

MEETING: **GERMANTOWN COMMUNITY LIBRARY BOARD**

DATE AND TIME: **WEDNESDAY April 25, 2018 6:00 pm**

LOCATION: **GERMANTOWN COMMUNITY LIBRARY  
COMMUNITY MEETING ROOM**

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL:**

III. **APPROVAL OF AGENDA:**

IV. **APPROVAL OF MINUTES: March 28, 2018**

**PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

V. **FINANCIAL MATTERS:**

- A. Treasurer's Report
- B. Accounts Payable
- C. Budget Printout

VI. **REPORTS:**

- A. Correspondence
- B. Village/County/System Reports
- C. President's Report
- D. Director's Report

VII. **UNFINISHED BUSINESS:**

- A. Circulation Policy - Final Reading

VIII. **NEW BUSINESS:**

- A. Approval of Updated Village of Germantown Purchasing Order Process
- B. Approval of Friends of the Germantown Community Library Art Purchase Award
- C. Review of Library Board Accounts
- D. Youth Services Librarian Job Description - 1<sup>st</sup> Reading
- E. Assistant Director Job Description - 1<sup>st</sup> Reading
- F. Adult Services Librarian Job Description - 1<sup>st</sup> Reading

IX. **CLOSED SESSION** The Germantown Community Library Board may go into closed session as per Wis.Stats.19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then re-enter open

session to take action as it deems appropriate.

- A. Compensation of library employees.
- B. Reconvene into Open Session with Possible Action.

X. **ADJOURNMENT:**

Forthcoming meeting: Regular Library Board: May 23, 2018 – Community Room-Germantown Community Library

***UPON REASONABLE NOTICE***, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Library Director at (262)253-7760 at least 2 days prior to the meeting.

**Notice** is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.