

MEETING: **GERMANTOWN COMMUNITY LIBRARY BOARD REVISED AGENDA**

DATE AND TIME: **Wednesday, December 19, 2018 6:00 pm**

LOCATION: **GERMANTOWN COMMUNITY LIBRARY
COMMUNITY MEETING ROOM**

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF AGENDA:**
- IV. **APPROVAL OF MINUTES: November 28, 2018**
- V. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- VI. **FINANCIAL MATTERS:**
 - A. Treasurer's Report
 - B. Accounts Payable
 - C. Budget Printout
- VII. **REPORTS:**
 - A. Correspondence
 - B. Village Reports
 - C. County Reports
 - D. System Reports
 - E. President's Report
 - F. Director's Report
- VIII. **UNFINISHED BUSINESS:**
 - A. 2019 Saturday Hours
 - B. Update on Staff Work Room Furniture Plan
 - C. Library Job Descriptions
 1. Library Page I – First Reading
 2. Library Page II – First Reading
 3. Library Specialist – First Reading
 4. Technical Services Assistant – First Reading
 5. Youth Services Assistant – First Reading
 6. Adult Services Assistant – First Reading
 7. Circulation Manager
 8. Youth Services Librarian
 9. Adult Services Librarian

- 10. Assistant Director
- 11. Library Director

D. Village of Germantown Appraisal System

XI. **NEW BUSINESS:**

- A. Monarch Library System Membership Agreement
- B. Village of Germantown Comprehensive Hiring Policy
- C. Volunteer Holiday Gifts

X. **ADJOURNMENT:**

Forthcoming meeting: Regular Library Board: January 23, 2019 – Community Room-
Germantown Community Library

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Library Director at (262)253-7760 at least 2 days prior to the meeting.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.