

VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road
Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, March 19 th , 2018 6:00 p.m.
Location:	Village Hall Conference Room A

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Philip Fritsche and Barb Mendenhall.
- III. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV. **APPROVAL OF MINUTES:** January 15th, 2018.
- V. **NEW BUSINESS:**
 - A. Historic properties under review for potential new applications.
- VI. **UNFINISHED BUSINESS:**
 - A. Discussion on updating the driving tour brochures of the Village of Germantown's historic properties.
 - B. Review and discussion on updates and changes to the Village of Germantown website in regards to the Historic Preservation Commission.
 - C. Update and discussion of the Historic Preservation Commissions survey of the Village of Germantown's historic sites and properties.
- VII. **SET THE NEXT MEETING DATE AND TIME:**
- VIII. **ADJOURNMENT:**

PLEASE NOTE that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
January 15th, 2018

CALL TO ORDER: Trustee Rick Miller called the meeting to order at 6:02 p.m.

ROLL CALL: Present were: Trustee Rick Miller, members Chris Kauth, Mark Kauth, Philip Fritsche and Barb Mendenhall. Trustee Art Zabel joined for most of the meeting.

PUBLIC INPUT: There was none.

APPROVAL OF PREVIOUS MINUTES: *A motion was made by P. Fritsche, seconded by C. Kauth, to approve the minutes of the October 16th, 2017 meeting. Motion carried 5-0.*

NEW BUSINESS:

- A. Trustee Miller discussed getting paperwork into the Finance Department for stipend.
- B. HPC Budget is \$200.00 which does roll over and will be designated for casting and production of plaques.
- C. Possible leads for historical designation with Our Saviour UCC/Amy Arnold and Irene Blau. Discussed John Staats Brewery and Lone Star Tavern history.

UNFINISHED BUSINESS:

- A. Discussion on updating the driving tour brochures of the Village of Germantown's historic properties: HPC discussed various sizes and colors of map. With a larger map, will need quotes from local printers. Inclusion of the seven Settlements of Germantown was favored. In-house copiers ruled out due to limitations on printing. Hold for now until new properties are added.
- B. P. Fritsche recommended putting a plaque that historic homes can be awarded on the Village Hall wall with the Framed Historic Properties.
- C. Review and discussion on updates and changes to the Village of Germantown website in regards to the Historic Preservation Commission: Trustee Rick Miller updated members on a potential dedicated person for the Village website. HPC has been updated with photographs and property descriptions. Reviewed Frequently Asked Questions which may be expanded to clarify process. Application Forms with three subheadings are available on website.
- D. Update and discussion of the Historic Preservation Commissions survey of the Village of Germantown's historic site and properties: Work-in-progress. Discussed historic designation with age and significance to Germantown.

SET THE NEXT MEETING DATE AND TIME: February 19th, 2018 at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:00p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary
Historic Preservation Commission