

VILLAGE OF GERMANTOWN  
N112 W17001 MEQUON ROAD  
GERMANTOWN, WI 53022

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **TUESDAY, May 5<sup>th</sup>, 2020 \*\*\*6:00 P.M.\*\*\***

LOCATION: **Germantown Village Hall Board Room**

**NOTICE:** Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting public gatherings to less than 10 people, and consistent with guidance from the Wisconsin Attorney General's office, public access to the Village of Germantown meetings is provided via live broadcast. The broadcast can be viewed through Channel 25 on Spectrum cable, or on the Village's website. Public comments should be directed to the Public Works Administrative office at [comments@village.germantown.wi.us](mailto:comments@village.germantown.wi.us) by 4 p.m. on Wednesday, April 8 to the meeting so that it can be provided to the members for their consideration.

The meeting room will be set up for only a limited number of public to maintain social distancing and six feet apart. The Elected Body, Staff, and presenters will conference call in. Citizens may conference call in by calling 1-408-418-9388, using the meeting number access code (624 723 883), meeting password (mU7KkgH7Gk7).

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Hudson, Miller, and Zabel
- III. **APPROVAL OF MINUTES:** April 8th, 2020
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
  - A. Storm Sewer Updates on GIS
  - B. Curbside Recycling – Update/Discussion
- VI. **PROJECTS UPDATE:**
- VII. **NEXT MEETING DATE:** Set June, 2020 Meeting Date and Time
- VII. **ANNOUNCEMENTS:**
- XI. **ADJOURNMENT:**

*UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

\*\*\* Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

April 8, 2020

Virtual WebEx & Village Hall Board Room

**CALL:** Chm. Kaminski called the meeting to order at 6:00 p.m.

**ROLL CALL:** Chm. Kaminski, Trustee Members Hughes, Warren and Zabel. Also present were Dir. Ratayczak, and Secretary Wick.

**APPROVAL OF MINUTES:** MOTION made by Warren, seconded by Zabel to approve the Minutes of March 3<sup>rd</sup>, 2020.

Motion carried unanimously.

**PUBLIC COMMENT:** None

**WDOT SALT BID FOR 2020-2021:** Staff recommended the Village remain part of the WDOT Bid Process for 2020-2021. Up to 2,300 ton of salt will be purchased in 2021. Cost was not yet available.

MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the Village's commitment of approximately 2,300 ton of road salt for the 2020-2021 season as part of the WDOT Salt Bid Process.

Motion carried unanimously.

**FURNANCE REPLACEMENT – FIRE STATION #2 & BAST BELL MUSEUM:**

Furnace and air conditioning replacement was approved during the budget process for the Bell Museum and Fire Station #2. Three area contractors were solicited with two bids received ranging from \$31,950 to \$32,045. Upgrades to include thermostats, sensors, purifiers at an additional \$5,000 but still within budget.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to contract Goschey Mechanical for an amount not to exceed \$37,000.00 for the replacement of a furnace/air conditioner at Fire Station #2 and a furnace/air conditioner at the Bell Museum. Funds to be allocated from Acct. #10-519-570-8222 and Acct. #10-519-570-8485.

Motion carried unanimously.

**ASPHALT PATCHER PURCHASE:** Staff obtained quotes ranging from \$45,106 to \$47,924 for the purchase of an asphalt patcher for the Highway Dept. The Falcon model air jacketed was preferred. The Falcon equipment included a 5-year burn chamber warranty and a 2-year machine warranty in which the others did not. Staff agreed the Falcon was the highest in value and would best serve the needs of the department.

MOTION made by Warren, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the purchase of a Falcon Asphalt Patcher for the Highway Department for an amount not to exceed \$47,924.00. Funds to be allocated from Acct. #40-542-570-8530.

Motion carried unanimously.

**RECYCLING CENTER MATERIAL PROCESSING – BLANKET PURCHASE ORDER:**

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Enercon for an amount not to exceed the budgeted amount of \$30,000 for material processing at the Recycling Center. Costs had risen due to material processing having to be done internally. Enercon will remove over burden material for free which will be a big help with keeping the Village within WDNR permit requirements.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the allocation of an amount not to exceed \$30,000 in the form of a blanket purchase order to Enercon for the continuing material processing at the Recycling Center. Funds to be allocated from Acct. #10-546-570-7960.**

**Motion carried 3 – 1 (Zabel)**

**MANHOLE REPAIR SUPPLIES – FERGUSON WATERWORKS – BLANKET PURCHASE ORDER:**

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Ferguson Waterworks for an amount not to exceed the budgeted amount of \$25,000 for the purchase of manhole repair materials to be used for the 2020 roads project and other areas throughout the system. Funds to be allocated from Acct. #60-830-530-8313.

**MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the allocation of a not to exceed amount of \$25,000 in the form of a blanket purchase order to Ferguson Waterworks for the purchase of manhole repair materials. Funds to be allocated from Acct. #60-830-530-8313.**

**Motion carried 3-1 (Zabel)**

**COLLECTION SYSTEM REPAIR/SUPPLIES – CORE & MAIN – BLANKET PURCHASE ORDER:**

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Core & Main for an amount not to exceed the budgeted amount of \$16,000 for the purchase of manhole repair materials. Funds to be allocated from Acct. #60-830-530-8313.

**MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve to allocation of a not to exceed amount of \$16,000 in the form of a blanket purchase order to Core & Main for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials. Funds to be allocated from Acct. #60-830-530-8313.**

**Motion carried 3 -1(Zabel)**

**INTERNAL/EXTERNAL SEALS – ADAPTOR INC. – BLANKET PURCHASE ORDER:**

Supt. Zimmerman requested authorization to prepare a blanket purchase order with Adaptor Inc. for an amount not to exceed the budgeted amount of \$20,000 for the purchase of internal/external manhole chimney seals and extensions for the 2020 roads project and other areas. Funds to be allocated from Acct. #60-830-530-8313.

**MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the allocation of a not to exceed amount of \$20,000 in the form of a blanket purchase order to Adaptor Inc. for the purchase of internal/external manhole chimney seals and extensions to be utilized for the 2020 road projects and other areas through out the system. Funds to be allocated from Acct. #60-830-530-8313.**

**Motion carried 3-1 (Zabel)**

Trustee Zabel expressed items should go out for bid. There were multiple contractors that supply these products and the Village should get competitive bids instead of a blanket just for one.

**2020 ROAD PROGRAM – BIDS:** Dir. Ratayczak reported two bids received for the 2020 Road Program ranging from \$1,599,520.95 to \$2,008,484.40. Dir. Ratayczak also included alternate bids with one being an unnamed road and the other the Cromwell Drainage project. Depending on the bid results, Dir. Ratayczak stated additional funds, could be used for Alternate #1 -Lovers Lane and Century Lane reconstruction (\$336,760.45) and Alternate #2 the Cromwell Drainage project (\$63,208.50). The balance of the 2020 CIP Funds would go toward the second phase of Holy Hill Road and would be bid separately as it is a road the Village will utilize for the LRIP Grant Funds Program.

**MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to award the 2020 Road Program to Payne & Dolan Inc. for an amount of \$1,599,520.95.**

**Motion carried unanimously.**

**PROJECTS UPDATE:** Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

**NEXT MEETING DATE:** The next Public Works and Highway Committee meeting will be held Tuesday, May 5th at 6:00 p.m.

**ANNOUNCEMENTS:** Chm. Kaminski thanked Trustees Hughes & Warren for all their service and dedication to the Village of Germantown and wished them well in their future endeavors.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:27 p.m.



Janice Wick, Recording Secretary

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

MEETING DATE: May 5, 2020

AGENDA ITEM: New Business

ITEM TITLE: Update Storm Sewer on GIS

SUBMITTED BY: Lawrence W Ratayczak, P.E., Public Works Director

SUMMARY EXPLANATION:

The Village Department of Public Works is in the process of up-dating the infrastructure contained on the Villages GIS System. Currently the Village has a database of 285 pages of storm sewer as-builts. The Village needs to verify and make the necessary additions and or corrections to the storm sewer GIS data base. The GIS data base is contracted to Ruekert-Mielke for the maintenance and addition of new infrastructure to the GIS System. The storm sewer GIS system has been neglected over the past years for many reasons and it is now time to make it current.

The cost to update the storm sewer date base in the GIS system is \$17,347.00. The funds for this upgrade will come from the Highway budget and the Engineering budget for Storm Sewer.

The proposal from Ruekert-Mielke is attached

ATTACHMENT: ORDINANCE\_\_\_\_ RESOLUTION\_\_\_\_ OTHER X

- Proposal from Ruekert-Mielke for Storm GIS Update

RECOMMENDATION:

Staff is recommending the Public Works and Highway Committee approve the Agreement with Ruekert-Mielke for the GIS storm Sewer update in the amount of \$17,347.00 and forward with a favorable recommendation to the Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Eric Nitschke  
Village Engineer  
Village of Germantown  
N112 W17001 Mequon Rd.  
Germantown, WI 53022

Re: GIS Storm Utility Updates and Asbuilt Linking

Dear Eric Nitschke,

Ruekert & Mielke, Inc. (R/M) appreciates Village's consideration for our service of adjusting your Storm Sewer Data, updating the attribute data to reflect the information on the asbuilts, and linking the digital asbuilts to the Village's Storm Sewer System in accordance with our previous correspondence. Through these efforts, the R/M team provides the Village several benefits to your operation by enhancing the data that strengthens the foundation of your GIS. This investment establishes the GIS as a tool that provides staff with quick access to quality information and maintains the history of your resources to instill confidence into the minds of decision makers. In response to your request for more information, we present the following budget and summary of services.

**Scope of Services:**

- Use the Village's digital asbuilt database containing 285 pages to update the existing spatial representation of the system as well as the attribute information that is tied to the features within the GIS. R/M technical staff will populate any missing information or correct any information in the data that does not match the information on the corresponding asbuilt page.
  - Target Attribute information will be limited to the information that is reflected on the corresponding asbuilt.
  - Examples of these attributes may include; Inverts, Size, Material, Type, Street Name, Install Date, etc.
- R/M Technical Staff will then link each asbuilt sheet to the corresponding Storm Pipes and Structures. These documents will be connected and stored into your GIS system spatially and will be able to be viewed by Village Staff that have a username and access to the GIS.

**Total Cost: \$17,347** – (0.5/hours per sheet at \$118/hr + 4/hrs correspondence at \$133/hr)

The cost is proposed based on discussions had between R/M and the Village of Germantown and are summarized in the Scope of Services above. The proposed cost is R/M's official offer for the proposed services for the Village of Germantown. Our services would benefit your organization by enhancing your Storm Sewer data and providing quick access to the asbuilt information in the field from any device. Our expertise and efficiency give us the ability to complete the project in a timely fashion in accordance with your Storm Water Management Plan's timeline.

We appreciate the opportunity to serve you and welcome your feedback and ideas on how we can provide even greater products and services. If you have any questions regarding our services and fees, please contact our office.



Ruekert & Mielke, Inc. (R/M) is pleased to submit a proposal to provide our GIS Services.

The professional service described above would begin on a date agreed upon between the Village of Germantown and Ruekert & Mielke, Inc. at our next meeting following the signing of this proposal. The services will be supplied as a lump sum and/or Time and Materials basis depending on the tasks identified in the cost estimate table.

The above described professional services will be provided to you in accordance with your **Application & Services Agreement**. Please indicate your acceptance of the proposed services by having the appropriate authorized official(s) affix their signature(s) where indicated and returning one fully executed copy to our office.

**Client Name:**

Signature: Lawrence Ratayzak  
Name: Lawrence Ratayzak  
Title: Director of Public Works

**Designated Representative:**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Attest:**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: Administrator

**Ruekert & Mielke, Inc.**

Stanley R. Sugden, P.E.  
President  
Ruekert & Mielke, Inc.

**Designated Representative:**

Kevin Korth  
Technology Solutions Advisor  
Ruekert & Mielke, Inc.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

MEETING DATE: May 5, 2020

AGENDA ITEM: New Business

ITEM TITLE: Curbside Recycling – Update/Discussion

SUBMITTED BY: Lawrence W Ratayczak, P.E., Public Works Director

SUMMARY EXPLANATION:

Based on the last monthly invoice from Waste Management they collect 5,571 garbage containers and 7,950 recycle containers (units). The difference is 2,379 more recycle units than garbage units. The engineering department staff has identified 2,065 of the 2,379 recycle units. These values still need to be verified (one additional time) against any Developer Agreements that may exist.

The units are tied to multifamily dwellings that have their recyclables collected under the Village contract with Waste Management. Staff will be ready to present a map and spreadsheet of addresses at the June Public Works and Highway Committee meeting. For the May PWHC meeting staff would like to discuss the method and time frame to notify the identified dwellings. This will allow engineering to plan and prepare notifications to residents and/or property owners.

ATTACHMENT: ORDINANCE\_\_\_\_ RESOLUTION\_\_\_\_ OTHER X

RECOMMENDATION:

Staff is recommending the Public Works and Highway Committee give staff direction regarding method and time frame for notifying the dwelling units that they will be required to obtain private collection of their recyclables.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



# STATUS OF PROJECTS

## May 5, 2020

- 1) Extension of Gateway Crossing from the current terminus point (cul-de-sac) to Rockfield Rd; bids were received on Dec. 18, 2019; Advanced Construction was low bid at \$1,396,848.70; engineering estimated cost was \$1.5Mil. Project includes san, wtm, stm, roadway, street lighting and turf restoration. Contracts are executed. Project has started with estimated completion date July 1, 2020
- 2) Pavilion at Dheinsville Park; Keller, Inc is the Project Contractor and Project Manager; Silt fence is installed, building is staked with grading to start May 4, 2020. Groundbreaking Ceremony held on May 1, 2020. Building colors have been selected and approved by the Building Construction Oversight Committee. Project on schedule for end of summer 2020 completion.
- 3) NE Interceptor (sanitary sewer) serves the Wrenwood Development Area and areas south of Mequon Rd and east of Country Aire Dr including Pheasant Ln. Minger has completed work from the terminus point on Country Aire Dr. to the existing manhole south of the Water Tower on Mequon Rd. Unfortunately, a collapsed pipe within the 60" steel casing was discovered during testing and this section is being replaced. Minger has completed the installation of all pipe except for a 220-foot section on the west side of the railroad tracks in the wetland area. The soil changed to a poor grade soil which cannot support the pipe. Soil borings have been done and soil engineers are working on a change to the method of pipe installation. Connection to Lift Station #1 is complete. The proposed segment of pipe between manhole #3-#4 was determined to contain large rock (12"-30") and therefore the method of construction as bid will not be possible. A Change Order will be issued to utilize the same method as the adjacent downstream section which is to install a 48" RCP pipe by boring with a 24" PVC pipe for the carrier pipe (*work was approved to proceed and this segment has been completed*). ALL 24" diameter pipe has been mandrel and air leakage tested and all have passed except for the failed section of pipe mentioned above. Force Main for Wrenwood Lift Station is also connected to terminus manhole. Restoration of site has started.
- 4) Auxiliary Fire Pump & Booster station pump; PSC has approved the Booster Station/Pressure Reducing Station. Booster Station building was bid on April 23, 2020. The bids are higher than expected; engineering is working at analyzing the building components to attempt to lower the cost.
- 5) Zilber Building #2 is complete but not yet occupied. Bldg #3 (furthest north) is occupied by Smart Warehousing. Building #2 final interior build out will take place when a tenant is secured.no change

- 6) Design of Holy Hill Road reconstruction plans have been postponed for a short period of time. Village staff along with consulting services from raSmith have submitted for WisDOT Funding through their MLS (Multimodal Local Supplement) grant program. The Village of Germantown has been awarded a Grant under the MLS program for \$1,000,000.00, this will go towards the reconstruction of Holy Hill Rd. no change
- 7) Application to the WIDNR for the new well site in TID #8 (SE corner of Gateway Crossing & Rockfield Road) has been submitted. WIDNR has approved the New Well #12 site under a Wellhead Protection guideline. Application for the Well will be in early 2020. NO CHANGE
- 8) Water Tower design is in progress, 500,000-gal capacity. Formal submittal sent to PSC. Tower to be bid in May 2020. Soil borings complete and tower design is 90% complete.
- 9) CIPP (pipe lining) project bid on April 4, 2019. Contracts are executed, a meeting was held with Lanzo Technologies to discuss lack of progress to start project. Start date not yet determined. Project contract completion date of June 1, 2020. Material submittals and by-pass pumping submittals received and approved. Work has not started and Lanzo has requested a time extension which was denied by the Village.
- 10) Park Avenue Reconstruction; Work is 99% completed, work remaining; 1) plant trees in spring 2020; 2) turf area punch list to start the second week of May; 3) several driveways to be revisited for slope of approach with intension to be corrected in 2019
- 11) PP/II project--direction from MMSD received regarding approved materials for lining laterals. DPW, Wastewater Superintendent & Village Engineer met with MMSD staff to obtain current MMSD requirements on August 27, 2019. MMSD staff informed Germantown that they are experiencing failures in the pipe lining that has been completed. MMSD is gathering information regarding the failed lining and is currently re-evaluating the lateral lining procedure. Village staff directed to delay bidding Village work until more information is obtained regarding the current lining processes. NO CHANGE
- 12) Sidewalk on Hilbert Dr north of Squire Dr—Sidewalk placed, backfilling and turf restoration required in spring 2020. NO CHANGE
- 13) Wrenwood Development- Ph #1 (Main entrance and the cul-de-sac to the south); sanitary sewer, water main, storm sewer, drainage ponds, grading, curb/gutter and binder pavement are complete. Lift Station construction continues with the

Wet Well structure installed and building footings/foundation walls installed. Contractor installed piping from wet well to building and piping within building. Force main is connected from building to Country Aire Drive. Building foundation footing and walls are complete, electrical rough-in is complete along with plumbing rough-in; floor to be poured on May 4, 2020. Anticipated completion date for Lift Station to be On-Line is June 30, 2020. Construction of model homes has begun with 7 currently in construction.

- 14) Traffic Coordination Project on County Line Road (CTH Q); This is the coordination of the traffic signals from Division Rd to Appleton Ave. Work (after nearly 6 years) is near completion, all hardware has been installed, tested and functioning. This is a group effort between the Village of Germantown, Village of Menomonee Falls and the Wisconsin Department of Transportation. Work remaining is for DOT to write the software to migrate the new Controllers into their Traffic Management System. NO CHANGE
- 15) 2020 Road Program was bid with Payne & Dolan as low bidder. Project has been approved by the Village Board and contracts have been executed. Contractor start date to begin curb removal is the week of May 25, 2020
- 16) Remaining walkway on Wasaukee Rd from Prairie Glen II development to Mequon Rd did not get completed in 2019. Estimate of time TBD. This work to be completed in 2020. Developer is aware of having to complete walkway. NO CHANGE
- 17) Glenwood Area sanitary sewer, water main and road project schedule remains undetermined. Plans have been started by engineering staff. NO CHANGE
- 18) PASER Rating of Roads: Pavement and Surface Evaluation Rating (PASER) of Germantown's roads was completed. Based on the updated road ratings, we intend to bring a revised 10-year Road CIP to the committee for review and approval in 2020. NO CHANGE
- 19) GIS Progress Report; Public Works transitioned to a GIS tool called AssetAlly in mid-2019. Staff were also trained on the capabilities and uses of the new software package as it relates to each department. Work continues on adding and improving upon the information in the Village's GIS system. NO CHANGE
- 20) The Village of Richfield has made preliminary inquiries related to the Village of Richfield obtaining sanitary sewer and water services from the Village of Germantown. The area being looked at is the area immediately west of I41 and north of Holy Hill Road (north of the Kwik Trip site). MMSD has been contacted by the Village of Germantown with preliminary questions regarding capacity and

procedure. The Village of Richfield staff has presented an analysis to their Board showing that between 1) construction of a treatment plant in Richfield, 2) obtaining sanitary & water services from Jackson and 3) obtaining sanitary & water service from Germantown. The lowest cost is from Germantown. Staff is evaluating the volume of sanitary flow that would be permitted to Richfield. NO CHANGE

- 21) Development of site plans for future DPW facility has begun. Review of existing buildings and future needs in progress. Evaluation of potential use/acquiring of adjacent land in progress. Including a new Police Building adjacent to DPW under evaluation. Administrator & DPW working on new evaluation based on direction from the Village Board. Design consultant has met with staff of the Police Department to begin to understand the needs of PD. Consultant has also located the previous study performed in 2008 which was performed to evaluate the needs in 2008 for a new PD building. NO CHANGE
- 22) Currently the Village collects 2,379 more recycling units than garbage units. Village Code requires multifamily (dwellings of 5 unit or more) to have their recyclables collected by private contract and not under the Village contract with Waste Management. Staff has identified approximately 2,065 units to date with additional addresses to process. Staff to complete and give a presentation to the PWHC in June 2020 and will be requesting direction from the PWHC as to the method and timing of notifying affected dwellings at the May PWHC meeting..
- 23) Construction of the sanitary and water service to the proposed future Pavilion in Fireman's Park is completed. Demolition of the small garage and basketball court, installation of gravel base for walkways has been completed. Installation of new path lighting is 95% complete. Pavement to be installed end of May 2020
- 24) Work has started on the commercial site known as the Goldendale Development by Dickman. The site is at the SW corner of Goldendale Rd & Rockfield Rd. The site will eventually have three buildings the largest to be home to the Illings Company. Public Sanitary and Water will come from the sanitary & water just completed through the Dielectric/Keller site to the south. There are no public roads in this development. Installation of public sanitary and water has been delayed due to rock blasting and removal. No Change
- 25) The WDNR has issued the FINAL Wisconsin Pollutant Discharge and Elimination System (WPDES) Permit. The Village DPW and Engineering staff will begin to evaluate what this means to the Village of Germantown. NO CHANGE
- 26) The Village has contracted with Ruckert-Mielke to develop and implement a Storm Water Pollution Prevention Plan (SWPPP) specific to the Village Recycling Yard. This is a requirement of the WDNR. Report to be complete by end of May 2020.

- 27) The Village of Germantown and Washington County are jointly working on the Jurisdictional Transfer of CTH-Y (Goldendale Rd) to the Village of Germantown. The Germantown Village Board approved the transfer at the February 17, 2020 meeting. The limits of the transfer would be STH 145 (north end) and Mequon Road (south end). Staff continues to work on the final agreement.NO CHANGE
- 28) At the request of the WIDOT the Villages of Germantown and Richfield have begun discussions with the WIDOT regarding traffic volumes at the intersection of Holy Hill Road and the WIDOT entrance ramps to I41. WIDOT has requested that a comprehensive traffic study be performed that would address the current state of development and the future development of the two Villages and the effect on the I41 entrance ramps. The Village of Richfield and Germantown are joining forces to retain TADI to perform the required comprehensive traffic analysis. This item is on the March 3, 2020 Public Works and Highway Committee agenda to enter into a contract with TADI. The cost to be shared by the Villages of Germantown & Richfield, Washington County and a private landowner in Richfield.NO CHANGE
- 29) An evaluation of the Department of Public Works and the Engineering Department will be performed by the firm of "Public Administration Associates". *The initial interviews of the management and administrative team have been completed.* The purpose is to determine staffing requirements and if the current staffing positions (open & filled) are sufficient to address the current and future workload demands of these departments. Report from PAA is forth coming
- 30) Design work has begun for the new EMC (Electronic Message Center) sign to replace the existing signs located between the Village Hall and the Library. The sign will be a double-sided sign that will produce multicolor images. Four (4) different sign designs have been surveyed through the Village Hall and Library Staff with 24 surveys completed. The top three designs have been sent to each trustee and the Trustees have cast their votes. In addition, the sign selected by the voting of the Village Trustees was approved by the Building Construction Oversight Committee at their April 30, 2020 meeting. Engineering will be requesting competitive bids in the near future. Stay tuned for identifying the selected design.
- 31) You may remember that in Sept. 2019 the Village of Germantown received a HSIP Grant from the WisDOT funding 90% of the cost to reconstruct the intersection of Freistadt RD & Maple Rd. Staff had recently requested and received Statements of Qualifications (SOQ's) from 4 local Engineering Firms (a total of 5 were requested). These submittals have been reviewed by the committee comprised of Larry Ratayczak (Germantown), Joshua Glass (Assistant Highway Commissioner/Washington County) and Max Marechal (City Engineer for West Bend). The highest rated Firm was submitted to the WisDOT for their approval.

The firm will be identified after approval by the WisDOT. Construction would be in 2021.

- 32) As a reminder, the Village of Germantown received a grant towards our “Urban Non-Point Source” study in November 2017 and we contracted with Graef-USA to develop the Villages “Stormwater Quality Management Plan”. This was under the management of the Village Engineer prior to his leaving Germantown. The project had not progressed, and an extension was granted by the WisDNR. The grant pays 50% up to a maximum of \$60,000.00. Engineering staff will continue to manage the project. NO CHANGE