

VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road
Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, September 16, 2019 5:30 p.m.
Location:	Village Hall Conference Room A

- I. CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Philip Fritsche and Barb Mendenhall.
- III. PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV. APPROVAL OF MINUTES:** August 19, 2019.
- V. NEW BUSINESS:**
- A. Visit area for HPC plaque storage at Village Hall.
- VI. UNFINISHED BUSINESS:**
- A. Friedrich Growth Homestead plaque presentation October 13, 2019. Decide on time and notifications.
- B. Wording for Historic Plaque Display Guidelines. Finalize wording to attach to back side of HPC Plaques.
- C. Storage of HPC documents in new cabinet. Members to bring papers to include in file folders.
- D. P. Fritsche and M. Kauth to research company who originally molded HPC plaques.
- E. Postcard wording and mailing project. Trustee Miller to discuss with Village Clerk for easy contact information if interested in packet application along with invitation to HPC meeting. Trustee Miller to assign Commission members 4-5 properties as possible candidates for historic designation to review and bring findings to next meeting.
- VII. SET THE NEXT MEETING DATE AND TIME:**
- VIII. ADJOURNMENT:**

PLEASE NOTE that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES

August 19th, 2019

CALL TO ORDER: Trustee Rick Miller called the meeting to order at 5:33 p.m.

ROLL CALL: Present were: Trustee Rick Miller, members Chris Kauth, Mark Kauth, Barb Mendenhall and Philip Fritsche.

PUBLIC INPUT:

APPROVAL OF PREVIOUS MINUTES: *A motion was made by P. Fritsche, seconded by C. Kauth, to approve the minutes of the July 15th, 2019 meeting. Motion carried 5-0.*

NEW BUSINESS:

- A. Post card wording and mailing project was discussed with Trustee Miller consulting with Village Clerk for an easy way to answer inquiries after mailings from any interested homeowners. HPC can send out a packet with the application and invitation to HPC meeting to answer any questions.
- B. Trustee Miller will take potential historic properties and assign 4-5 to each Commission member to review and bring back their findings if any are potential candidates for historic designation.
- C. Discussed future promotions of historic properties.
- D. Trustee Miller will schedule HPC to visit where plaques are stored in Village Hall at the next meeting.

UNFINISHED BUSINESS:

- A. Friedrich Groth Homestead application approved by Village Board. P. Fritsche contacting Blau's for a date for presentation of plaque.
- B. HPC storage of documents. A new 3-drawer storage cabinet with wheels was purchased and scheduled to be in the meeting room for all HPC going forward.
- C. Plaques: discussed researching past company for making cast for HPC plaques. Question if mold still exists. P. Fritsche and M. Kauth to research and report at next meeting.

SET THE NEXT MEETING DATE AND TIME: September 16th, 2019 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:12 p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary
Historic Preservation Commission