

# VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road  
Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, November 19 <sup>th</sup> , 2018 5:30 p.m.
Location:	Village Hall Conference Room A

- I.** **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II.** **ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Philip Fritsche and Barb Mendenhall.
- III.** **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV.** **APPROVAL OF MINUTES:** October 15<sup>th</sup>, 2018.
- V.** **NEW BUSINESS:**
  - A. Historic Properties under review for potential new applications.
- VI.** **UNFINISHED BUSINESS:**
  - A. Review of Our Saviour's application and responses from Village Departments.
- VII.** **SET THE NEXT MEETING DATE AND TIME:**
- VIII.** **ADJOURNMENT:**

***PLEASE NOTE*** that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

*Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.*

**HISTORIC PRESERVATION COMMISSION MEETING MINUTES**  
**October 15<sup>th</sup>, 2018**

**CALL TO ORDER:** Trustee Rick Miller called the meeting to order at 5:34 p.m.

**ROLL CALL:** Present were: Trustee Rick Miller, members Chris Kauth, Mark Kauth, Philip Fritsche and Barb Mendenhall.

**PUBLIC INPUT:**

**APPROVAL OF PREVIOUS MINUTES:** *A motion was made by P. Fritsche, seconded by C. Kauth, to approve the minutes of the September 17th, 2018 meeting. Motion carried 5-0.*

**NEW BUSINESS:**

- A. Reviewed architectural changes with chimney repair and possible design change to Jacob Schlaefer Homestead W156N11685 Pilgrim Road. Kip Wagner was present and discussed the water damage and roof life to his home. Mr. Wagner stated he was trying to match the brick color. P. Fritche made a motion, seconded by M. Kauth which resulted in 5-0 vote in favor of the repairs as outlined.

**UNFINISHED BUSINESS:**

- A. Inventory prioritization of the Historic Preservation Commissions survey of the Village of Germantown's historic site and properties: Work-in-progress. Members bringing pictures of potential properties to next meeting.
- B. Our Saviour UCC Discussed application process being reviewed by Village Departments.

**SET THE NEXT MEETING DATE AND TIME:** November 19<sup>th</sup>, 2018 at 5:30 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:05p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary  
Historic Preservation Commission



**Village of**  
  
**Germantown**  
*Willkommen*

**Community Development Department**

Jeffrey W. Retzlaff, AICP, Director  
N112 W17001 Mequon Road P.O. Box 337  
Germantown, WI 53022-0337  
(262) 250-4735 direct line  
(262) 253-8255 fax

November 15, 2018

Trustee Rick Miller, Chairman  
Historic Preservation Commission  
N112 W17001 Mequon Road  
Germantown, WI 53022

RE: Our Saviour's United Church of Christ Property; W172 N12533 Division Road

Mr. Miller:

The purpose for this letter is to confirm the Community Development Department's support for the property owner's request for historic designation of the above cited property. The property is comprised of two adjoining parcels including the 2.23-acre church parcel and the 1.37-acre cemetery association parcel. Both parcels are in the I: Institutional Zoning District and designated as "Institutional/Government" on the Village's 2020 Land Use Plan map.

While there are no outstanding building or zoning code issues affecting the church property, the one issue that should be discussed concerns the existing sub-standard right-of-way (ROW) for Division Road (CTH G). Existing ROW along Division Road in front of the church is 45 feet measured west from the road centerline. The Village's ultimate ROW map designates Division Road as an arterial road requiring up to a total of 120 feet of ROW or 60' west of the road centerline. The existing church building is located approximately 65 feet from the road centerline. Therefore, any additional ROW that is acquired for Division Road may have a negative impact on the church property and building.

As required under Section 26.06(1)(b)(2), the Village Plan Commission is required to consider this application within thirty (30) days after the Historic Preservation Commission decision. Please inform the property owner that they are responsible for ensuring that their application is scheduled before the Plan Commission. They should contact the Planning Department to discuss how their application will be processed, meeting dates, forms, and application fees (\$75). The owner is encouraged to include in their application specific details on the history of the property and a copy of whatever documentation they provided to the Historic Preservation Commission.

Please contact me if you have question or concerns with the comments provided herein.

Respectfully,

  
Jeffrey W. Retzlaff, AICP  
Village Planner & Zoning Administrator