

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: COMMITTEE OF THE WHOLE

DATE AND TIME: TUESDAY, October 9, 2018 6:30 p.m.
Immediately Following the Public Works & Highway Meeting;
Not Before 6:30 P.M.

LOCATION: Germantown Village Hall Board Room

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:**
October 2, 2018.
- IV. **2019 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:**
 - A. Police – Body and Squad Cameras.
 - B. Fire Department – Paramedic.
 - C. DPW Administration / Engineering.
 - D. Building & Grounds.
 - E. Highway.
 - F. Parks.
 - G. Recycle.
 - H. Recreation.
 - I. Recreation Facility Fee.
 - J. Senior Center.
 - K. Senior Van.
 - L. Water Utility.
 - M. Sewer Utility.
 - N. 2019 Full Budget Review / Questions.
- V. **PUBLICATION OF THE 2019 BUDGET PUBLIC HEARING NOTICE.**
- VI. **NEXT MEETING: If needed will be October 16th at 6 p.m.**
- VII. **ADJOURNMENT.**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting. **Please note:** It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above.

VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE
MEETING MINUTES
October 2, 2018

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hughes, Miller, Myers, Warren, Wing and Zabel. Trustee Kaminski excused absence.

Also present: Administrator Kreklow, Finance Director Rath, Director Ratayczak, Police Chief Hoell, Captain Snow, Interim Fire Chief Delain, Library Director Smith, Clerk Boldrey.

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES SEPTEMBER 25, 2018:
MOTION (Baum/Zabel) to approve the minutes of September 25, 2018. Motion carried unanimously.

2019 Budget Review Including Capital for Each Department:

Director Rath commented that the meeting last week consisted of Administration Budgets. New TIF information and new Fire Department Personnel page was distributed. The approximate amount needed is \$40,000 to balance the budget.

A. Police.

Police Chief Hoell came to the podium. He gave an overview of the Police Department budget. This is the 14th Budget Chief Hoell has presented. The revenues have very few changes. The operating expense budget was reviewed. The School Resource Officer was added with very slight changes. The gas and oil line item has been increased slightly. Court costs have been increased due to responsibility of costs such as towing a vehicle. There is the replacement of two squads and replacement of jail furniture.

The Village has two Chevy Caprices remaining. One Caprice has been removed and made black for a detective. One more will be replaced with an SUV. The Police Department is fully staffed.

Police Department capital was reviewed. The squad cameras and body cameras were discussed. Currently, the squad cameras need replaced. The body cameras would be a new item. If the body cameras are approved there will be a policy as to how they are used. The squad camera and body camera are synced. The storage would be a cloud storage. Captain Snow commented that the amount from the vendor is based on the size of the department. The budget includes a camera for each sworn officer. The storage is archived by unit or officer as assigned to a certain camera.

Director Rath commented that the quote includes five years of maintenance costs.

The vendor will replace the cameras after two and half years or with the next update.

The Village qualifies for a grant that would apply for half of the body camera. The amount could be \$50,000 off of the \$112,000. This is a lease for five years. Usually with this type of project there are different components such as the hardware and then the software licenses that can be capitalized. The lease options will be reviewed. This item will come back with more detail.

B. Emergency Government.

Chief Hoell reviewed the Emergency Government Budget. There are very few changes from previous year. This is mostly for sirens, salaries, and office supplies.

- C. Canine Fund.
Chief Hoell reported that the fund is doing extremely well due to the active citizen committee. The citizens and local businesses are supporting the fund.
- D. Asset Forfeiture.
No budget change. There were Federal changes as to how the money is dispersed.
- E. Honor Guard.
Chief Hoell reported that the item is supported by the community.
- F. Fire Department.
Interim Fire Chief Delain came to the podium. He reviewed the revenues. The ambulance revenues were increased by \$10,000. The tank inspections item has been decreased. Expenditure changes included an increase in custodial supplies. Medical supplies were increased. The uniform line item has been increased due to a uniform allowance. There are no capital items in the budget. The Fire Department Membership includes 15 paid on call, 2 in EMT school, and 1 in fire school. The 15 does include three new that are already certified. The payroll for paid on call is down. There have been inquires about the paid on premise.

Currently, the General Fund Budget is approximately \$40,000 short to make a balanced budget, and this includes the sale of Fire Department equipment.

Chief is looking for three full-time paramedics. The revenues are dependent on what Medicare will pay.

Village Administrator commented that the revenues are difficult to predict from going to paramedic. There can be a significant lag in pay before the Village is in paramedic. It is dependent on the call. Paramedic projections were discussed. Estimate use of paramedic 50% of the time.

The Village will need to apply to the state for the designation of paramedic. One paramedic on each shift is sufficient to be designated as paramedic. There is a twelve month grace period that would not have to be a full coverage. The plan is to utilize the paid on premise individuals as paramedic when needed.

President Wolter would like clearer numbers for the paramedic and staffing.

- G. TIF 4.
Director Rath commented that the TIF will close in 2019. It was slated to close in 2020.
- H. TIF 6.
The expense is the service connections. The increment is not huge yet. The increment will be different in 2020. The debt service in 2019 is interest. There is only one lot left.

- I. TIF 7.
Director Rath reported that the work is in progress for completion. It may overlap to 2019.
- J. TIF 8.
Director Rath reported that we are anticipating borrowing, depending on how the project goes. Administrator Kreklow reported that there has been discussion of additional development in TID 8. Possible new development in 2019 and there may be the need for more infrastructure in TID 8.

The next meeting will be on October 9th following the Public Works Meeting.

ADJOURNMENT: There being no further business, meeting adjourned at 7:12 p.m.

Respectfully Submitted,

Deanna L. Boldrey, WCMC/CMC
Village Board