

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PUBLIC SAFETY COMMITTEE

DATE AND TIME: MONDAY, APRIL 2, 2018 5:30 p.m.

LOCATION: VILLAGE HALL BOARD ROOM
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Campbell and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** March 5, 2018 Regular Meeting.
- V. **REPORTS:**
- A. Police Department.
 - 1. Monthly.
 - 2. Annual.
 - B. Fire Department.
 - 1. Monthly.
 - C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
 - D. Policy Updates.
 - 1. Police Department:
 - a. 5.01 Use of Force.
 - b. 6.32 Honor Guard.
 - c. 12.01 Weapons and Ammunition.
 - 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
- A. None.
- VII. **NEW BUSINESS:**
- A. Squad Equipment and Change-Over. – Police Department.

- B. Change of Agent: Heather Lazar, Cost Plus World Market.
- C. Application For Fireworks User Permit, July 4th At Fireman's Park – Lynn Grgich, Kiwanis. Operator: Wolverine Fireworks Display.
- D. Operator's Licenses: Katelyn Dory, Joshua Stoltenberg [Recommend Approval]
- E. New Class "B" Fermented Malt Beverage Application for Apple Works Winery LLC, W179N12536 Fond du Lac Ave, Kevin Behnke, May 1, 2018 – June 30, 2018.

VIII. **NEXT MEETING:** Set May 2018 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
MARCH 5, 2018
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Campbell, Trustee Myers and Trustee Warren.

Also present were Police Chief Hoell, Fire Chief Weiss and Deputy Fire Chief Delain.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Campbell, to approve the minutes of the February 5, 2018 Public Safety Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- Robbery at Kwik Trip on Saturday, businesses in Hartford and Jackson were also victim to robberies with similar suspect description
- Investigation of a stabbing at Holiday Inn resulting in minor injuries
- Threat at high school on February 19th, 2 students cited for disorderly conduct
- Citizen's Police Academy classes are being scheduled
- Traffic citations have increased
- Operating While Intoxicated (OWI) arrests have increased which is a cause for concern

FIRE DEPARTMENT MONTHLY REPORT: Chief Weiss reported on the following:

- Busy month with 178 calls for service
- 185 hours of training completed
- Department involvement on study of strokes
- Building fire at Fibreform which they got under control fairly quickly
- Implemented customer service comment cards which are dropped off by department personnel, so far all responses have been positive
- Myers commented that both fire and police department's facebook pages are a valuable source of information for the community

OVERTIME REPORTS:

Police Department – Hoell stated there is nothing new to report.

Fire Department – Weiss stated their numbers are fine, nothing unexpected.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT: none.

UNFINISHED BUSINESS: none

NEW BUSINESS:

SAFETY UPDATE FROM THE POLICE CHIEF ON THE INTERSECTION OF FREISTADT ROAD AND MAPLE ROAD: Hoell noted this item was placed on the agenda at the request of Trustee Warren who advised he wanted to see accident numbers for that area before and after the repainting project in 2015. Warren stated the concerns came from a constituent of Trustee Miller. Warren also advised that after reviewing the accident data it appeared that eastbound traffic on Freistadt Road was more involved in crashes and it did appear that all accidents were due to driver error.

Accident numbers for 2014 – 2016 included 5 injury crashes and 6 property damage crashes. There were 0 injury accidents in 2017 and 3 property damage accidents. In 2018 to date there was 1 injury accident and 0 property damage accidents.

Highway Department Superintendent Olszewski was present and advised that Freistadt Road was seal-coated prior to the striping which was completed in 2015, and in 2014 the “Dangerous Intersection” signs had been put up.

Warren added that the accident numbers had decreased and it did not appear that there is anything the village would need to do at this time, other than continue to monitor the area.

REPLACEMENT OF TRAINING ROOM CHAIRS – POLICE DEPARTMENT: Hoell advised there is \$6000 budgeted in 2018 for new chairs for the department’s training room. He stated the department received bids from BSI for \$5685, from it. for \$6500 and from Iteminfo for \$11,875.00 and were recommending to accept the bid from BSI for \$5685.00. Hoell noted that the department had purchased furniture items from BSI in the past and were satisfied with their product.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of 25 training room chairs from BSI for a price not to exceed \$6000.00. Motion carried unanimously.

NEW SCHOOL RESOURCE OFFICER POSITION: Hoell informed the committee that he had attended a recent school board meeting where the Board was in favor of placing a fulltime temporary School Resource Officer (SRO) at Kennedy Middle School beginning March 1st through the end of the school year, and they want to decide in June whether they will pursue a permanent full time SRO for Kennedy. Hoell advised that the police department does not have an officer available for a fulltime SRO position at this time and recommended that discussion on this matter be tabled until after the school board meeting in June. Hoell stated that the school contributes 75% of the costs for a fulltime SRO and the Village pays 25%. He added there is specialized training for SRO’s but they could start without the training.

Discussion followed with Hughes advising the School Board will need to make the initial decision on this position, and that he would support the additional SRO position if approved. Myers questioned whether the department would select an experienced officer for the SRO position, Hoell advised it would be open to all eligible officers.

A motion was made by Warren, seconded by Myers, to table the New School Resource Officer Position until Chief Hoell brings it back to the committee. Motion carried unanimously.

OPERATOR LICENSES: Brandon Dykeman, Daniel Edmonds, Sydney Miller, Thomas Moes, Kaitlyn Rabuck (Recommend Approval). A motion was made by Myers, seconded by Campbell, to forward the applications for Operator License for Dykeman, Edmonds, Miller, Moes, and Rabuck to Village Board with a recommendation of approval. Hoell and Weiss advised they had no objections for these license applications. Motion carried unanimously.

NEXT MEETING: Hughes advised next month's meeting would be held on Monday, April 2, 2018 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:55 p.m.

Recorded by,

Julie L. Barth
Secretary

DRAFT

Overtime Report for Police & Fire Departments

2017 Year to date through:

11-Mar-18

Empl #	Employee Name	2018				2017			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	1.75	2.63	0.00	99.75	99.75	0.00
93	Bartelt, Adam	0.00	0.00	25.75	38.63	6.75	44.63	51.38	271.96
92	Bloch, Ryan	21.00	1,185.03	2.00	3.00	135.25	27.38	162.63	7,409.00
115	Case, Robert	6.75	390.62	5.00	7.50	203.75	85.50	289.25	11,497.61
118	Farnsworth, Cody	0.25	10.38	14.00	21.00	0.00	0.00	0.00	0.00
113	Gilbert-Roeder, Trent	15.25	632.95	13.00	19.50	33.00	49.50	82.50	1,329.57
107	Heaney, Troy	0.00	0.00	6.00	9.00	0.00	0.00	0.00	0.00
153	Jones, Matthew	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101	Jones, Shawn	2.50	156.90	0.00	0.00	59.25	38.25	97.50	3,610.10
88	Laux, Kevin	0.00	0.00	16.25	24.38	40.75	116.25	157.00	2,299.52
142	Marten, Shawn	0.00	0.00	31.25	46.88	0.00	154.13	154.13	0.00
102	Mikulec, Daniel	8.25	465.55	13.00	19.50	26.00	185.25	211.25	1,467.18
119	Onela, Michael	0.00	0.00	0.00	0.00	37.00	53.50	90.50	2,087.91
138	Olson, Toni	42.25	2,445.01	1.75	2.63	127.75	50.25	178.00	7,184.02
137	Pesch, Justin	26.75	1,256.31	0.25	0.38	148.75	25.50	174.25	6,388.07
133	Pierce, Catherine	0.00	0.00	12.00	18.00	10.50	127.50	138.00	450.92
96	Pierzchalski, David	26.75	1,509.50	8.50	12.75	17.50	335.63	353.13	987.53
98	Rechlicz, Justin	0.00	0.00	23.00	34.50	99.25	119.25	218.50	5,600.68
121	Schubert, Matthew	0.00	0.00	15.50	23.25	0.00	48.38	48.38	0.00
89	Schulz, Zachary	12.50	552.94	5.25	7.88	140.75	20.25	161.00	5,506.14
97	Spreiter, Jared	0.00	0.00	23.50	35.25	208.25	94.50	302.75	8,943.30
99	von Bereghy, Darren	74.75	4,218.14	15.00	22.50	192.75	187.88	380.63	10,876.88
95	Whealon, Shaun	20.50	850.85	7.75	11.63	46.50	29.25	75.75	1,873.49
Total Police		13,674.18						*	77,783.87
Annual Budget		95,000.00							95,000.00

State Aid Reimbursement 0.00 3.21.2018 **Total year end actual = \$1: \$ 91,900.63**
 Hunting/Concealed Carry Permit 0.00 3.21.2018 * (difference from report due to personnel changes)
 2017 State Aid Reimb \$2,960.32
 2017 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	80.00	2685.60		0.00
*	694 Mayer, Andrea	8.50	12.75		18182.09
					0.00

Fire Dept Regular Part-time

		Overtime Hrs	True OT cost	OT Hours	True OT Cost
**	563 Rossman	59.42	1,959.05	573.00	19,214.37
**	605 Rodriguez	99.77	2,492.62	295.50	7,149.49
**	617 Hass, Thomas	22.59	564.28	105.75	2,346.29
**	625 Goetz, Steve	36.93	922.70	17.25	483.06
**	653 Asmondly	86.19	2,153.20	235.00	5,801.01
**	698 Wolf	6.50	162.38		
					8,254.23
					34,994.22

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2018	2017 Hours	2017 Cost

***	672 Krieg, Caitlin		30.25	942.05
***	694 Mayer, Andrea		6.25	192.75
***	690 Holms, Mitchell	12.50	367.13	

total POC overtime 12.50 367.13 36.50 1,134.80
 * Full time, hours are over and above the 20 normal overtime hours reflected in their base wages
 ** Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times

True OT Cost thru:
 11-Mar-18 12,649.76

Last year's true OT Cost
 \$ 54,311.11

Budget -- included within general wages
 Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11
 Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05
 Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: 04-02-2018

AGENDA ITEM: Policy Updates

ITEM TITLE: Policy Updates

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

Updates to the following polices:

5.01 Use of Force

6.32 Honor Guard

12.01 Weapons and Ammunition

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

BOARD ACTION:



POLICY & PROCEDURE

GERMANTOWN POLICE DEPARTMENT

SUBJECT: USE OF FORCE

SCOPE: All Sworn Personnel

DISTRIBUTION: Policy & Procedure Manual

REFERENCE: WI State Statutes: 66.0511(3), 939.45, 939.48, and Chapter 941; DAAT Incident Response and Disturbance Resolution Model

NUMBER: 5.01

ISSUED: 03/26/2018

EFFECTIVE: 04/02/2018

RESCINDS

AMENDS

WILEAG 4TH EDITION

STANDARDS: 5.1.1, 5.1.2, 5.1.3, 5.1.4

INDEX AS: Control Devices
DAAT (Defense and Arrest Tactics)
Deadly Force
Firearms
Less Lethal Weapons
Non-Deadly Force
Ramming with Police Vehicles
Use of Force
Use of Non-Deadly Force
Warning Shots
Weapons Pre-Authorization

PURPOSE: The purpose of this Policy & Procedure is to establish policies and procedures regarding the use of force, and to identify the responsibilities of officers of the Germantown Police Department when using force or after it has been used.

This Policy & Procedure consists of the following numbered sections:

- I. POLICY
- II. DEFINITIONS
- III. DEFENSIVE AND ARREST TACTICS (DAAT)
- IV. USE OF RESTRAINTS
- V. DOCUMENTATION

I. POLICY

- A. The Germantown Police Department recognizes and respects the value and special integrity of each human life. In vesting police officers with the lawful authority to use force to protect the public welfare, a careful balancing of all human interests is required. Therefore, it is the policy of this Department that police officers shall use only force that is reasonably necessary to effectively bring an incident under control, while protecting the lives of the officer or another. Deadly force shall never be resorted to until every other reasonable means of apprehension or defense has been exhausted or there is no other reasonable recourse.

II. DEFINITIONS

DEADLY FORCE: The intentional use of a firearm or other instrument that creates a high probability of death or great bodily harm. The subject behavior that justifies an officer's use of deadly force is any behavior which has caused or imminently threatens to cause death or great bodily harm to you or another person or persons.

GREAT BODILY HARM: "Bodily injury which creates a substantial risk of death. Or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily injury." WI ss. 939.22(14)

REASONABLE FORCE: That force which an ordinary, prudent, and intelligent person with the same knowledge of the particular situation as the officer would deem necessary.

ELECTRONIC CONTROL DEVICE (ECD): A law enforcement tool with the purpose to overcome active resistance or its threat.

LESS LETHAL MUNITIONS: A kinetic energy round that is defined as "The intentional use of an instrument to impede a subject, the use of which is not likely to cause death."

DEFENSIVE AND ARREST TACTICS (DAAT): A system of verbalization skills coupled with physical alternatives.

III. DEFENSE AND ARREST TACTICS

- A. The Germantown Police Department requires all sworn officers to follow the State of Wisconsin's Law Enforcement Training and Standards' system of Defensive and Arrest Tactics when making all use of force decisions.
- B. An officer shall only use that amount of force which is necessary and reasonable in the performance of his/her law enforcement duties. The below factors are to be considered when determining the objective reasonableness of a use of force incident:

1. The severity of the alleged crime at issue.
 2. Whether the suspect poses an imminent threat to the safety of officers and/or others.
 3. Whether the suspect is actively resisting or attempting to evade arrest by flight.
- C. All sworn officers shall be trained in the DAAT system per State Training and Standards Bureau standards.
- D. The decision to use force, and the amount of force to be used should be based on the totality of the circumstances of the incident.
1. An officer may use force:
 - a) To achieve and maintain control of resistive subjects.
 - b) To detain persons reasonably suspected of criminal behavior.
 - c) To make lawful arrests.
 - d) To defend themselves or others.
 - e) To prevent escape.
 - f) To bring an unlawful situation safely under control.
- E. Intervention Options – In determining the amount of force to be used, officers may use one level of force higher than that being used or threatened against them. The amount of force an officer may use should be based on the following Intervention Options:
1. Presence: The first mode. Presence reflects the fact that sometimes all that is needed to control a situation is the presence of an officer. The purpose of this mode is to “present a visible display of authority.”
 2. Dialogue: The second mode. Dialogue covers the range of tactical communication from very low-level questioning to very directive commands. The purpose of dialogue is to verbally persuade subjects to comply with an officer’s lawful directives.
 3. Control Alternatives: The third mode. Control Alternatives includes a wide range of tactics and tools for controlling subjects. The purpose of Control Alternatives is to overcome passive resistance, active resistance, or its threat.

The mode of Control Alternatives includes four tactics/tools:

<u>Tactic / Tool</u>	<u>Goal</u>
Escort Holds	To safely initiate physical contact
Compliance Holds	To overcome passive resistance
OC / ECD	To overcome active resistance or its threat
Passive Countermeasures	To decentralize

4. Protective Alternatives: The fourth mode. Protective Alternatives includes tactics and tools to protect an officer while also managing continued resistance. The purpose of a Protective Alternative is to overcome continued resistance, assaultive behavior, or its threat.

The mode of Protective Alternatives includes three tactics/tools:

<u>Tactic / Tool</u>	<u>Goal</u>
Active Countermeasures	To create dysfunction
Incapacitating Techniques	To cause the immediate, temporary cessation of violent behavior
Intermediate Weapons (Less Lethal Munitions)	To impede

5. Deadly Force: The fifth mode. Deadly Force represents the highest level of force available to law enforcement officers and the authority to use deadly force is the greatest responsibility given to law enforcement officers. The purpose is to stop the threat. The subject behavior that justifies an officer's use of deadly force is any behavior which has caused or imminently threatens to cause death or great bodily harm to you or another person/persons.

F. Follow through to Intervention Options – Officers have responsibilities after using force.

1. Persons subject to the use of force shall be observed to detect obvious changes in their physical or mental condition, and administer first aid to your level of training if required.
2. If necessary, or requested by the injured subject, the injured person/s is/are to be transported by ambulance to the most quickly acceptable medical facility for proper treatment.

3. If the injured subject is in police custody, they are to remain handcuffed during treatment unless the handcuffs interfere with such treatment. Should medical treatment require removal of handcuffs, the officer should request the use of hospital restraints. Officers should at all times maintain security, unless the injury is so serious that escape is not physically possible.
 4. Upon release of an injured person from a medical facility, the officer will provide the receiving detention facility with any medical discharge instructions or paperwork.
- G. Use of Electronic Control Devices (ECD) – The Germantown Police Department utilizes the TASER as its chosen ECD tool within the Control Alternatives Mode.
1. Only trained officers may carry and deploy an ECD. After application of the ECD, applicable follow through procedures shall be utilized when safe to do so.
 - a) If a person has an adverse reaction to an ECD application, or if requested by the subject, transport to a medical facility shall be arranged.
 - b) If the probes are embedded in sensitive tissue areas, i.e. neck, face, groin, or the breast of a female, an officer shall arrange for transport to a medical facility for removal. If the probes are embedded in other non-sensitive tissue areas, a trained officer may remove them per the trained procedures.
 - c) Probe removal from non-sensitive areas:
 - (i) Stabilize area approximately six inches from probe site.
 - (ii) Pinch probe between your forefinger and thumb. Squeeze the probe tightly.
 - (iii) Pull the probe straight out, ensuring you do not twist the probe.
 - (iv) Gather the wires (do not bend or break), probes, and cartridge.
 - (v) Probes, wires, and cartridge should be packaged together and inventoried as evidence.
- H. Use of Less Lethal Munitions - The Germantown Police Department utilizes Less Lethal Munitions and places it within the Protective Alternative mode, which is an intermediate weapon.
1. Less Lethal Munitions utilized as a protective alternative mode of force will be collected and inventoried as evidence.

IV. USE OF RESTRAINTS

- A. It should be understood that for the protection of both the person being restrained and the officer, use of restraints such as handcuffs, reduces the likelihood of a struggle with the attendant possible injury to the offender, the officer, or both.
- B. An officer may use restraining devices in order to:
 - 1. Maintain control of subject.
 - 2. Prevent escape.
 - 3. Protect him/her or others.
- C. An officer should never use restraining devices as punishment.
- D. It is a policy and procedure of this Department that all persons placed in protective custody or under arrest shall be properly handcuffed or otherwise restrained during transportation.
 - 1. An officer may only use departmentally approved restraints.
 - 2. The use of neck restraints by personnel of the Germantown Police Department is prohibited.
 - 3. Subjects should be handcuffed behind the back. The following factors, among others, may be taken into consideration in choosing alternate means of restraints:
 - a. Other restraining equipment is in use, i.e., belly chains. Handcuffs may be used in front of the body when the prisoner is wearing a garment with a belt through which the handcuffs may be laced to securely pin the hands to prevent flailing about.
 - b. Conditions exist that make it unreasonable or impossible to place handcuffs behind the subjects back. In all such cases the officer should detail in his/her written report the unusual circumstances that existed and what alternative restraining device or techniques was used.
 - 4. Prisoners should be so placed in the police cruiser that seat belts may be secured about the prisoner in order to enhance their safety during transportation.
- G. Exceptions to Handcuff Requirements.
 - 1. Officer should always handcuff unless the officer can articulate exceptional circumstances. Officer discretion may be used in the following circumstances:

- a. Persons who are incapacitated, such as by a serious wound to the lower arms, hands, etc. or another medical condition such as an advanced stage of pregnancy.
- b. Juveniles who are either very young, or whom the officer has personal knowledge of, and as such determines that the use of handcuffs is not an appropriate action.

V. Documentation

- A. If an officer uses any level of force, they shall orally advise his/her supervisor of the use of force and the underlying facts justifying the use of force as soon as possible.
- B. If the discharge of a weapon or other use of force causes injury, great bodily harm, or death, the supervisor shall notify the Chief of Police or the Chief's designee as soon as possible.
- C. The Germantown Police Department requires a written incident report whenever an employee uses force at a level of Control Alternatives / Compliance Holds or above.
 - a. The officer involved in the use of force shall make a written report/statement as to the underlying facts and the reasonableness, as perceived by the officer, justifying the use of force.
 - b. If a firearm is used to destroy an animal as a humanitarian measure where the animal is sick or seriously injured, a firearms discharge report shall be completed, and an incident report is not required.
- D. If an incident report is generated, the Use of Force section in ProPhoenix RMS must be completed.
- E. All use of force reports shall be forwarded to the lead DAAT instructor for review.
- F. At least once every year the Chief of Police or the Chief's designee shall review the use of force reports to determine any policy issues, training or weapons/equipment deficiencies, or any type of future action that may be needed.

Peter G. Hoell
Chief of Police

This Policy & Procedure cancels and supersedes any and all written directives relative to the subject matter contained herein.

Initial 03/26/2018



POLICY & PROCEDURE

GERMANTOWN POLICE DEPARTMENT

SUBJECT: **HONOR GUARD**

SCOPE: All Department Personnel
DISTRIBUTION: Policy & Procedure Manual

REFERENCE:

NUMBER: 6.32
ISSUED: 03/26/2018
EFFECTIVE: 04/02/2018
 RESCINDS
 AMENDS
WILEAG 4TH EDITION
STANDARDS: X.X.X

INDEX AS:

PURPOSE: The purpose of this policy is to establish guidelines for the administration and deployment of officers serving on the Honor Guard, and to establish guidelines for police employees who wish to participate or volunteer their time for an authorized community function, charitable cause, funeral, memorial service, or special event.

This Policy & Procedure consists of the following numbered sections:

- I. POLICY
- II. DISCUSSION
- III. DEFINITIONS
- IV. PROCEDURE
- V. TRAINING
- VI. OPERATIONS

I. POLICY

It is the policy of this agency to represent the Village of Germantown Police Department in a professional manner when Honor Guard personnel make appearances at functions such as funerals, parades, ceremonies, charitable causes or any other similar events. The department will consider all requests

from those officers who wish to participate in or volunteer their time and services on an unpaid status for any authorized community activity or special event when an appearance by the officer is not required by the department. Any required appearances made consistent with other department policy or at the direction of the Chief will be handled in conformance with the existing Labor Agreement.

II. DISCUSSION

The Honor Guard is established to provide both a symbolic and professional display of respect and gratitude for officers who die either in the line-of-duty, while an active member of the department, or after their retirement from the department. By participating in memorials, parades, and other special events, the Honor Guard can also provide a positive image and formal representation of the police department.

When a request for the Honor Guard is made, the Chief of Police or their designee shall make the determination if a detail or event shall require the attendance of an Honor Guard. The Chief of Police may approve an appropriate number of officers from the available group to participate. Officers participating in Honor Guard duty will adhere to all departmental rules, regulations, policies, and procedures.

The Chief of Police or their designee may approve the attendance and designate the appropriate number of Honor Guard members at any event, and will determine if attendance is required or voluntary. Members may wish to participate in approved events that are not required, such as community gatherings, charitable causes, and other activities as a way of demonstrating a commitment to their profession and enthusiasm for the career they have chosen. Prior authorization to attend any function while wearing the department uniform must be approved by the Chief of Police or their designee.

III. DEFINITIONS

Honor Guard – A term used to identify a group of officers specially trained in ceremonial procedure who participate in department authorized events. The size of the Honor Guard will be determined by the Chief of Police.

Color Guard – The size and makeup of a Color Guard will vary, but it shall be comprised of no less than four Honor Guard Members. The purpose of the Color Guard is to carry and/or present the National Colors, Wisconsin Flag and other flags as appropriate for special events. The National Colors must always be accompanied by two rifle guards.

Rifle Team – The number of Honor Guard Members selected to participate in a Rifle Team will be based upon the nature of the event. The purpose is to demonstrate proficiency in the handling of the Rifles used by the Honor Guard. This proficiency will be commonly demonstrated at funerals, parades and special events.

Paid Status – Employees who have been authorized and who are required to participate in an event will be compensated pursuant to existing labor agreements.

Unpaid Status (Volunteer) – An officer who is not required, and therefore not paid for participating in an event, may be authorized to wear the Honor Guard uniform and use departmental equipment. Although not paid, these officers will be covered under the Village's liability insurance and Workman's Compensation if injured during the course of the event provided they are acting within the scope of their employment and policy guidelines. Prior approval for participation on a voluntary basis must be obtained by the Chief of Police or their designee.

IV. PROCEDURE

A. Team Leader

1. The Chief of Police shall appoint the Team Leader who will be of supervisory rank.
2. The supervisor will have the requisite training in coordinating honor guard activities and will act as the coordinator for the planning of events in which the Honor Guard participates (including, but not limited to, the changing of participating officer duty schedules).
3. The supervisor will have the requisite training in executing the details of events and will act as the coordinator of the details in which the Honor Guard participates.

B. Honor Guard Member Selection and Responsibilities

1. Participation in the Honor Guard is a voluntary collateral duty assignment. Officers shall present a positive image and a physically fit stature. Officers volunteering for this assignment will be selected from applications submitted to the Chief of Police or their designee.
2. Participating officers will strive to participate in a minimum of 75% of the required attendance details (work schedule conflicts aside). Removal from the Honor Guard will be at the discretion of the Chief of Police.

C. Training

1. Requisite Training: Requisite training shall consist of attending a formally recognized Honor Guard training course.
2. Periodic or refresher training: Periodic training shall be conducted to provide members with an opportunity to ensure proper timing and continuity in performance. Training may be scheduled as regular duty time.

3. Rehearsal Training Prior to a Scheduled Detail of Event: Upon the approval of an event or detail by the Chief or their designee, the Honor Guard may be granted no less than 1-hour preparation time. This preparation time shall be used to determine a proper route of travel, routine, and member synchronization.

V. OPERATIONS

A. Events or Details

1. When special events or details are authorized for Honor Guard participation, the number of Honor Guard members will also be determined for the event.
2. For community events, charitable causes or various ceremonies where an employee wishes to volunteer their time and services, but wishes to wear official department uniform and use approved equipment, a written request must be submitted to the Chief of Police for consideration and authorization. The request must include the following:
 - a. An outline of the nature of the event.
 - b. Names of all Germantown Police Department employees to attend as volunteers.
 - c. Location of event.
 - d. Equipment needed.
 - e. Date and time of the event.

B. Paid vs. Unpaid Determination

1. In the event the Honor Guard is required to attend an event and an authorized number of officers to attend has been established, any additional trained Honor Guard employee wishing to participate in the event may do so as an unpaid volunteer, with permission of the Chief of Police or their designee.
2. Community events, funerals, memorial services, charitable causes, and any other special event approved by the Chief of Police or their designee may be attended by non-Honor Guard trained officers to supplement Honor Guard staffing.
3. Compensation for officers that are required to participate in Honor Guard duty is governed by existing Labor Agreements.
4. Criteria used to determine which events will be approved for

participation, and whether or not attendance will be required, or not required, may include the following:

- a. The event fosters or promotes a positive image for the Department and the community;
- b. Participation serves to strengthen the relationship between the Department and the community at large, or organizations within the community;
- c. Honors and represents the police profession in a respectful and dignified manner;
- d. The cost-benefit to the community for having paid employees participating in the event;
- e. The impact on the Department's fiscal resources or ability to pay employees for their participation in the event;
- f. The availability of Department resources;
- g. Unit scheduling concerns; and
- h. Timeliness of the request for consideration.

Peter G. Hoell
Chief of Police

This Policy & Procedure cancels and supersedes any and all written directives relative to the subject matter contained herein.



POLICY & PROCEDURE

GERMANTOWN POLICE DEPARTMENT

SUBJECT: FIREARMS & AMMUNITION

SCOPE: All Department Personnel

DISTRIBUTION: Policy & Procedure Manual

REFERENCE: WI State Statutes: 165.85(3)(d), 941.23

NUMBER: 12.01
ISSUED: 11/04/2016
EFFECTIVE: 11/11/2016
 RESCINDS
 AMENDS 03/26/2018
WILEAG 4TH EDITION
STANDARDS: 12.1.1, 12.1.2,
12.1.3

INDEX AS: Ammunition
Firearms
Firearms Proficiency

PURPOSE: The purpose of this Policy & Procedure is to establish a policy regarding firearms proficiency and possession by sworn officers of the Germantown Police Department, both on and off duty.

This Policy & Procedure consists of the following numbered sections:

- I. POLICY
- II. DEFINITIONS
- III. GENERAL PROVISIONS
- IV. OFF-DUTY FIREARMS
- V. FIREARMS QUALIFICATIONS
- VI. FIREARMS MODIFICATIONS
- VII. SHOTGUNS AND RIFLES
- VIII. FIREARMS SAFETY

I. POLICY

- A. It is the policy of the Germantown Police Department that all sworn officers are qualified in the safe and proficient use of Department authorized and issued firearms and ammunition.

All officers shall be required to qualify with a Department Firearms Instructor prior to being authorized to carry such firearms and shall be required to maintain their qualification in order to ensure continual safe and proficient firearms use per WI State Statute 165.85(3)(d).

II. DEFINITIONS

- A. **AUTHORIZED FIREARM:** Any make, model, or caliber of firearm that meets this agency's designated requirements and specifications, and has been formally approved by Department Firearms Instructors and the Chief of Police for general or individual use by sworn law enforcement personnel. This includes primary service firearms, alternate service firearms, backup firearms, shotguns, and rifles used for law enforcement purposes.
- B. **PRIMARY SERVICE FIREARM:** The primary service firearm of the Germantown Police Department for uniformed officers will be a Department issued full sized semi-automatic pistol. Plain clothes officers may choose to carry a Department issued semi-automatic compact firearm.
- C. **BACK-UP FIREARM:** Any authorized firearm other than the primary service firearm that is carried in an authorized concealed manner.
- D. **FIREARMS QUALIFICATION:** A handgun qualification course of fire established by the Wisconsin Law Enforcement Standards Board to determine competency to carry authorized firearms.
- E. **ON DUTY:** Anytime an officer is performing law enforcement duties on a scheduled or call-in tour of duty for the Village of Germantown.
- F. **OFF DUTY:** Anytime an officer is not performing regular law enforcement duties on a scheduled tour of duty for the Village of Germantown.

III. GENERAL PROVISIONS

- A. Any firearm carried by officers when on or off duty, with the exception of firearms used for recreational purposes, must be a Department authorized firearm.
- B. At the time a firearm is issued to an officer, Department Firearms Instructors will inspect each firearm for malfunctions and modifications. After this inspection, each firearm will either be approved or not-approved.
 - 1. If a Department Firearms Instructor does not approve a firearm, the firearm shall be removed from service and repairs made until an instructor approves the firearm.

2. The Department will issue an officer a Department-owned firearm as a replacement for the firearm that was removed from service.
 3. All firearms inspected by a Department Firearms Instructor(s), whether approved or not-approved, shall be documented and noted in each officer's firearms record.
- C. Only ammunition that has been approved by the Department on a general or individual basis may be used in Department authorized firearms.
1. Officers issued a Department purchased firearm shall be issued three (3) high capacity magazines; one (1) for the firearm and two (2) to be carried in the Department-issued double magazine pouch.
 2. Uniformed officers must carry two (2) loaded magazines in Department issued holders on their duty belt.
 3. Officers may carry three (3) loaded magazines in Department issued holders on their duty belt if they choose.
- D. Only sworn officers who have successfully passed firearms qualification and have demonstrated an understanding of the Department's Policy & Procedures and State Laws pertaining to the use of force are authorized to carry a firearm.
- E. The primary service firearm shall be carried in accordance with uniform and related requirements and as otherwise specified by this policy.
- F. A record of each firearm authorized for use by the Department for each officer shall be kept recorded in the department record management system. The record will include the name of the officer the firearm was issued to, and any repairs made to it. Each record shall also include the firearm's type, description, manufacturer, model, and serial number.
- G. Officers shall be issued duty ammunition for their primary service firearm as needed. Replacements for defective or depleted ammunition shall be dispensed by a Department Firearms Instructor as needed.
- H. Officers may carry a personally owned second handgun, concealed on their person while working in the capacity as a Police Officer with the Germantown Police Department with the following stipulations.
1. The Officer must complete Germantown Police Department Form GPD-155 and the Firearm must be approved by the Chief of Police.
 2. Officers may carry either a semi-automatic .380 caliber, or greater caliber pistol. Officer may carry a revolver .38 special or greater.
 3. Ammunition for the secondary gun must be approved by the Chief of Police, or designee. No reloaded ammunition will be approved for duty carry.

4. The secondary weapon must be worn using one of the following carry methods:
 - a) Ankle Holster-barrel must be carried in the down position and the holster must cover the trigger and have a thumb-release retention system.
 - b) Body Armor Vest holster-must be concealed under the duty shirt and must cover the trigger and have a thumb-release retention system.
 - c) Pocket Holster-must be firmly secured in a holster and in the officer's pocket, so as not to fall out of the pocket. The holster must cover the trigger.
 5. Officers who wish to carry a second hand gun while on-duty must demonstrate their proficiency with drawing and shooting their weapon from the chosen carry method.
 6. An Officer's personally owned second handgun will be subject to inspection as are their department issued firearms.
- I. All Germantown Police Department Firearms Instructor(s) shall be certified by the WI LESB to instruct.

III. OFF-DUTY FIREARMS

- A. Officers may, but are not required to carry an authorized firearm while off duty according to WI State Statute 941.23 governing peace officers carrying concealed firearms; also refer to Policy & Procedures 1.09: Jurisdiction and 1.23: Off Duty Conduct.
- B. However, officers must be armed when in uniform and/or operating a marked law enforcement vehicle whether on or off duty.
- C. Back-up and off-duty firearms shall be carried concealed when the officer is in plain clothes or in uniform unless:
 1. The officer is in the workplace, and the officer's badge is prominently displayed;
 2. The officer is engaged in law enforcement actions that may reasonably require quick access to the firearm, and the officer's badge is prominently displayed; or
 3. The officer is engaged in activities where it would be permissible for a citizen to carry an exposed firearm, such as in hunting or target practice, or exercising their right as any other citizen for those purposes.
- D. Officers opting to carry off-duty firearms must meet the following conditions:

1. The off-duty firearm must be one of the following :
 - a) Semiautomatic firearm .380 caliber or greater
 - b) Revolver .38 special or greater
 2. The firearm must be a recognized and reputable brand and may not be modified in any way from original manufacture unless authorized in writing by a Department Firearms Instructor.
 3. The ammunition carried in the off duty firearm must be jacketed hollow point produced by a reputable manufacturer, unless authorized in writing by a Department Firearms Instructor. The off duty firearm must be registered in writing with the Chief of Police.
- E. When armed, whether on or off duty, officers shall carry their badge and Department identification.
- F. While armed off duty, officers shall carry their weapon in a safe manner, secured in a holster or other secure concealment-carry fashion (i.e. inside the pants holster, paddle holster, fanny pack, etc.).

IV. FIREARMS QUALIFICATIONS

- A. Per WI ss. 165.85(4)(a)7.c All officers authorized to carry firearms shall annually complete a handgun qualification course from curricula based upon model standards established by the WI LESB.
- B. All officers who carry authorized shotguns and rifles shall be required to qualify on an annual basis.
- C. All officers who wish to carry an alternate firearm or off duty firearm must qualify with that firearm on an annual basis.
- D. All officers shall be graded on a pass/fail basis for purposes of firearms qualification.
- E. On at least an annual basis, all officers authorized to carry firearms shall receive and shall be required to demonstrate their understanding of the law and Department Policy & Procedures relating to the use of force.
- F. Officers shall be allowed no more than three attempts to qualify on any given day using each authorized firearm. Officers who fail to qualify with an authorized firearm on the first day shall be subject to the following requirements:
 1. The Chief of Police shall be notified and shall promptly arrange with a Department Firearms Instructor for a period of formal remedial firearms training not to exceed one week in duration. Such training does not preclude an officer from engaging in any additional informal practice or training sessions that the officer may deem necessary.

2. The officer shall be given additional attempts to re-qualify within a reasonable period of time. A written report shall be forwarded to the Chief of Police regarding any officer who fails to re-qualify within a reasonable period of time. The report shall include the Department Firearms Instructor's recommendations for corrective action.
3. Primary Service Firearm – Failure to Qualify: Any officer who fails to qualify with the primary service firearm within a reasonable time period and following remedial training or other corrective action(s) shall be relieved of duty pending the outcome of an administrative hearing and/or fitness-for-duty evaluation as determined by the Chief of Police.
4. Backup Firearms – Fail to Qualify: Any officer who fails to qualify with any back-up firearm shall be given opportunities within a reasonable time period to re-qualify with that firearm.

Failure of the officer to re-qualify thereafter will disqualify the officer from carrying the firearm in question until such time as the officer may re-qualify. However, the officer may remain on regular duty assignment if qualified to carry the primary service firearm.

- G. Officers must qualify with their primary service firearm and additional firearms (as appropriate) following return-to-duty after a leave of absence of more than 180 days.
- H. Officers assigned to special tactical units, such as the Washington County Special Weapons and Tactics Unit, are required to qualify using additional proficiency standards established by their unit commander and/or firearms instructor. Officers assigned to or serving with such units shall be guided by and subject to firearms training and qualification standards promulgated by their unit commander.

V. FIREARMS MODIFICATIONS

- A. Modifications to any agency-authorized firearm require the written approval of a Department Firearms Instructor which is filed with the Chief of Police. This includes, but is not limited to, modifications involving grips, spring kits, sights, or finishes.
- B. Defective, unsafe, or unauthorized firearms shall be reported to a Department Firearms Instructor. If a Department Firearms Instructor is not available, the shift supervisor will be advised of the problem, and the firearm will be replaced if it is determined to be unsafe.
- C. Repairs or alterations to Department authorized firearms may only be made by an armorer employed or authorized by the Germantown Police Department.
- D. Authorized firearms shall be maintained in a clean and safe operational condition and shall be inspected at every Department-wide qualification or upon the request of a Supervisor or Department Firearms Instructor.

VI. SHOTGUNS AND RIFLES

- A. Sworn officers are permitted to carry agency issued shotguns and rifles while on duty if they have successfully passed the shotgun and rifle qualification course.
- B. Department authorized shotguns and rifles shall be carried in a secure rack or in a gun case in the trunk of a patrol vehicle and in the following manner:
 - 1. No ammunition will be in the chamber of any shotgun or rifle while it is in the secure gun rack or gun case.
 - 2. All shotguns and rifles will have their safeties in the “on” position while they are in the secure gun rack or gun case.
- C. Officers may only carry and use ammunition authorized by the Germantown Police Department unless approval is granted by the Chief of Police and the officer qualifies with the ammunition.

VII. FIREARMS SAFETY

- A. Officers will not have a weapon on their person when consuming, or under the influence, of alcohol. The only exception is for special assignments authorized by the Chief of Police or designee.
- B. Only holsters approved and issued by the Department will be used for carrying the primary service firearm while on duty. No alterations or modifications may be done to the approved holster without the approval of a Department Firearms Instructor. Holsters for other firearms must also meet the approval of a Department Firearms Instructor.
- C. Officers shall report to their immediate supervisor any use of prescription drugs or other medication that they reasonably believe would impair their ability or judgment to use a firearm.
- D. Officers shall not store or leave a loaded firearm in any place within the reach or easy access of a minor.
- E. All authorized firearms shall be carried in a safe and secure manner as authorized by the Germantown Police Department.
- F. Removal of firearms from their holster or other carrying devices for other than authorized purposes-such as tactical use, training and qualification inspection, or cleaning and maintenance is prohibited. Any careless, flippant, or casual use or display of a firearm will constitute grounds for discipline.
- G. Firearms instructors shall be tested annually for hearing loss and for the presence of lead in their blood.

Peter G. Hoell
Chief of Police

This Policy & Procedure cancels and supersedes any and all written directives relative to the subject matter contained herein.

Initial 11/04/2016

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Monday, April 2nd, 2018

AGENDA ITEM: New Business

ITEM TITLE: Squad Equipment and Change-Over

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

The department is requesting approval of funds for the change-over and purchase of equipment for the squads approved for 2018. I have attached two quotes; the difference is due to the fact that one of the outgoing squads is a Ford Expedition so there is not a great deal of equipment that can be used on the Explorer. The other squad being replaced is an Explorer so there is a significant amount of equipment that can be reused.

The funds for the change-overs are in the 2018 budget under account 10-512-570-8100.

Squad #15	\$13,554.50
Squad #19	\$10,937.20
Total	\$24,491.70

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

BOARD ACTION:



General Fire Equipment Co., Inc

975 North Hawley Rd
Milwaukee, WI 53213

Phone: 414/475-0959

Order Number B15551

Order Date 02/02/18

Bid Expiration Date (None)

Required Date 02/02/18

Bill To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Ship To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
GERM02	Best way	Origin	Net 25 Days		BW03	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
1	0	SQD		0.00		0.00
		Squad 2018 Ford PI Utility		N		
1	0	SOUEPL9000-54		1700.00		1700.00
		Sound-Off Pinnacle 54" Lightbar w/options		N		
		6-Front Modules w/ Hi-Powered 6 Button LED's 3/R 3/B				
		7-Rear Modules w/ Hi-Powered 6 Button LED's 4/R 3/B				
		4-Corner Modules w/ Hi-Powered 12 Button LED's				
		1-Hi-Powered 6 button LED Takedown Modules(Center)				
		2-Hi-Powered LED Alley Light Modules				
		Break-out box for quick connect installation				
		Colored lens w/ Built-in Selectable Flash Patterns				
		Fixed height mounting brackets and vehicle specific hook kit				
		Hook-On Mount (2017 PI Utility)				
1	0	SET-PB450L2		595.00		595.00
		Setina Alum. Contour Push Bumper w/ 2-Sound-Off nFORCE		N		
		Led's				
		Driver's Side Red + White				
		Passenger side Blue + White				
		Lights can alternate (either just red + blue or add white to the warning pattern for additional attention getting power) This set-up allows for the ability to turn on white portion of lights to steady burn to activate with the takedowns for additional area blanket coverage to help insure a safer environment for your officer's.				



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2	0	SOUE3B3- Sound-Off Surface Mount LED Intersection Module, Each (R/W + B/W PUSH BUMPE)		160.00	N	320.00
2	0	SOUE2B3- Sound-Off Under Mirror LED Intersection Module, Each (R/W B/W UNDER MIRROR)		160.00	N	320.00
1	0	SOUPNT1CRV05 Sound-Off Intersector Adapter for Ford PI Utility Mirror		10.00	N	10.00
1	0	SOUETHFSS-FV Sound-Off Select-A-Pattern SS Headlight Flasher, PI Utility		81.00	N	81.00
2	0	SOUEFSGS2- Sound-Off nForce Single Deck/Grill Mount 10-16v, 9 LED (SIDE REAR WINDOWS)		139.50	N	279.00
1	0	SOUEL3H08A00- Sound-Off 8 Module LED Interior Directional/Warning Bar		476.50	N	476.50
2	0	SOUELUC2S010- Sound-Off Undercover Head LED Insert w/ Extreme Angle Lens		91.50	N	183.00
2	0	EIG-E106 6 lamp Hi-Output Surface Mount LED Light w/ Flasher (TURD)		85.50	N	171.00
2	0	EIG-E106 6 lamp Hi-Output Surface Mount LED Light w/ Flasher (LICENSE PLATE)		85.50	N	171.00



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	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
1	0	INS-MISC License Plate Bracket		35.00	N	35.00
2	0	TECE20-WCOR-1 Orion Surface Mt. 6" Round Red/White LED Light w/Chrome Trim		90.00	N	180.00
2	0	DEL-SLRR Lighted Round Rocker Switch		5.00	N	10.00
1	0	SOUETSA482RSP Sound-Off 200 Watt Dual Speaker Remote Siren/Light Control		674.25	N	674.25
1	0	JOTC-6193 Jottodesk 12"+4" Contour Console for 2013+ Ford PI UTV		420.00	N	420.00
1	0	JOT-6533 Face Plate 4", Arbitrator 360		39.00	N	0.00
1	0	JOT-6368 Face Plate 3", M/A Com M7200/7300 Remote Head Radio		100.00	N	0.00
1	0	JOT-6178 Face Plate 4", Sound-Off SA380R Remote Siren		39.00	N	0.00
1	0	JOT-6049 Filler Plate, 1" Blank		100.00	N	0.00
1	0	JOT-6359 Filler Plate, 4"		14.00	N	0.00



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1	0	JOTA-3816 Magnetic Mic Clip Assy, Single pack		38.95 N		38.95
1	0	JOTA-6205 Dual External Cup Holder w/ Plastic Insert		55.00 N		55.00
1	0	ABL14.0553 3 Outlet Accessory Box		27.48 N		27.48
1	0	HAVC-ARM-104 Havis Adj. Height, Swivel & Tilt Arm Rest Flat Mount		155.45 N		155.45
1	0	SET10-XLL Setina Partition w/CSR Sliding Window, Space Saver, RP & LEP		728.10 N		728.10
1	0	PTS-PX02 Prisoner Transport Seat Sys. w/Screen & OS Belt, PI Utility		1080.00 N		1080.00
1	0	SET-WBSUV Setina Window Barrier, SUV Style		209.00 N		209.00
1	0	MOB-EB Electronic SUV Equipment Storage Box w/ Cover		344.00 N		344.00
1	0	WIRCB-150-R 150Amp Manual Reset Circuit Breaker		49.99 N		49.99
1	0	EIG-SSTX5 20" Waterproof White Utility Light w/ Switch		26.60 N		26.60



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5	0	DEL-6FB 6 Gang Fuse Block W/Wire & Cover		29.95 N		149.75
4	0	TST140-0377 Bosch SPDT 40/30 Amp Relay		12.50 N		50.00
1	0	MOT-BMFFME 17' Antenna Cable assy, NMO mount & FME (FM)		30.00 N		30.00
1	0	MOT-RFE-6108 FME (M) x TNC(M) Adapter		15.00 N		15.00
1	0	MOT-MMGSK Antenna Base Gasket		1.75 N		1.75
2	0	INS-LVR SPDT Low Voltage Specialty PC Relay		50.75 N		101.50
1	0	INS-MAGS Magnetic Door Switch Assy.		10.00 N		10.00
1	0	INS-TS16 16 Position Terminal Strip		8.50 N		8.50
1	0	INS-TS20 20 Position Terminal Strip		9.00 N		9.00
1	0	INS-GS 1/4"-20 Black surface Mount Ground Stud		14.95 N		14.95
1	0	INS-BATTERY High amperage battery, 27 AHR		115.00 N		115.00



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1	0	KUS091-139-C12		95.50		95.50
		Kussmaul Auto Isolator I Dual Battery Smart Controller		N		
1	0	INS-R75A		62.98		62.98
		60amp Heavy Duty Relay, Solid State w/ Heat Sink		N		
1	0	MISC		0.00		0.00
		Customer requests the following:		N		
		tri-block on PS console facing sideays for flashlight & radar				
		PA mic on magnetic holder on side of console between seat and laptop pole				
		Radar wires power and remote, loomed and run down PS of dashboard exposed				
		Radar heads go to the DS of console by windshield				
		No LED indicator for camera				
		DVR up front 1" filler above for Lind box clearance				
		Flashlight on vertical bracket mounted to angle bracket on laptop mount				
1	0	SOUENGCC01241		461.25		461.25
		Sound-Off BluePrint 100 Amp Central Controller		N		
1	0	SOUENGHNK01		52.50		52.50
		Sound-Off BluePrint Central Controller Harness		N		
1	0	SOUENGND20001		107.25		107.25
		Sound-Off BluePrint Input Node		N		
3	0	SOUENGND04101		258.75		776.25
		Sound-Off BluePrint Remote Node		N		



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P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

Ship To:

Germantown Police Department
P.O. Box 96
N112 W16877 Mequon Road
Germantown, WI 53022

THIS IS A BID/ESTIMATE

Customer	Ship Via	F.O.B.	Terms	Purchase Order Number	Salesperson	Reference No.
GERM02	Best way	Origin	Net 25 Days		BW03	
Qty. Ordered	Qty. Shipped	Item Number	Unit of Measure	Unit Price		Extended Price
	Back Ordered	Item Description (Customer Part No.)		Discount %	Tax	
3	0	SOUENHKN02		51.00		153.00
		Sound-Off BluePrint Remote Node Wire Harness		N		
1	0	001		2700.00		2700.00
		Labor Charges For Installation Of Equipment Into Squad		N		
				Shipping Subtotal		300.00
				Non Taxable Subtotal		13254.50
				Taxable Subtotal		0.00
				Tax		0.00
				Total Order		13554.50



General Fire Equipment Co., Inc

975 North Hawley Rd
Milwaukee, WI 53213

Phone: 414/475-0959

Order Number B15563

Order Date 02/02/18

Bid Expiration Date (None)

Required Date 02/02/18

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1	0	SQD		0.00		0.00
		Squad 2018 Ford PI Utility		N		
1	0	SET-PB450L2		595.00		595.00
		Setina Alum. Contour Push Bumper w/ 2-Sound-Off nFORCE Led's Driver's Side Red + White Passenger side Blue + White Lights can alternate (either just red + blue or add white to the warning pattern for additional attention getting power) This set-up allows for the ability to turn on white portion of lights to steady burn to activate with the takedowns for additiional area blanket coverage to help insure a safer environment for your officer's.		N		
2	0	SOUENT3B3-		160.00		320.00
		Sound-Off Surface Mount LED Intersection Module, Each		N		
1	0	UNI8848-0002		200.00		200.00
		Unity X-LED 6" LED Light Black Head Assy, 215,000cp		N		
1	0	SOUPNT1CRV05		10.00		10.00
		Sound-Off Intersector Adapter for Ford PI Utility Mirror		N		
1	0	SOUETHFSS-FV		81.00		81.00
		Sound-Off Select-A-Pattern SS Headlight Flasher, PI Utility		N		
2	0	SOUENFSGS2-		139.50		279.00
		Sound-Off nForce Single Deck/Grill Mount 10-16v, 9 LED		N		



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2	0	SOUPLUCTCL1		5.00		10.00
		Sound Off Undercover LED Twist Lock Collar, 13+ PI Vehicles		N		
1	0	SOUEFTCDGS1209		450.00		450.00
		Sound-Off nForce 6 Mod Traffic Controller, 9 LED		N		
		Complete W/ Mounting Brackets				
		All Amber for directional arrow control plus				
		DS = Red				
		PS = Blue				
		For Warning				
2	0	EIG-E106		85.50		171.00
		6 lamp Hi-Output Surface Mount LED Light w/ Flasher (TURD)		N		
2	0	EIG-E106		85.50		171.00
		6 lamp Hi-Output Surface Mount LED Light w/ Flasher		N		
		(LICENSE PLATE)				
1	0	INS-MISC		35.00		35.00
		License Plate Bracket		N		
2	0	TECE20-WCOR-1		90.00		180.00
		Orion Surface Mt. 6" Round Red/White LED Light w/Chrome		N		
		Trim				
2	0	DEL-SLRR		5.00		10.00
		Lighted Round Rocker Switch		N		



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1	0	JOTC-6193		420.00		420.00
		Jottodesk 12"+4" Contour Console for 2013+ Ford PI UTV	N			
1	0	JOT-6533		39.00		0.00
		Face Plate 4", Arbitrator 360	100.000	N		
1	0	JOT-6368		39.00		0.00
		Face Plate 3", M/A Com M7200/7300 Remote Head Radio	100.000	N		
1	0	JOT-6178		39.00		0.00
		Face Plate 4", Sound-Off SA380R Remote Siren	100.000	N		
1	0	JOT-6049		14.00		0.00
		Filler Plate, 1" Blank	100.000	N		
1	0	JOT-6359		14.00		0.00
		Filler Plate, 4"	100.000	N		
1	0	JOTA-3816		38.95		38.95
		Magnetic Mic Clip Assy, Single pack		N		
1	0	JOTA-6205		55.00		55.00
		Dual External Cup Holder w/ Plastic Insert		N		
1	0	ABL14.0553		27.48		27.48
		3 Outlet Accessory Box		N		
1	0	HAVC-ARM-104		155.45		155.45
		Havis Adj. Height, Swivel & Tilt Arm Rest Flat Mount		N		
1	0	HAVC-HDM-153		114.45		114.45
		Havis Titan No Holes Drilled HD Laptop Mounting Base		N		



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1	0	SET10-XLL Setina Partition w/CSR Sliding Window, Space Saver, RP & LEP		728.10	N	728.10
1	0	PTS-PX02 Prisoner Transport Seat Sys. w/Screen & OS Belt, PI Utility		1080.00	N	1080.00
1	0	SET-WBSUV Setina Window Barrier, SUV Style		209.00	N	209.00
1	0	MOB-EB Electronic SUV Equipment Storage Box w/ Cover		344.00	N	344.00
1	0	WIRCB-150-R 150Amp Manual Reset Circuit Breaker		49.99	N	49.99
1	0	EIG-SSTX5 20" Waterproof White Utility Light w/ Switch		26.60	N	26.60
5	0	DEL-6FB 6 Gang Fuse Block W/Wire & Cover		29.95	N	149.75
1	0	TST140-0377 Bosch SPDT 40/30 Amp Relay		12.50	N	12.50
1	0	MOT-BMFFME 17' Antenna Cable assy, NMO mount & FME (FM)		30.00	N	30.00
1	0	MOT-RFE-6108 FME (M) x TNC(M) Adapter		15.00	N	15.00



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1	0	MOT-MMGSK Antenna Base Gasket		1.75 N		1.75
2	0	INS-LVR SPDT Low Voltage Specialty PC Relay		50.75 N		101.50
1	0	INS-MAGS Magnetic Door Switch Assy.		10.00 N		10.00
1	0	INS-TS16 16 Position Terminal Strip		8.50 N		8.50
1	0	INS-TS20 20 Position Terminal Strip		9.00 N		9.00
1	0	INS-GS 1/4"-20 Black surface Mount Ground Stud		14.95 N		14.95
1	0	INS-BATTERY High amperage battery, 27 AHR		115.00 N		115.00
1	0	KUS091-139-C12 Kusmaul Auto Isolator I Dual Battery Smart Controller		95.00 N		95.00
1	0	INS-R75A 60amp Heavy Duty Relay, Solid State w/ Heat Sink		62.98 N		62.98
1	0	MISC Customer requests the following: Tri-Block on PS console facing sideways w/ slight angle upward about 20 degrees for connections of flashlight & radar Insure glove box opens almost all the way		0.00 N		0.00



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1	0	SOUENGCC01241		461.25		461.25
		PA Mic on magnetic holder on side of consle between seat and laptop pole Radar wires Power and remote, loomed and run down PS of dash exposed Radar heads go to the DS of console by windshield No LED indicator for camera DVR up front 1" filler above for Lind box clearance Flashlight on vertical bracket mounted to angle bracket on laptop mount				
1	0	SOUENGHNK01		52.50		52.50
		Sound-Off BluePrint 100 Amp Central Controller	N			
1	0	SOUENGNDC0101		107.25		107.25
		Sound-Off BluePrint Central Controller Harness	N			
3	0	SOUENGNDC04101		258.75		776.25
		Sound-Off BluePrint Input Node	N			
3	0	SOUENGHNK02		51.00		153.00
		Sound-Off BluePrint Remote Node	N			
1	0	001		2700.00		2700.00
		Labor Charges For Installation Of Equipment Into Squad	N			
				Shipping Subtotal		300.00
				Non Taxable Subtotal		10637.20
				Taxable Subtotal		0.00
				Tax		0.00
				Total Order		10937.20