

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, July 2, 2018** **5:30 p.m.**

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Wing and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** June 4, 2018 Regular Meeting.
- V. **REPORTS:**
- A. Police Department.
 - 1. Monthly.
 - B. Fire Department.
 - 1. Monthly.
 - C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
 - D. Policy Updates.
 - 1. Police Department:
 - a. None.
 - 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
- A. Police Department - Speeding Traffic Concerns on Hilltop Drive Between Appleton Ave and Mequon Rd and on Willow Creek Rd.
- VII. **NEW BUSINESS:**
- A. Operator Licenses: Theron Beauregard, Aaron Castellano, Jennifer Fieldhack, Stephanie Glosser, Marie-Ashley Mendiola, Michelle Michek, Luanna Naputi, Susan Nebel, Javier Ortega, Christopher Reason, Elizabeth Reilly, Jon Rieckhoff, Brenda Schultz, Ashley Smith, Samantha Stroebel, Tyler Vavrik, Annette Vesper, Ciara Wilson.
[Recommended Approval]
Tamara R. Miller [Recommended Denial]

- B. Kiwanis of Germantown, Picnic License, Temporary Class “B” Fermented Malt Beverage for Taste of Germantown, July 26, Firemen’s Park, Northside of Gehl’s Performing Arts Pavilion.
- C. New Class “B” Fermented Malt Beverage and “Class C” Wine License for MC Roadhouse LLC, DBA Swingtime, W197 N10340 Appleton Ave, Matthew Roadhouse of W160 N10544 Old Farm Road.
- D. Police Department - Waive \$5 Bike Registration Fee for the Annual Neighbors Against Crime on August 7, 2018.
- E. On Street Parking Request, N116 W18271 Morse Drive, Plastic Components.

VIII. **NEXT MEETING:** Set August 2018 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JUNE 4, 2018
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Secretary Barth.

ROLL CALL: Trustee Myers, Trustee Warren and Trustee Wing. Chairperson Hughes arrived at 5:32 p.m.

A motion was made by Warren, seconded by Wing, to appoint Trustee Myers as Chairman Pro Tem. Motion carried unanimously. Chairperson Hughes arrived at the conclusion of the motion and resumed the duties of Chairperson.

Also present were Police Chief Hoell, Captain Snow, Interim Fire Chief Delain, Communications Supervisor Schmidt, Village Clerk Boldrey.

PUBLIC COMMENT: No discussion.

A motion was made by Myers, seconded by Wing, to go to Item D under new business, Extension of Premise for Big Sky Country. Motion carried unanimously.

EXTENSION OF PREMISE: BSC LLC, ERIC D. SCHROEDER, AGENT, D/B/A BIG SKY COUNTRY, W204 N11498 GOLDENDALE ROAD. USE OF PARKING LOT EXTENDING FROM DOOR TO DOOR (102') AND EXTENDING FROM BUILDING TO LOT LINE (38') ON JULY 21, 2018 9AM – 9PM, GUARDIANS OF THE CHILDREN CHARITY EVENT: motion was made by Wing, seconded by Warren, to forward this extension of premise for Big Sky Country, Guardians of the Children Charity Event on July 21, 2018 from 9 a.m. to 9 p.m. to Village Board with a recommendation of approval. Hoell and Delain advised there were no objections from the police and fire departments. Myers questioned how parking was going to be handled for this event. Kevin Parins of 1548 Wisconsin Avenue in Grafton spoke to the committee on behalf of the Guardians of the Children. He advised that overflow parking would be directed to the back area of the establishment. He went on to briefly explain the event and indicated the group would be starting this event at Big Sky, would go to 4 other businesses in the area between 9:00 a.m. and 4 or 5:00 p.m., and would then return to Big Sky where the festivities would include a DJ and raffles.

Discussion followed with Wing suggesting that some type of signage should be put up warning of pedestrian traffic, Hoell stated the department speed board sign has messaging capabilities and could be set out for this event. Warren asked if they had held a similar event last year, Parins replied they had at the American Legion in Brookfield. He added they would have workers monitoring the area and would end the event at 9:00 p.m. so noise should not be an issue. Boldrey advised the necessary paperwork had been filed with the Village for this event. Motion to approve carried unanimously.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Myers, to approve the minutes of the May 7, 2018 Public Safety Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- Department numbers are tracking normally except for a noted increase in extra patrols which were being done at the schools along with foot patrols
- Accident involving semi on Lannon and 175 which shut down the road for 4 ½ hours, department was assisted by State Patrol
- K9 fundraisers at Washington County Humane Society raised \$850 and at Robert's raised \$400
- Increase in car vs. deer accidents
- Citizen Police Academy graduation this week, DARE graduations
- Hughes asked if the speeding concerns raised last year in the Hilltop area were being looked into now that road construction has been completed and winter has passed, Hoell stated the speed board was going to set out in that area

FIRE DEPARTMENT MONTHLY REPORT: Interim Fire Chief Delain reported on the following:

- Higher number of calls in April at 171
- Response times continue to be creditable
- Training updates for staff which included water tower rescue training
- A walk-through was done at Fairway Knoll to familiarize department members with the layout

OVERTIME REPORTS:

Police Department – Hoell stated there is nothing new to report and overtime is tracking normally.

Fire Department – Delain stated their overtime numbers are lower than last year's numbers.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - Snow advised the police department was updating the following policy as it continues to move forward with the accreditation process:

- 11.02 Evidence/Property Maintenance

Snow stated that there were no significant changes to the policy.

Fire Department – none

UNFINISHED BUSINESS: none

NEW BUSINESS:

POLICE DEPARTMENT PURCHASE OF REPLACEMENT DESKTOP COMPUTERS:

Communications Supervisor Schmidt advised this was a budgeted item and the department was requesting to purchase 15 desktop computers to replace aging units. She stated that CDW-G had presented the lowest bid of \$9300 for the desktop computers. The software, monitors, brackets and install would be done by Schultz Bernstein for \$3360.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of 15 desktop computers from CDW-G for \$9300 and software, monitors, brackets, installation through Schultz Bernstein for \$3360. Motion carried unanimously.

POLICE DEPARTMENT PURCHASE OF REPLACEMENT EXCHANGE AND FILE SERVER: Schmidt advised this was a budgeted item and the department was requesting to replace the exchange server, domain controller and file server which have been in place since 2011, with the purchase of a completely redundant system including rack mounted servers and external modular SMART array system. She stated that Schultz Bernstein came in with the lowest bid of \$46,265.00 which would include all hardware, software, setup and install.

A motion was made by Myers, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval for the purchase of a replacement exchange and file server from Schultz Bernstein for \$46,265.00. Motion carried unanimously.

OPERATOR LICENSES: Margaret Casey, Ian Haynes, Toni Hundertmark, Jessica Lomibao, James Manseau, Chelsea Newton, Heather Smith, Lisa Thompson (Recommend Approval). A motion was made by Myers, seconded by Warren, to forward the applications for Operator Licenses as presented to Village Board with a recommendation of approval. Hoell and Delain advised they had no objections for these license applications. Motion carried unanimously.

NEXT MEETING: Hughes advised next month's meeting would be held on Monday, July 2, 2018 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:55 p.m.

Recorded by,

Julie L. Barth
Secretary

Overtime Report for Police & Fire Departments

2017 Year to date through:

17-Jun-18

Empl #	Employee Name	2018				2017			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	10.75	16.13	0.00	99.75	99.75	0.00
93	Bartelt, Adam	44.00	1,826.22	25.75	38.63	6.75	44.63	51.38	271.96
92	Bloch, Ryan	61.00	3,442.23	6.25	9.38	135.25	27.38	162.63	7,409.00
115	Case, Robert	55.25	3,197.32	21.00	31.50	203.75	85.50	289.25	11,497.61
118	Farnsworth, Cody	5.75	238.65	51.00	76.50	0.00	0.00	0.00	0.00
113	Gilbert-Roeder, Trent	45.00	1,867.73	26.00	39.00	33.00	49.50	82.50	1,329.57
107	Heaney, Troy	5.50	243.29	26.25	39.38	0.00	0.00	0.00	0.00
153	Jones, Matthew	6.50	305.27	6.00	9.00	0.00	0.00	0.00	0.00
101	Jones, Shawn	10.00	627.60	20.50	30.75	59.25	38.25	97.50	3,610.10
88	Laux, Kevin	3.00	169.29	44.00	66.00	40.75	116.25	157.00	2,299.52
142	Marten, Shawn	0.00	0.00	85.00	127.50	0.00	154.13	154.13	0.00
102	Mikulec, Daniel	8.25	465.55	47.00	70.50	26.00	185.25	211.25	1,467.18
119	Onela, Michael	0.00	0.00	18.25	27.38	37.00	53.50	90.50	2,087.91
138	Olson, Toni	73.75	4,267.91	7.00	10.50	127.75	50.25	178.00	7,184.02
137	Pesch, Justin	87.75	4,121.18	4.75	7.13	148.75	25.50	174.25	6,388.07
133	Pierce, Catherine	0.00	0.00	40.50	60.75	10.50	127.50	138.00	450.92
96	Pierzchalski, David	80.25	4,528.51	61.50	92.25	17.50	335.63	353.13	987.53
98	Rechlicz, Justin	20.25	1,142.71	39.75	59.63	99.25	119.25	218.50	5,600.68
121	Schubert, Matthew	0.00	0.00	42.75	64.13	0.00	48.38	48.38	0.00
89	Schulz, Zachary	21.25	939.99	32.50	48.75	140.75	20.25	161.00	5,506.14
97	Spreiter, Jared	4.00	176.94	72.75	109.13	208.25	94.50	302.75	8,943.30
99	von Bereghy, Darren	193.50	10,919.21	41.00	61.50	192.75	187.88	380.63	10,876.88
95	Whealon, Shaun	41.50	1,722.46	53.25	79.88	46.50	29.25	75.75	1,873.49
Total Police		40,202.05						*	77,783.87
Annual Budget		95,000.00							95,000.00

State Aid Reimbursement 0.00 06.26.2018 **Total year end actual = \$1: \$ 91,900.63**
 Hunting/Concealed Carry Permit 0.00 06.26.2018 * (difference from report due to personnel changes)
 2017 State Aid Reimb \$2,960.32
 2017 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	80.00	2685.60		0.00
*	694 Mayer, Andrea	35.75	53.63		18182.09
					0.00

Fire Dept Regular Part-time

		Overtime Hrs	True OT cost	OT Hours	True OT Cost
**	563 Rossman	139.17	4,588.46	573.00	19,214.37
**	605 Rodriguez	174.52	4,360.09	295.50	7,149.49
**	617 Hass, Thomas	60.02	1,499.57	105.75	2,346.29
**	625 Goetz, Steve	63.81	1,594.10	17.25	483.06
**	653 Asmondy	126.94	3,171.24	235.00	5,801.01
**	698 Wolf	99.25	2,479.55		
					34,994.22

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2018	2017 Hours	2017 Cost

***	672 Krieg, Caitlin		30.25	942.05
***	694 Mayer, Andrea		6.25	192.75
***	690 Holms, Mitchell	12.50	367.13	

	total POC overtime	12.50	367.13	36.50 1,134.80
*	Full time, hours are over and above the 20 normal overtime hours reflected in their base wages			
**	Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times			

True OT Cost thru:
17-Jun-18 27,182.81

Last year's true OT Cost
\$ 54,311.11

Budget -- included within general wages
 Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11
 Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05
 Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

**Place Currently Not Set
Traffic Survey Summary**

Location: Hilltop South of Mequon
 Start Date: 06-15-18
 End Date: 06-25-18

Zone: Highway
 Start Time: 20:19:26
 End Time: 14:04:35
 Travel Direction: N

Speed	1 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 999
Volume	462	1242	2695	3007	5294	7384	4653	1459	376	135	50	52
% of Total	1.72%	4.63%	10.05%	11.21%	19.74%	27.54%	17.35%	5.44%	1.4%	0.5%	0.18%	0.19%
									Total Vehicles: 26809			

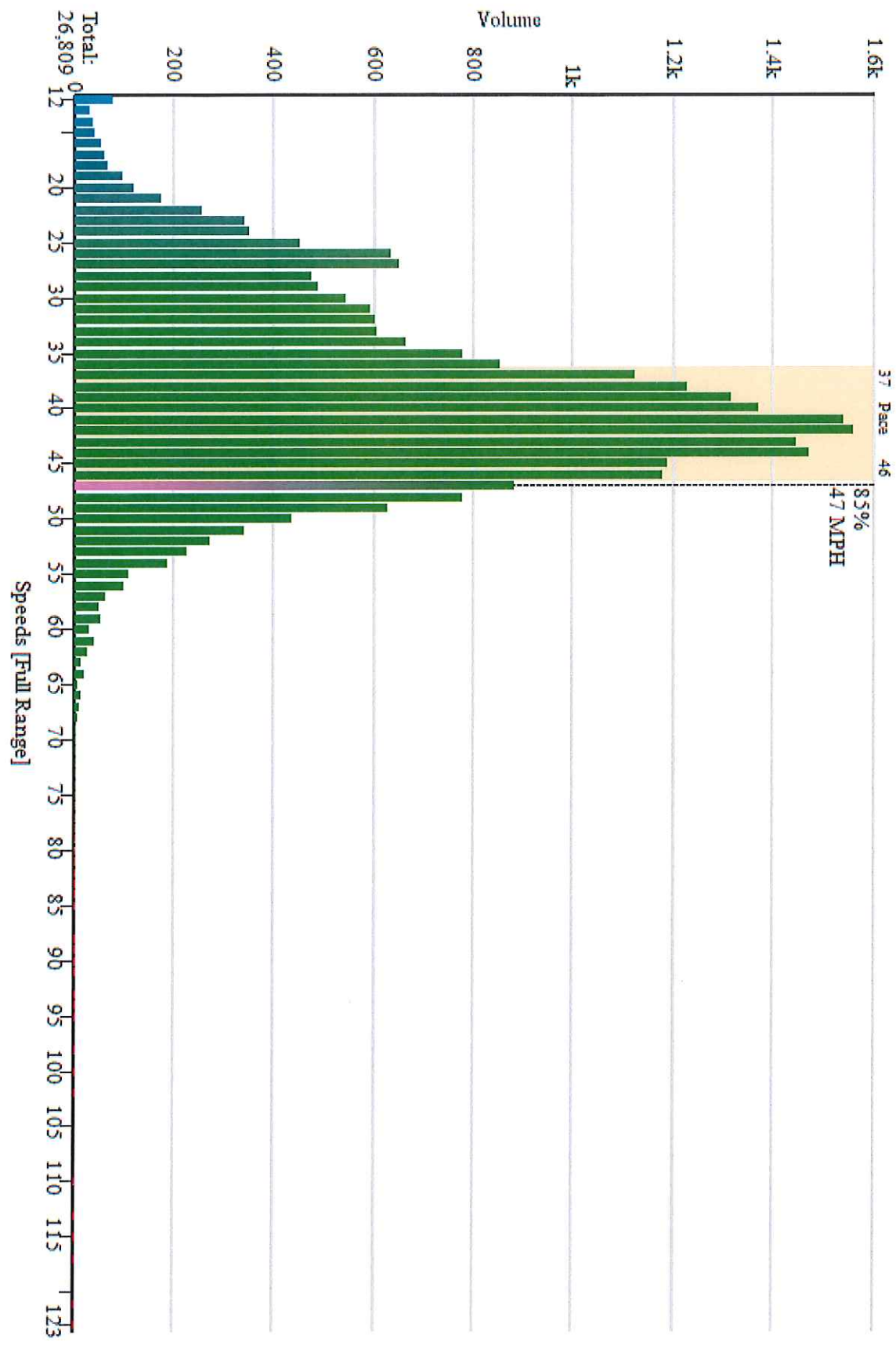
Speed Statistics		10 MPH Pace		Number Exceeding Limit				
Posted	40	Pace Speed	37 to 46	Speed	40+	50+	60+	Total
#At/Under Limit	14071	# in Pace	13414	Number	11101	1430	207	12738
# Over Limit	12738	% in Pace	50.03%	Percent	41.4%	5.33%	0.77%	47.51%
Average Speed	38.86	85% Percentile	47					

Place Currently Not Set
Speed/Volume Graph

Travel Direction: N

Location: Hilltop South of Mequon
Dates: 06-15-18 to 06-25-18
85th Percentile: 47 MPH

Zone: Highway
Speed Limit: 40 MPH
Pace: 37 to 46

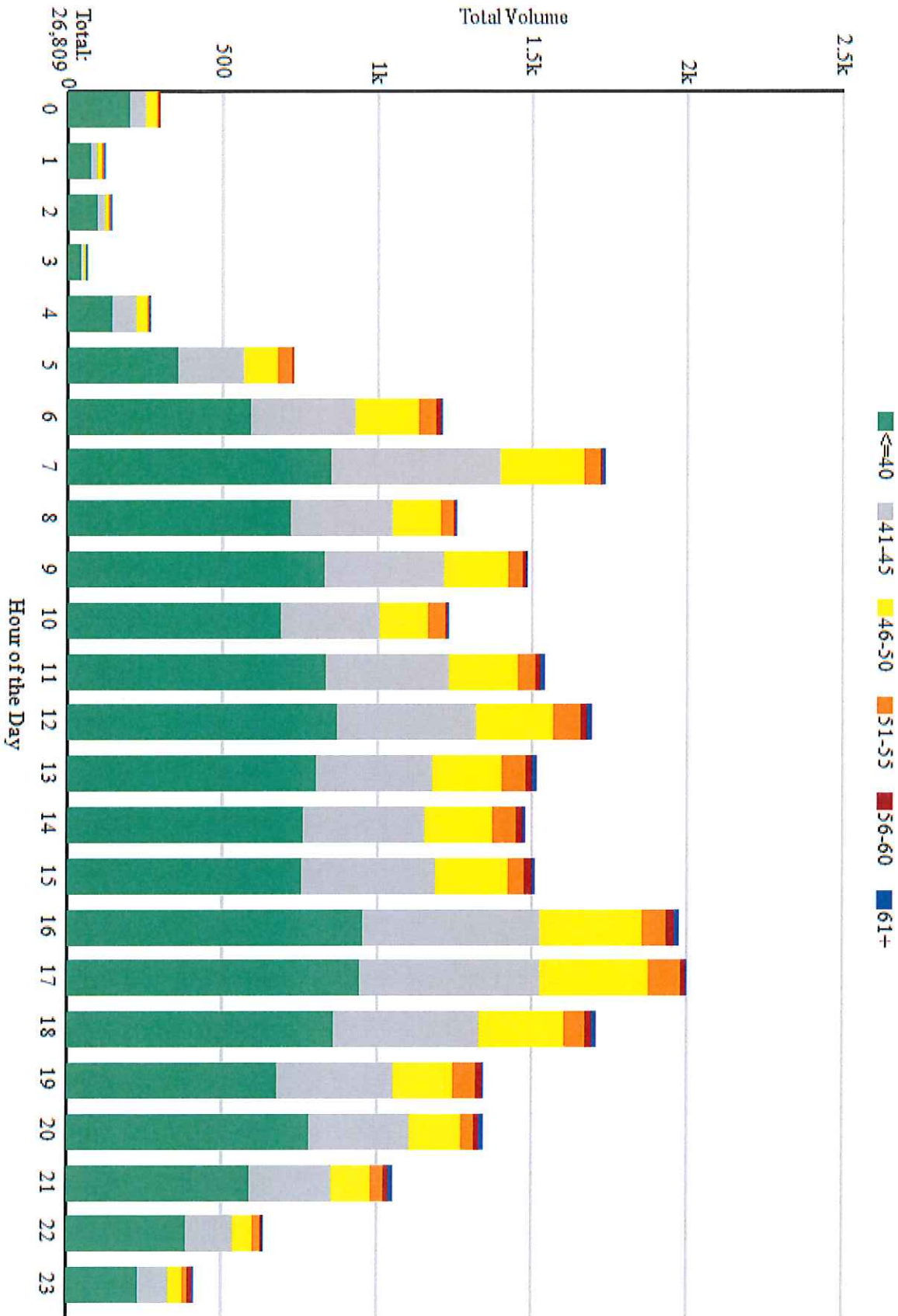


Place Currently Not Set
Speed/Time/Volume Graph

Location: Hilltop South of Mequon
Dates: 06-15-18 to 06-25-18

Zone: Highway
Speed Limit: 40 MPH

Travel Direction: N



Public Safety Committee
GERMANTOWN, WI

MEETING DATE: July 2nd, 2018

AGENDA ITEM: New Business

ITEM TITLE: Fee Waiver

SUBMITTED BY: Chief Peter Hoell 

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER__ X__

SUMMARY EXPLANATION:

The Police Departments Annual Neighbors Against Crime night is Tuesday, August 7th, 2018. To promote and encourage bicycle registration, we would like to waive the \$5 registration fee.

RECOMMENDATION:

To approval waiving of the \$5 fee for bicycle registration on August 7th.

COMMITTEE AGENDA ITEM

REQUEST FORM

I, Trustee DENNIS MYERS hereby request that the following item(s) be placed on the next agenda of the PUBLIC SAFETY Committee, for consideration and action:

ITEM REQUESTED:

PLASTIC COMPONENTS CO. ON N116 W18271
MORSE DR.
(PARKING ON STREET) SEE BELOW

DISCUSSION/REASON:

PARKING (LAND LOCKED)
TO ALLOW PARKING ON THE ROAD IN
FRONT OF THESE CO. MON - FRI. 7:00 AM
TO 7:00 PM.

Dated this ___ day of JUNE, 2018

Dennis Myers
Signature of Trustee

Received: _____

By: _____
Revised: 4/25/00

