

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PUBLIC SAFETY COMMITTEE

DATE AND TIME: MONDAY, May 4, 2020 6:00 p.m.

LOCATION: VIRTUAL WEBEX MEETING:

Meeting Number: 624 188 389

Meeting Password: FMiYPhbc755

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=md744845d83dc09912b01b80f16e367ae> or Call 408-418-9388.

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings and the various federal and state orders implementing that recommendation, this meeting will be held virtually through the WebEx platform with each member accessing the meeting remotely. Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable, or on the Village's website.

Citizens wishing to submit any public comments should do so by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members for their consideration. Citizens wishing to present their comments verbally can join the WebEx meeting using their phone, computer or other internet-capable device and using the meeting number access code specified above.

To reasonably accommodate citizens who are unable to view or participate in another manner, the Village Board room will be open and set up with technology to access the meeting. Social distancing will be employed within the Board room so seating will be limited.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Miller, Trustees Wing, Pieper and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes) Written Public Comments should be directed to comments@village.germantown.wi.us, by 4 p.m. on Monday, May 4.*
- IV. **APPROVAL OF MINUTES:** April 6, 2020, Regular Meeting.
- V. **REPORTS:**
 - A. Police Department.
 1. Monthly.
 - B. Fire Department.
 1. Monthly.

- C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
- D. Policy Updates.
 - 1. Police Department:
 - a. None.
 - 2. Fire Department:
 - a. None.

VI. **UNFINISHED BUSINESS:**

- A. None.

VII. **NEW BUSINESS:**

- A. None.

VIII. **NEXT MEETING:** Set June 2020 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
APRIL 6, 2020
VIRTUAL WEBEX MEETING

CALL: The meeting was called to order at 6:00 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers, Trustee Warren and Trustee Wing.

Also present were Police Chief Snow, Fire Chief Delain, Clerk Braunschweig, Administrator Kreklow, Trustee Zabel.

PUBLIC COMMENT: no discussion

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Warren, to approve the minutes of the March 2, 2020 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- The department remains busy with COVID-19 related matters, their goal is to educate and seek compliance without issuing citations or charges unless necessary
- PPE supplies remain hard to obtain but for now the department has adequate supplies
- Fire department is assisting with cleaning and supplies
- One officer has been exposed and quarantined, no symptoms
- Two employees quarantined due to travel, no symptoms

Hughes asked if the department was looking at staggering shifts, Snow advised that would be considered if staffing levels were to drop, they have already met with the union president for discussion on this possibility.

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- They are in the same situation as police department regarding COVID-19 matters
- Acknowledged the contributions of PPE they have received from area businesses such as sanitizer and masks
- A member of the department recently retired
- Fire inspections are currently on hold

Wing asked if the fire and police departments are notified when there is a positive case of the virus in the Village. Delain explained that GFD receives the notification of positive cases from the County and they forward that information to the PD. He noted there are 13 positive cases in the Village at this time, with 5 of those in elder care facilities.

OVERTIME REPORTS:

Police Department – Snow advised the overtime numbers are good, all training has been cancelled due to COVID-19, any overtime now being worked is to cover staff openings.

Snow added that WCTC has allowed the police academy training to go forward, the students are continuing with online classes and are set to graduate in May.

Fire Department – Delain advised that all outside activities and training have been cancelled, and any overtime being worked now is to fill open positions due to quarantined staff and the open position resulting from the retirement.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS: none

NEW BUSINESS

OPERATOR’S LICENSE: Michaela Buchholz, Nicholas Greenhalgh, Jason Sikora
[Recommended Approval]

Hughes asked if there were any objections from the police and fire departments for the Operator’s Licenses, Snow and Delain responded there were no objections.

A motion was made by Myers, seconded by Warren, to forward the operator license applications to Village Board with a recommendation of approval. Motion carried unanimously.

ANIMAL FANCIER LICENSE – CLINT & LISA MURRAY, N103 W15020

WINDSONG CIRCLE EAST: Hughes asked if there were any objections from the police and fire departments for this Animal Fancier License, Snow and Delain responded there were no objections.

A motion was made by Wing, seconded by Warren, to recommend approval of this license for Clint & Lisa Murray, N103 W15020 Windsong Circle East. Motion carried 3-1 with Hughes voting nay.

ORDINANCE 06-2020, AN ORDINANCE AMENDING SECTION 12.02(4) OF THE GERMANTOWN MUNICIPAL CODE RELATING TO THE ISSUANCE OF ALCOHOL BEVERAGE LICENSES TO ADOPT CERTAIN CHANGES IN THE

STATE STATUTES: Clerk Braunschweig explained that this ordinance amendment would allow the clerks office to issue alcohol beverage licenses after applicants have had a background check done and have been approved by the police chief. Myers asked if there were changes to state statutes which allow this new process, Braunschweig advised that there were.

A motion was made by Warren, seconded by Wing, to forward Ordinance 06-2020, an ordinance amending section 12.02(4) of Germantown Municipal Code relating to Issuance

of Alcohol Beverage Licenses to adopt certain changes in the State Statutes, to Village Board with a recommendation of approval, motion carried unanimously.

NEXT MEETING: Monday, May 4, 2020 at 6:00 p.m. Kreklow noted that it is unknown at this time when meeting restrictions will be lifted. He added that the public can go onto the Village Facebook page for information, or call Village Hall if they have questions.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:18 p.m.

Recorded by,

Julie L. Barth
Secretary

DRAFT

Overtime Report for Police & Fire Departments

2020 Year to date through:

19-Apr-20

Empl #	Employee Name	2020				2019			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	11.50	17.25	0.00	77.63	77.63	0.00
93	Bartelt, Adam	2.25	102.06	26.00	39.00	22.25	222.38	244.63	1,009.26
92	Bloch, Ryan	79.00	4,571.73	4.00	6.00	228.25	90.38	318.63	13,208.83
115	Case, Robert	0.00	0.00	6.00	9.00	0.00	84.00	84.00	0.00
113	Duckert					22.75	72.00	94.75	1,031.94
118	Farnsworth, Cody	8.00	362.88	16.25	24.38	21.50	162.00	183.50	975.24
153	Jones, Matthew	8.00	404.64	20.75	31.13	65.00	74.25	139.25	3,287.70
101	Jones, Shawn	0.00	0.00	16.00	24.00	49.25	51.75	101.00	3,169.98
88	Laux, Kevin	23.50	1,359.95	26.50	39.75	54.25	91.38	145.63	3,139.45
107	Majkowski					18.25	56.63	74.88	879.01
142	Marten, Shawn	0.00	0.00	46.75	70.13	0.00	3.00	3.00	0.00
102	Mikulec, Daniel	0.00	0.00	0.00	0.00	54.25	93.38	147.63	3,139.45
119	Onela, Michael	0.00	0.00	20.25	30.38	37.75	168.38	206.13	1,712.34
138	Olson, Toni	33.00	1,957.23	2.75	4.13	132.25	73.13	205.38	7,843.75
137	Pesch, Justin	100.00	5,058.00	8.00	12.00	131.25	76.50	207.75	6,638.63
133	Pierce, Catherine	0.00	0.00	21.75	32.63	0.00	196.13	196.13	0.00
96	Pierzchalski, David	0.00	0.00	77.50	116.25	93.25	204.38	297.63	5,396.38
98	Rechlicz, Justin	31.50	1,822.91	10.00	15.00	141.25	92.25	233.50	8,174.14
121	Schubert, Matthew	0.00	0.00	29.50	44.25	15.00	143.63	158.63	868.05
89	Schulz, Zachary	0.00	0.00	22.00	33.00	45.50	122.63	168.13	2,191.51
97	Spreiter, Jared	41.50	1,998.85	29.00	43.50	166.50	167.63	334.13	8,019.47
99	von Bereghy, Darren	64.00	3,703.68	37.00	55.50	250.00	169.50	419.50	14,467.50
95	Whealon, Shaun	20.00	907.20	17.25	25.88	116.25	122.25	238.50	5,273.10
Total Police		22,249.12						*	90,425.71
Annual Budget		90,000.00							90,000.00

State Aid Reimbursement 0.00 04/30/2020 **Total year end actual = \$1 \$ 105,585.50**
 * (difference from report due to personnel changes)
 2018 State Aid Reimb \$0.00
 2018 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	6.75	226.60	29.75	998.71
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Fire Dept Regular Part-time

		Overtime Hrs	True OT cost	OT Hours	True OT Cost
**	515 Diamantopoulos	134.50	4,784.16	474.50	11,057.96
**	518 Lazovik	82.50	2,597.49	229.00	5,396.53
**	521 Rigden	94.50	2,345.69	86.50	1,442.43
**	563 Rossman	167.25	5,755.74	306.00	9,469.94
**	617 Hass, Thomas		0.00	47.50	1,019.96
**	625 Goetz, Steve	72.00	1,802.06	67.00	713.36
**	653 Asmondy		0.00	60.00	1,059.35
**	672 Krieg, Caitlyn	98.50	5,181.10	779.50	19,718.95
**	694 Mayer, Andrea	0.00	1,727.95	237.75	6,075.71
**	698 Wolf	197.50	6,928.25	334.50	7,620.55
		31,122.44		63,574.74	

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2020	2019	Hours	2019 Cost
***	505 Wilson, Taylor	802.78	52.50	1,325.21	
***	506 Thiel, Brent	160.56	16.25	384.73	
***	517 Dymond, Daryn	4,332.89	96.75	2,630.65	
***	525 Schuster, Andrew	407.77	1.00	25.49	
	527 Daemmrlich, Craig	305.88			
***	639 Rammel, Brian	0.00	26.75	785.06	
***	658 Silvis, Peter	4,184.03	18.00	452.79	
***	674 Creegan, James	744.52	17.75	444.78	
***	690 Holms, Mitchell	892.41	11.50	287.39	
***	697 Holms, Spencer	197.51	30.25	824.80	
total POC overtime		0.00	12,028.35	270.75	7,160.90
*	Full time, hours are over and above the 20 normal overtime hours reflected in their base wages				
**	Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times				

True OT Cost thru:

19-Apr-20 46,492.28

Last year's true OT Cost

\$ 126,663.68

Budget -- included within general wages

Total Fire Dept - OT wages paid through 12.31.19	\$126,663.68
Total Fire Dept - OT wages paid through 12.31.18	\$54,212.93
Total Fire Dept - OT wages paid through 12.31.17	\$54,311.11
Total Fire Dept - OT wages paid through 12.31.16	\$103,222.05
Total Fire Dept - OT wages paid through 12.31.15	\$129,824.98