

# VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road

Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, March 16, 2020 5:30 p.m.
Location:	Village Hall Conference Room A

- I.** **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II.** **ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, and Barb Mendenhall.
- III.** **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV.** **APPROVAL OF MINUTES:** February 24, 2020.
- V.** **NEW BUSINESS:**
- A. None.
- VI.** **UNFINISHED BUSINESS:**
- A. Storage of HPC documents in new cabinet. Members to bring papers to include in file folders.  
B. Trustee Miller to follow-up on castings for future HPC plaques.  
C. Getting new HPC properties framed and on wall at Germantown Village Hall. Member reports.  
D. 25 Postcards for mailing project. Trustee Miller to bring potential properties as possible candidates for historic designation to next meeting for post card mailing.
- VII.** **SET THE NEXT MEETING DATE AND TIME:**
- VIII.** **ADJOURNMENT:**

***PLEASE NOTE*** that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

*Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.*

# HISTORIC PRESERVATION COMMISSION MEETING MINUTES

February 24, 2020

**CALL TO ORDER:** Trustee Rick Miller called the meeting to order at 5:34 p.m.

**ROLL CALL:** Present were: Trustee Rick Miller, members Christine Kauth, Mark Kauth, and Barb Mendenhall.

**PUBLIC INPUT:** None>

**APPROVAL OF PREVIOUS MINUTES:** *A motion was made by C. Kauth, seconded by M. Kauth, to approve the minutes of the January 20, 2020 meeting. Motion carried 4-0.*

## **NEW BUSINESS:**

A. None.

## **UNFINISHED BUSINESS:**

- A. Members encouraged to bring past HPC paperwork for storage in cabinet at Village Hall Meeting Room.
- B. Discussion on permit fees waived for improvements to exterior of historic properties once on the Village of Germantown Historic Preservation. Interior renovations are, however, subject to permit fees.
- C. Plaques: discussed researching past company for making cast for HPC plaques. Trustee Miller to obtain information on digital castings. Discussed involving Germantown High School Shop class(es). Discussion tabled.
- D. Trustee Miller to discuss with Village Clerk post card project with mailings. He showed members the rough draft which was met with approval.
- E. Trustee Miller to condense wording for two new properties to include on wall plaques. Members will discuss and edit at next meeting. Chris K. to look into matting and framing. Need to obtain final photographs for wall display.

**SET THE NEXT MEETING DATE AND TIME:** Regular meeting on March 16<sup>th</sup>, 2020 at 5:30 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:02 p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary  
Historic Preservation Commission