3, 2020 at 6:00 p.m., Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:35 p.m.

Recorded by,

Julie L. Barth
Secretary