

VILLAGE OF GERMANTOWN  
N112 W17001 MEQUON ROAD  
GERMANTOWN, WI 53022

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **WEDNESDAY, April 8th , 2020 \*\*\*6:00 P.M.\*\*\***

LOCATION: **VIRTUAL WEBEX MEETING**

Meeting Number: 625 057 447

Meeting Password:

9hbJwR5PQ3M

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m41b3807162a057c7f44d90335605b6e1> or Call 408-418-9388.

**NOTICE:** Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings and the various federal and state orders implementing that recommendation, this meeting will be held virtually through the WebEx platform with each member accessing the meeting remotely. Citizens wishing to view the meeting are encouraged to watch the live broadcast of the meeting through Channel 25 on Spectrum cable, or on the Village's website.

Citizens wishing to submit any public comments should do so by sending an email to [comments@village.germantown.wi.us](mailto:comments@village.germantown.wi.us) by 4 p.m. on the day of the meeting so that it can be provided to the members for their consideration. Citizens wishing to present their comments verbally can join the WebEx meeting using their phone, computer or other internet-capable device and using the meeting number access code specified above.

To reasonably accommodate citizens who are unable to view or participate in another manner, the Village Board room will be open and set up with technology to access the meeting. Social distancing will be employed within the Board room so seating will be limited.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Hughes, Warren and Zabel
- III. **APPROVAL OF MINUTES:** March 3<sup>rd</sup>, 2020
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
  - A. WDOT Salt Bid for 2020-2021
  - B. Furnace Replacement – Fire Station #2 & Bast Bell Museum
  - C. Asphalt Patcher Purchase
  - D. Recycling Center Material Processing – Blanket Purchase Order
  - E. Manhole Repair Supplies – Ferguson Waterworks – Blanket Purchase Order
  - F. Collection System Repair/Supplies – Core & Main – Blanket Purchase Order
  - G. Internal/External Seals – Adaptor Inc. – Blanket Purchase Order

H. 2020 Road Program - Bids

VI. **PROJECTS UPDATE:**

VII. **NEXT MEETING DATE:** Set May, 2020 Meeting Date and Time

VII. **ANNOUNCEMENTS:**

XI. **ADJOURNMENT:**

***UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.***

**\*\*\*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

The meeting room will be set up for only a limited number of public to maintain social distancing and six feet apart. The Elected Body, Staff, and presenters will conference call in. Citizens may conference call in by calling 1-408-418-9388, using the meeting number access code (625 057 447), meeting password (9hbJwR5PQ3M).

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

March 3, 2020  
Village Hall Board Room

**CALL:** Chm. Kaminski called the meeting to order at 6:00 p.m.

**ROLL CALL:** Chm. Kaminski, Trustee Members Hughes, Warren and Zabel (absent & excused). Also present were Dir. Ratayczak, and Secretary Wick.

**APPROVAL OF MINUTES:** **MOTION made by Hughes, seconded by Warren to approve the Minutes of February 4, 2020.**

**Motion carried unanimously.**

**PUBLIC COMMENT:** None

**2020 SEALCOAT PROJECTS:** Supt. Olszewski provided the Committee with a list of potential locations and costs for the micro surface and/or GSB 88 application options for year 2020. Committee discussion authorized the preparation of bid documents based on staffs' recommendation to Micro Surface and GSB88 Surface the locations provided to the Committee as part of the 2020 Sealcoat projects. The Committee suggested staff prioritize the list of roads provided and to keep the budget at approximately \$300,000 with the remainder of the budget to be applied toward other road repairs.

**FIRE STATION #2 – FIRE SUPPRESSION PROJECT APPROVAL:** Supt. Olszewski explained pin hole leaks in the fire suppression main at Fire Station #2. Past experience with the fire suppression system at Village Hall suggested replacing a portion of the fire suppression main at Fire Station #2 and adding a nitrogen generation system for the newly installed pipe which would preserve the new pipe. Also noted was funds were budgeted for nitrogen generation systems for both the Library (2020) and Fire Station #2 (2019). Supt. Olszewski suggested combining both funds and do a partial replacement at Fire Station #2 to include the installation of the nitrogen generation system. Also recommended was an exploratory look at the piping above the Fire Station offices to determine its condition and obtaining a contractor assessment. Further discussion was held regarding the fire suppression at the Library which has yet to experience any indication of failure and budgeting for a Fire Suppression project in year 2021.

**MOTION made by Hughes, seconded by Warren authorizing staff to prepare bid documents for the replacement of a portion of the fire suppression main at Fire Station #2 and add a nitrogen generation system.**

**Motion carried unanimously.**

**WELL #11 – PUMP CONTRACT:** Supt. Haugen explained Well #11 was undergoing a full maintenance rehabilitation. He gave a detailed explanation of the work to be done. He further explained once the pump was pulled, it would be evaluated for reuse and rebuilding. In the event the pump could not be reused, a new one would be purchased. Three contractors were solicited for their bids. Bids ranged from \$114,520 to \$154,220. One bid was incomplete as they did not acknowledge the addendum. It was also noted as part of the bid, staff included a Supplemental Section to address items that may not be reusable. This determination could not be made until the Well pump was pulled. The additional cost would be \$90,860.00. The project may be postponed due to the continuing work on the Northeast Interceptor project on the Well site. Continued discussion included:

- Were pump issues due to stray current or, possible biofilm issue as was experienced with Well #4.
- Life expectancy of the Well pump and column pipe was 10 years. The Well itself could last 50 years and was based on water quality.
- Funding for this project was available. Supt. Haugen expressed once the Water Rate Case was in place, he wanted to budget a Reserve Fund for all wells.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to contract CTW Corporation in the amount of \$114,520.00 for the Well #11 maintenance rehabilitation of the pump and, authorization for an additional \$90,860 included in Supplemental Section Part B to address items that may not be reusable for a total award amount of \$205,380.00. Funds to be allocated from Acct. #50-722-530-6300.**

**Motion carried unanimously.**

**HISTORICAL SOCIETY FUNDING AGREEMENT – DHEINSVILLE PARK PAVILION:** The Village of Germantown and Historical Society proposed to enter into a Funding Agreement for the purpose of contributing funds toward the construction of the Dheinsville Park Pavilion. The Agreement was presented for Committee review. Funding included: Village of Germantown (\$150,000), Historical Society (\$255,000), Tourism Commission (\$163,000).

Jeff Dhein, Dheinsville Historical Society, reported \$166,000 was being contributed from the Tourism Commission. The Historical Society has taken the Funding Agreement to their Attorney for review and hoped for a response by week's end. As for the actual funding, the Historical Society met a week prior and approved continuing forward with their portion of the commitment.

**MOTION made by Kaminski, seconded by Warren to forward to the Village Board with a positive recommendation to approve entering into a Funding Agreement with the Historical Society upon Village Attorney review, for the purpose of the constructing the Dheinsville Park Pavilion.**

**Motion carried unanimously.**

**DHEINSVILLE PARK – PAVILION:** Dir. Ratayczak advertised and received three bids ranging from \$563,633 to \$590,800 for the construction of the Dheinsville Park pavilion. The apparent low bidder, Keller, Inc. stated they would honor their bid for 120 days due to the funding contribution stipulation.

**MOTION made by Warren, seconded by Kaminski to forward to the Village Board with a positive recommendation to contract Keller, Inc. in the amount of \$563,633.00 for the Dheinsville Park Pavilion project contingent upon the Village Attorney review of the funding agreement presented under New Business – Item D.**

**Motion carried unanimously.**

**LETTER OF CREDIT REDUCTION – HARVEST HILLS:**

**MOTION made by Warren, seconded by Hughes authorizing staff to reduce the Letter of Credit for Harvest Hills Subdivision to \$150,000 for select work completed as part of their Developer Agreement requirements.**

**Motion carried unanimously.**

**HOLY HILL ROAD TRAFFIC IMPACT ANALYSIS (COOPERATIVE AGREEMENT):**

Associated with the development along the Holy Hill Road area and the Village of Richfield, the WDOT requested a Traffic Impact Analysis due to the impending traffic at their intersection. With the added traffic, the WDOT along with Washington County questioned whether the Holy Hill/Hwy 41 intersection could handle the additional traffic over the next 10-25 years. Dir. Ratayczak stated TADI has handled traffic studies for the WDOT and had completed a study for the Village of Richfield. Currently the WDOT is looking for a more comprehensive traffic analysis than either one of the previous studies performed. Richfield, Washington County, Germantown and a private landowner would share the \$29,000 fee for the Traffic Study Analysis. TADI's Contract would be with Germantown and responsible for collecting the cost share of the Agreement.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the request to enter into a Cost Sharing Agreement with the Village of Richfield, Washington County, and a private individual for an individual amount of \$7,250.00 for the Holy Hill Road Traffic Impact Analysis.**

**Motion carried unanimously.**

**CONTRACT WITH TADI FOR HOLY HILL TRAFFIC IMPACT ANALYSIS:** Dir. Ratayczak presented the TADI contract for the Holy Hill Road Traffic Impact Analysis. Any increase in the cost of the original Agreement would be cost shared equally.

**MOTION made by Hughes, seconded by Warren to forward to the Village Board with a positive recommendation to approve the request to enter into a contract with Traffic Analysis & Design Inc. (TADI) in the amount of \$29,000 for the Holy Hill Traffic Impact Analysis.**

**Motion carried unanimously.**

**VILLAGE LABOR & EQUIPMENT RATES:**

**MOTION made by Warren, seconded by Hughes to forward to the Village Board with a positive recommendation to approve the 2020 Village Labor and Equipment Rates as presented by staff.**

**Motion carried unanimously.**

**LOVERS LANE & CENTURY LANE DESIGN – DISCUSSION:** Dir. Ratayczak requested input from the Committee on the design of Lovers Lane and Century Lane in which both Lanes were currently a Paser Rating “1”. The Engineering staff had suggested a modified roadway solution due to the following: lack of right of way; a commercial business operating within the roadway; and drainage issues. A visual map was displayed for Committee review. The proposed design would create two roads ending in full sized cul-de-sacs and eliminate the section of road with the commercial business. The commercial business section would remain private and have access only from STH 145. In discussion with the commercial business owner, he was agreeable to grant the necessary land right of way of he had ownership of. The proposed design plan which would address existing storm water drainage issues had an estimated project cost of \$400,000 to \$450,000. The cost difference to build a 22’ width road with 2 ft. shoulders & ditches vs. a 24’ width road was approximately \$15,000.00. Dir. Ratayczak noted there was approximately \$550,000 in funds from 2019 that could be used for this project. Committee comments:

- Chm. Kaminski stated funding for these projects should be used in the same year and perhaps do more road work vs. rolling over funds.
- The Village does not have utilities in the project area. There is currently no street lighting.
- The two roads need to be reconstructed. Staff should pursue options presented to Village Board.

**PROJECTS UPDATE:** Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

**NEXT MEETING DATE:** The next Public Works and Highway Committee meeting will be held WEDNESDAY, April 1 at 6:00 p.m.

**ANNOUNCEMENTS:** None.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:47 p.m.



Janice Wick, Recording Secretary

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** Wednesday April 8<sup>th</sup>, 2020

**AGENDA ITEM:** New Business

**ITEM TITLE:** WDOT Salt Bid 2020-2021

**SUBMITTED BY:** Scott Anderson, Foreman H, P, B & G

**SUMMARY EXPLANATION:**

Staff is recommending that the Village remain part of the WisDOT Bid Process for 2020 and 2021 season. Staff will purchase up to 2,300 tons in 2021. The cost per ton is not yet available. Currently the Village has approximately 2,100 tons of salt on hand. The Village used approximately 2,500 tons this past winter season. Attached is a breakdown of the salt usage for the past 19 seasons.

**ATTACHMENT:**      ORDINANCE \_\_\_\_\_ RESOLUTION \_\_\_\_\_ OTHER   x  

**RECOMMENDATION:**

Staff recommends remaining part of the WisDOT bid process.

**COMMITTEE ACTION:**

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

## SALT PURCHASING INFO

<b>YEAR</b>	<b>SALT</b>	<b># OF OPERATIONS</b>
<b>19-20</b>	<b>2500</b>	<b>34</b>
18-19	3,205	42
17-18	3,130	39
16-17	2,875	34
15-16	2,756	33
14-15	2,185	44
13-14	3,258	67
12-13	3,467	53
11-12	2,127	42
10-11	3,430	57
9-10	2,045	38
8-9	3,332	53
7-8	3,432	79
6-7	3,304	52
5-6	3,093	46
4-5	2,475	45
3-4	1,659	32
2-3	2,138	39
1-2	1,744	25
<b>AVERAGE SALT USE</b>	<b>2,700 TONS</b>	
<b>Average use multiplied by 1.5</b>	<b>4,100 TONS</b>	





**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** Wednesday April 8th, 2020

**AGENDA ITEM:** New Business

**ITEM TITLE:** Furnace Replacement – Fire Station #2 & Bell Museum

**SUBMITTED BY:** Scott Anderson, Foreman H, P, B & G

**SUMMARY EXPLANATION:**

During the 2020 budget process, furnace and air conditioning replacement was approved for the Bell Museum (10-519-570-8485 / \$15,000.00) and Fire Station (10-519-570-8222 / \$25,000.00). The total budgeted amount for this project is \$40,000.00. These furnaces and air conditioners are being replaced as they are nearing the end of their normal service life. Three area contractors were solicited for pricing and the base pricing results are listed below.

Goschey Mechanical:	\$31,950.00
Holland's Heating & Air:	\$32,045.00
Blau Heating & Air Conditioning:	Could not meet bid timeline.
Upgrades: (i.e. thermostats, sensors, purifiers)	\$5,000.00

**ATTACHMENT:**    ORDINANCE \_\_\_\_\_ RESOLUTION \_\_\_\_\_ OTHER   x  

**RECOMMENDATION:**

Staff recommends utilizing Goschey Mechanical to provide the labor and material to replace all furnaces, air conditioners and upgrades associated with the project. Staff recommends completing the project with the additional upgrades, not to exceed \$37,000.00.

**COMMITTEE ACTION:**

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** Wednesday April 8<sup>th</sup>, 2020  
**AGENDA ITEM:** New Business  
**ITEM TITLE:** Purchase Asphalt Patcher  
**SUBMITTED BY:** Jay Olszewski, Highway Superintendent

**SUMMARY EXPLANATION:**

Staff is presenting for Committee review the quotes for the purchase of an asphalt patcher. This piece of equipment is part of the 2020 Highway Capital Budget (\$50,000). The quotes were competitive and did vary in detail. The Falcon model is air jacketed (preferred) verses oil jacketed. It also has a 5-year burn chamber warranty and 2 year machine warranty. For these and other reasons we feel the Falcon is the highest in value and serves the needs of the department best.

FALCON	\$47,924
Sherwin	\$45,740
Stepp	\$45,106

**ATTACHMENT:**    ORDINANCE \_\_\_\_\_    RESOLUTION \_\_\_\_\_    OTHER   x  

**RECOMMENDATION:**

Staff recommends purchasing a Falcon Asphalt Patcher in the amount not to exceed \$47,924. Funds shall be allocated from Highway Account 40-542-570-8530 once the bonding has been approved.

**COMMITTEE ACTION:**

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** April 8, 2020

**AGENDA ITEM:** New Business

**ITEM TITLE:** Authorization for a Blanket Purchase Order for the Recycling Center for Material Processing

**SUBMITTED BY:** Timothy K. Zimmerman – Wastewater Superintendent

**SUMMARY EXPLANATION:**

I am seeking a blanket purchase order for Enercon for material processing for the Recycling Center for 2020, in the amount not to exceed \$30,000. This amount will cover 8.25 days of wood material processing at the Center.

**ATTACHMENT:** ORDINANCE\_\_\_\_\_ RESOLUTION\_\_\_\_\_ OTHER

**RECOMMENDATION:**

It is staff's recommendation to approve the Blanket P.O. to Enercon for the amount not to exceed \$30,000.00. And to forward the same recommendation onto the Village Board for approval. Funds to be allocated from Recycling Budget line item 10-546-570-7960.

**COMMITTEE ACTION:**

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** April 8, 2020

**AGENDA ITEM:** New Business

**ITEM TITLE:** Blanket Purchase Order Authorization – Ferguson Waterworks

**SUBMITTED BY:** Timothy K. Zimmerman – Wastewater Superintendent

**SUMMARY EXPLANATION:**

I am seeking authorization to execute a blanket purchase order to Ferguson Waterworks for miscellaneous manhole repair materials to include Neenah R-1661 castings, lids, and pavement adjusting rings, Cretex Pro Ring PPE adjusting rings, Gun grade butyl sealant, and M-1 polymer construction adhesive. Materials will be utilized for the 2020 road projects and other areas throughout the system.

**ATTACHMENT:** ORDINANCE\_\_\_\_\_ RESOLUTION\_\_\_\_\_ OTHER

**RECOMMENDATION:**

It is staff's recommendation to approve a blanket purchase order to Ferguson Waterworks for the amount not to exceed \$25,000.00 for the purchase of miscellaneous manhole repair materials and forward this request onto the Village Board with a positive recommendation. Money to be distributed from 60-830-530-8313 Collection System maintenance.

**COMMITTEE ACTION:**

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** April 8, 2020

**AGENDA ITEM:** New Business

**ITEM TITLE:** Blanket Purchase Order Authorization – Core and Main

**SUBMITTED BY:** Timothy K. Zimmerman – Wastewater Superintendent

**SUMMARY EXPLANATION:**

I am seeking authorization to execute a blanket purchase order to Core and Main for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials. Rings will be utilized for the 2020 road projects and other areas throughout the system.

**ATTACHMENT:** ORDINANCE\_\_\_\_\_ RESOLUTION\_\_\_\_\_ OTHER

**RECOMMENDATION:**

It is staff's recommendation to approve a blanket purchase order to Core and Main for the amount not to exceed \$16,000.00 for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials and forward this request onto the Village Board with a positive recommendation. Money will be distributed from 60-830-530-8313 Collection System maintenance.

**COMMITTEE ACTION:**

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

MEETING DATE: April 8, 2020

AGENDA ITEM: New Business

ITEM TITLE: Blanket Purchase Order Authorization – Adaptor, Inc.

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am seeking authorization to execute a blanket purchase order to Adaptor, Inc. for internal/external manhole chimney seals and extensions as required. Adaptor, Inc. is the manufacturer of the seals and gives the Village distributor pricing because we are a legacy customer. Seals will be utilized for the 2020 road projects and other areas throughout the system.

ATTACHMENT: ORDINANCE \_\_\_\_\_ RESOLUTION \_\_\_\_\_ OTHER

RECOMMENDATION:

It is staff's recommendation to approve a blanket purchase order to Adaptor, Inc. for the amount not to exceed \$20,000 for the purchase of chimney seals and forward this request onto the Village Board with a positive recommendation. Money to be distributed from 60-830-530-8313 Collection System maintenance.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE  
GERMANTOWN, WI**

**MEETING DATE:** April 8, 2020

**AGENDA ITEM:** New Business

**ITEM TITLE:** 2020 Road Improvement Bids

**SUBMITTED BY:** Lawrence W Ratayczak, PE, Director of Public Works

**SUMMARY EXPLANATION:**

Bids for the 2020 Road Improvement Program were received by the Village on March 12, 2020 at 2:00 p.m. The Village received two (2) bids. The bids are itemized below:

	<u>Base Bid</u> <u>2020 Plan</u>	<u>Alt. #1 Bid</u> <u>Unnamed Road</u>	<u>Alt #2 Bid</u> <u>Cromwell</u> <u>Drainage</u>	<u>TOTAL</u>
• Payne & Dolan, Inc:	<b>\$1,199,552.00</b>	<b>\$336,760.45</b>	<b>\$63,208.50</b>	<b>\$1,599,520.95</b>
• Stark Pavement	<b>\$1,506,623.00</b>	<b>\$388,694.15</b>	<b>\$113,166.50</b>	<b>\$2,008,484.40</b>

The bid included three (3) sections, Base Bid, which included the following streets:

- Old Farm-Division to Wagon Trail
- Harvest Lane-Old Farm to Thornapple Row
- Pheasant Run-Old Farm to Thornapple Row
- Deer Crossing-Old Farm to Thornapple Row
- Surrey Road- Old Farm to Thornapple Row
- Bridle Path- Old Farm to Thornapple Row
- Thornapple Row- Harvest Lane to Surrey Drive
- Prairie Way- Surrey Drive to Wagon Trail

Alternate #1, which was bid as an Undetermined Road for the purpose of having the ability to complete another road if the bids came in below estimate and/or if the base bid roads were completed below the estimated cost. In addition, engineering would recommend using this Alternate bid to reconstruct Lovers Lane & Century Lane pending the completion of ROW acquisition and completion of plans by engineering. The funds for this project would come from the accumulated rollover fund account for roads and not from the 2020 CIP borrowed funds.

Alternate #2 (Cromwell Drainage) was bid with the roads project to obtain a competitive bid, which engineering feels was received. The funds for this Alternative would come out of an account for Storm Water improvements and not the CIP funds borrowed for the Road Program.

The balance of the 2020 CIP Funds, \$300,448.00 (\$1,500,00-\$1,199,552), will go toward the second phase of Holy Hill Road, the first phase was completed in 2019. The second phase is from STH 145 to Goldendale Road. This was bid separately because it is the road the Village will utilize for the LRIP grant funds program and must be performed as a separate contract.



Staffs estimate for the base bid portion was \$1,195,000.00, estimate for Alt. #2 was \$365,000.00 and the estimate for Alt #3 was \$110,970.00. For a total estimated cost of \$1,670.970.00

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ATTACHMENT:      ORDINANCE \_\_\_\_\_ RESOLUTION \_\_\_\_\_      OTHER \_\_\_\_\_

RECOMMENDATION:

Staff has reviewed the bids and recommends the contract be awarded to Payne & Dolan Inc. in the amount of \$1,599,520.45 and forward with a positive recommendation to the Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

# STATUS OF PROJECTS

## April 8, 2020

- 1) Extension of Gateway Crossing from the current terminus point (cul-de-sac) to Rockfield Rd; bids were received on Dec. 18, 2019; Advanced Construction was low bid at \$1,396,848.70; engineering estimated cost was \$1.5Mil. Project includes san, wtm, stm, roadway, street lighting and turf restoration. Contracts are executed. Scheduled start date is April 20, 2020 with estimated completion date July 1, 2020
- 2) Pavilion at Dheinsville Park; bids were received on December 18, 2019; Keller, Inc was low bid at \$563,000.00; Project was awarded to Keller, Inc on March 16, 2020. Keller has started submittals for materials and placed the order for the building structure from Morton Buildings. Project on schedule for end of summer 2020 completion.
- 3) Sanitary Sewer and water main extension north of Holy Hill Rd through the Dielectric/Keller site has been completed and accepted by the sanitary and water utility. These utilities also serve the development north known as the Goldendale Development (Dickman). NO CHANGE
- 4) NE Interceptor (sanitary sewer) serves the Wrenwood Development Area and areas south of Mequon Rd and east of Country Aire Dr including Pheasant Ln. Minger has completed work from the terminus point on Country Aire Dr. to the existing manhole south of the Water Tower on Mequon Rd. Unfortunately, a collapsed pipe within the 60" steel casing was discovered during testing and this section is being replaced. Minger has completed the installation of all pipe except for a 220-foot section on the west side of the railroad tracks in the wetland area. The soil changed to a poor grade soil which cannot support the pipe. Soil borings have been done and soil engineers are working on a change to the method of pipe installation. Connection to Lift Station #1 is complete. The proposed segment of pipe between manhole #3-#4 was determined to contain large rock (12"-30") and therefore the method of construction as bid will not be possible. A Change Order will be issued to utilize the same method as the adjacent downstream section which is to install a 48" RCP pipe by boring with a 24" PVC pipe for the carrier pipe (*work was approved to proceed and this segment has been completed*). ALL 24" diameter pipe has been mandrel and air leakage tested and all have passed except for the failed section of pipe mentioned above. Force Main for Wrenwood Lift Station is also connected to terminus manhole. This project completion date is estimated to be June 1, 2020, which includes the section west of the railroad tracks and the abandonment of Lift Station #1.

- 5) Auxiliary Fire Pump & Booster station pump; PSC has approved the Booster Station/Pressure Reducing Station. Booster Station building, pumps and controls is currently being advertised with bid opening scheduled for April 23, 2020.
- 6) Zilber Building #2 is complete but not yet occupied. Bldg #3 (furthest north) is occupied by Smart Warehousing. Building #2 final interior build out will take place when a tenant is secured.
- 7) Design of Holy Hill Road reconstruction plans have been postponed for a short period of time. Village staff along with consulting services from raSmith have submitted for WisDOT Funding through their MLS (Multimodal Local Supplement) grant program. The Village of Germantown has been awarded a Grant under the MLS program for \$1,000,000.00, this will go towards the reconstruction of Holy Hill Rd
- 8) Application to the WIDNR for the new well site in TID #8 (SE corner of Gateway Crossing & Rockfield Road) has been submitted. WIDNR has approved the New Well #12 site. Application for the Well will be in early 2020. NO CHANGE
- 9) Water Tower design is in progress, 500,000-gal capacity. Formal submittal sent to PSC. Start date TBD. Tower site review/approval by the PSC has encountered a few snags, due to PSC changes in procedure, that is delaying approval.NO CHANGE
- 10) CIPP (pipe lining) project bid on April 4, 2019. Contracts are executed, a meeting was held with Lanzo Technologies to discuss lack of progress to start project. Start date not yet determined, but Lanzo assures project to be completed by contract designated completion date of June 1, 2020. Material submittals first beginning, Lanzo time extension was denied.
- 11) Park Avenue Reconstruction; Work is 99% completed, work remaining; 1) plant trees in spring 2020; 2) turf area has been stabilized and will revisit for grass growth in spring 2020; 3) several driveways to be revisited for slope of approach with intension to be corrected in 2019 NO CHANGE
- 12) PP/II project--direction from MMSD received regarding approved materials for lining laterals. DPW, Wastewater Superintendent & Village Engineer met with MMSD staff to obtain current MMSD requirements on August 27, 2019. MMSD staff informed Germantown that they are experiencing failures in the pipe lining that has been completed. MMSD is gathering information regarding the failed lining and is currently re-evaluating the lateral lining procedure. Village staff directed to delay bidding Village work until more information is obtained regarding the current lining processes. NO CHANGE

- 13) Sidewalk on Hilbert Dr north of Squire Dr—Sidewalk placed, backfilling and turf restoration required in spring 2020. NO CHANGE
- 14) Wrenwood Development- Ph #1 (Main entrance and the cul-de-sac to the south); sanitary sewer, water main, storm sewer, drainage ponds, grading, curb/gutter and binder pavement are complete. Lift Station construction continues with the Wet Well structure installed and building footings/foundation walls installed. Contractor installing sanitary sewer heading out of Wet Well. Anticipated completion date for Lift Station to be On-Line is June 1, 2020. Construction of model homes has begun with 5 currently in construction.
- 15) Traffic Coordination Project on County Line Road (CTH Q); This is the coordination of the traffic signals from Division Rd to Appleton Ave. Work (after nearly 6 years) is near completion, all hardware has been installed, tested and functioning. This is a group effort between the Village of Germantown, Village of Menomonee Falls and the Wisconsin Department of Transportation. Work remaining is for DOT to write the software to migrate the new Controllers into their Traffic Management System.
- 16) 2019 Road Improvement project; Completed
- 17) 2020 Road Program was bid with Payne & Dolan read as low bidder. This project is going to the PWHC on April 8, 2020 for approval prior to going to the Village Board.
- 18) Remaining walkway on Wasaukee Rd from Prairie Glen II development to Mequon Rd did not get completed in 2019. Estimate of time TBD. This work to be completed in 2020. Developer is aware of having to complete walkway. NO CHANGE
- 19) Glenwood Area sanitary sewer, water main and road project schedule remains undetermined. Plans have been started by engineering staff. NO CHANGE
- 20) PASER Rating of Roads: Pavement and Surface Evaluation Rating (PASER) of Germantown's roads was completed. Staff completed with pavement ratings submitted to WisDOT by December 15, 2019. Based on the updated road ratings, we intend to bring a revised 10-year Road CIP to the committee for review and approval in 2020. NO CHANGE
- 21) GIS Progress Report; Public Works transitioned to a GIS tool called AssetAlly in mid-2019. Staff were also trained on the capabilities and uses of the new software package as it relates to each department. Work continues on adding and improving upon the information in the Village's GIS system. NO CHANGE

- 22) The Village of Richfield has made preliminary inquiries related to the Village of Richfield obtaining sanitary sewer and water services from the Village of Germantown. The area being looked at is the area immediately west of I41 and north of Holy Hill Road (north of the Kwik Trip site). MMSD has been contacted by the Village of Germantown with preliminary questions regarding capacity and procedure. The Village of Richfield staff has presented an analysis to their Board showing that between 1) construction of a treatment plant in Richfield, 2) obtaining sanitary & water services from Jackson and 3) obtaining sanitary & water service from Germantown. The lowest cost is from Germantown. Staff is evaluating the volume of sanitary flow that would be permitted to Richfield. NO CHANGE
- 23) Development of site plans for future DPW facility has begun. Review of existing buildings and future needs in progress. Evaluation of potential use/acquiring of adjacent land in progress. Including a new Police Building adjacent to DPW under evaluation. Administrator & DPW working on new evaluation based on direction from the Village Board. Design consultant has met with staff of the Police Department to begin to understand the needs of PD. Consultant has also located the previous study performed in 2008 which was performed to evaluate the needs in 2008 for a new PD building. NO CHANGE
- 24) Staff has begun work to determine the number of Recycling customers currently being picked up that should be removed from the current list. Village staff has forwarded a list of housing units having 5 plus dwellings per address to Waste Management. Waste Management has sent a list of addresses at which they pick trash and or recycling. Staff is reviewing list from Waste Management and identifying the number of units at each address to arrive at a total number of units. This comparison will identify the units that the Village should cease collecting recyclables. Staff has identified approximately 2,000 units to date with additional addresses to process. Staff is hoping to complete and give a presentation to the PWHC in May 2020.
- 25) Construction of the sanitary and water service to the proposed future Pavilion in Fireman's Park is completed. Demolition of the small garage and basketball court, installation of gravel base for walkways has been completed. Installation of new path lighting has begun with asphalt pavement to be completed in the spring of 2020.
- 26) Work has started on the commercial site known as the Goldendale Development by Dickman. The site is at the SW corner of Goldendale Rd & Rockfield Rd. The site will eventually have three buildings the largest to be home to the Illings Company. Sanitary and Water will come from the sanitary & water just completed through the Dielectric/Keller site to the south. There are no public

roads in this development. Installation of sanitary and water has been delayed due to rock blasting and removal.

- 27) The WDNR has issued the FINAL Wisconsin Pollutant Discharge and Elimination System (WPDES) Permit. The Village DPW and Engineering staff will begin to evaluate what this means to the Village of Germantown.
- 28) The Village has contracted with Ruckert-Mielke to develop and implement a Storm Water Pollution Prevention Plan (SWPPP) specific to the Village Recycling Yard. This is a requirement of the WDNR. NO CHANGE
- 29) The Village of Germantown and Washington County are jointly working on the Jurisdictional Transfer of CTH-Y (Goldendale Rd) to the Village of Germantown. The Germantown Village Board approved the transfer at the February 17, 2020 meeting. The limits of the transfer would be STH 145 (north end) and Mequon Road (south end). Staff continues to work on the final agreement.
- 30) At the request of the WIDOT the Villages of Germantown and Richfield have begun discussions with the WIDOT regarding traffic volumes at the intersection of Holy Hill Road and the WIDOT entrance ramps to I41. WIDOT has requested that a comprehensive traffic study be performed that would address the current state of development and the future development of the two Villages and the effect on the I41 entrance ramps. The Village of Richfield and Germantown are joining forces to retain TADI to perform the required comprehensive traffic analysis. This item is on the March 3, 2020 Public Works and Highway Committee agenda to enter into a contract with TADI. The cost to be shared by the Villages of Germantown & Richfield, Washington County and a private landowner in Richfield.
- 31) An evaluation of the Department of Public Works and the Engineering Department will be performed by the firm of "Public Administration Associates". *The initial interviews of the management and administrative team have been completed except for the Director of Public Works.* This will need to be rescheduled do to COVIV-19. The purpose is to determine staffing requirements and if the current staffing positions (open & filled) are sufficient to address the current and future workload demands of these departments.
- 32) Design work has begun for the new EMC (Electronic Message Center) sign to replace the existing signs located between the Village Hall and the Library. The sign will be a double-sided sign that will produce multicolor images. Four (4) different sign designs have been surveyed through the Village Hall and Library Staff with 24 surveys completed. The top three designs will be sent to each trustee in the near future for their rating from most to least favorite.

- 33) You may remember that in Sept. 2019 the Village of Germantown received a HSIP Grant from the WisDOT funding 90% of the cost to reconstruct the intersection of Freistadt RD & Maple Rd. Staff had recently requested and received Statements of Qualifications (SOQ's) from 4 local Engineering Firms (a total of 5 were requested). These submittals will be reviewed and rated by a committee comprised of Larry Ratayczak (Germantown), Joshua Glass (Assistant Highway Commissioner/Washington County) and Max Marechal (City Engineer for West Bend). The highest rated Firm will be recommended to the WisDOT. Construction would be in 2021.
- 34) As a reminder, the Village of Germantown received a grant towards our "Urban Non-Point Source" study in November 2017 and we contracted with Graef-USA to develop the Villages "Stormwater Quality Management Plan". This was under the management of the Village Engineer prior to his leaving Germantown. The project had not progressed, and an extension was granted by the WisDNR. The grant pays 50% up to a maximum of \$60,000.00. Engineering staff will continue to manage the project.