

VILLAGE OF GERMANTOWN  
N112 W17001 MEQUON ROAD  
GERMANTOWN, WI 53022

MEETING:	<b>Senior Center Advisory Committee</b>
TIME & DATE:	<b>3:30 p.m., Thursday, April 19, 2018</b>
LOCATION:	<b>Germantown Senior Center, W162 N11960 Park Ave., Germantown, WI 53022</b>

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** January 25, 2018
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **OLD BUSINESS:**
  - Senior Van Project Update
- VI. **NEW BUSINESS:**
  - 2017 Annual Report
  - Senior Center Programs, Trips & Activities
- VII. **DIRECTOR'S REPORT:**
- VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Senior Center Advisory Committee meeting will be **July 26, 2018 @ 3:30p.m.**
- IX. **ADJOURNMENT:**

*UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting. Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

Village of Germantown  
Senior Center Advisory Committee  
Meeting Minutes  
January 25, 2018

I. **Call To Order**

The meeting was called to order at 5:30 p.m. by Acting Chair Art Zabel.

II. **Roll Call**

In attendance were: Trustee Alan Campbell, Trustee Art Zabel, Committee Member Norine Janzen, Park & Recreation Director Mark Schroeder, Senior Club Representative Arline Flesch and Senior Center Coordinator Mary Fiegel. Excused absence: Trustee Dennis Myers. Also in attendance were Senior Club members Laura Lee and Lynn Schreiner.

III. **Approval of Minutes – October 26, 2017**

Flesch made a motion to approve the minutes of the Senior Advisory Committee Meeting of October 26, 2017, and it was seconded by Janzen. Motion approved.

IV. **PUBLIC INPUT:** There was none.

V. **OLD BUSINESS:**

**2018 Senior Center Budget Update** - Mark reported the Village Board approved the 2018 Senior Center Operating Budget on November 20<sup>th</sup>. The Senior Center Operating Budget for 2018 remains as submitted with expenses of \$124,422, and projected revenues of \$40,600. For the Capital Improvements Budget, monies are included in the amount of \$55,000 for a new senior van. The Village Board will review and approve the 2018 CIP Budget on February 5<sup>th</sup>.

**Senior Van Replacement –** Mark indicated the \$55,000 would purchase a Ford Para Transit 350 Wagon with platform lift and 8 passenger capacity. This purchase would be offset by the transfer of approximately \$29,000 from the Senior Van Replacement Fund. On October 30<sup>th</sup>, A & J Mobility brought the Ford Para Transit Van to the Senior Center to give staff and the volunteer drivers the opportunity to test drive and/or ride in the van, and to become more familiar with the van features and operations. Mary distributed a survey form to the van drivers requesting they share pros and cons on the Para Transit Van. In summary, while many positive comments were shared, it was the consensus from the drivers that they would not be comfortable driving this large a vehicle. The committee also discussed the lease pricing options provided by Ewald Fleet Solutions that were presented at the

October meeting. Numbers were given for both the 2017 Ford Para Transit Van and 2017 Dodge Grand Caravan Rear Entry Van. The committee agreed that the village should proceed with the vehicle purchasing option. Staff will continue to research van options with the goal to present further information and cost figures at the April committee meeting.

VI. **NEW BUSINESS:**

Senior Center Programs, Trips and Activities –

1. AARP TAX Assistance starts here on January 31, 2018. There are only 13 appointments left as of this date.
2. The new magazine racks have arrived, are put together and are in place
3. The new brochure racks have arrived but have not yet been put together and the bookcase for the east wall has not yet arrived.
4. Saturday, March 10 the Senior Center Carpeting is being cleaned.
5. Saturday, April 14 the is scrubbing and waxing of the Senior Center Floors
6. The Easter Bunny Brunch is on Saturday, March 24 after the Egg hunt, 11:30 am tickets go on sale in February
7. AARP Safe Drivers Course is scheduled for Monday, April 23 12- 4
8. Volunteer Appreciation is scheduled for Thursday, April 25 at 4 pm. Those who meet the volunteer criteria will be invited for a party that evening.
9. Paczki's with the village board will be Tuesday, February 13 at 10 am
10. Senior Van Ride Report for 2017: 1,478  
Exercise Room usage for 2017: 1426  
Rentals: 43                      Trips: 49
11. Upcoming Trips:
  - Potawatomi- third Monday of every month
  - February 22 Ho-Chunk
  - March 25 Red Hot Chilli Pipers
  - April 19- UW Varsity Marching Band
  - Milwaukee Brewer's Game June 27
  - May 20- Happy Days Musical in Dells
  - June 7- Maggie Mae Concert
  - June 20- Milwaukee's Gold Coast
  - July 3 Milwaukee Fireworks...dinner & beverages War Memorial
  - Milwaukee Brewer's Game August 22 (vs Cincinnati)
12. Working on starting a NIA Exercise group this Fall,  
instructor from Mequon

Washington County Aging & Disability Resource Center (ADRC) – 2018 Agreement for Use of Germantown Senior Center – For many years, a cooperative relationship has existed between the Village of Germantown and Washington County for the use

of the Village's Senior Center. Specifically, the village had two agreements with the county; 1) a \$600/year rental agreement for use of the senior center for the county nutrition program, and 2) a \$6,000 county grant to help provide senior programs to the community.

On November 27<sup>th</sup>, village staff meet with the county to discuss the 2018 proposed agreement. For 2018, due to budget cuts, the county will be going to one agreement whereby the county would no longer pay the \$600/yr. rental, and the village could realize up to \$6,000 in grant monies for the year, not as an annual payment, but on a reimbursable basis, based on the list of approved programs/activities noted in the agreement. The agreement also requires that the village only charge a maximum of \$10 per participant for these eligible programs to qualify for expense reimbursement. These stipulations were part of the requirements listed under the federal grant through the Older American's Act.

Monies associated with the facility rental and grant funding had already been earmarked in the Village budget as a revenue. Staff has met with county staff on several occasions to express concerns over these proposed changes, and to discuss implementation and reporting/record keeping.

The agreement has been tabled at both the December 18<sup>th</sup> and January 15<sup>th</sup> Village Board meetings to allow the county to provide additional information in this regard. Staff is currently reviewing a list of current senior programs and activities that may qualify for grant program reimbursement and potential revenue for the village. The village and the county have enjoyed a cooperative relationship for many years. The county serves over 14,000 senior center and home delivered meals through the nutrition program each year, in addition to providing programs to the seniors of the community.

## **VII. DIRECTOR'S REPORT:**

- a. Staff is currently working on the **2017 Park & Recreation Department Annual Report** which will include information on Senior programs and activities. The final report will be available for the April meeting.
- b. **Gehl Foods Performing Arts Pavilion** – Construction began on December 19<sup>th</sup>. Footings/foundation, and concrete walls have been constructed, with the pre-cast concrete panels on order.
- c. **Firemen's Park Improvements** – Staff will be working on plans in 2018 for future park improvements including shelter, restrooms, pathways, and pedestrian lighting.
- d. **Summer Recreation Program Locations** – Staff is working on alternate locations for summer recreation programs due to the loss of school facilities due to the construction projects. Potential locations include churches and local and county parks.

**VIII. ANNOUNCEMENTS OF PUBLIC INTEREST**

The April committee meeting has been moved from Thursday, April 26<sup>th</sup> to Thursday, April 19<sup>th</sup> to accommodate member schedules. Meeting time will also be changed to 3:30 p.m.

**IX. ADJOURNMENT:** Meeting was adjourned at 6:40 pm.

**Respectfully Submitted, Mary Fiegel**