

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, MARCH 4, 2019** **6:00 p.m.**

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Wing and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** February 4, 2019, Regular Meeting.
- V. **REPORTS:**
- A. Police Department.
 - 1. Monthly.
 - B. Fire Department.
 - 1. Monthly.
 - C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
 - D. Policy Updates.
 - 1. Police Department:
 - a. None.
 - 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
- A. None.
- VII. **NEW BUSINESS:**
- A. Operator's Licenses: Terry Burkholder, Julie Kussman.
[Recommended Approval]
 - B. Resolution 21-2019, Schedule of Fees Amendment – New Medications and Procedures.

C. Police Department - Squad Purchase.

VIII. **NEXT MEETING:** Set April 2019 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
FEBRUARY 4, 2019
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:00 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers, Trustee Warren and Trustee Wing were present.

Also present were Police Chief Hoell, Police Captain Snow, Fire Chief Delain, Clerk Braunschweig.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Wing, seconded by Warren, to approve the minutes of the December 3, 2018 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported on the following:

- Monthly report numbers are tracking as expected
- Inclement weather incidents have been manageable, recent black ice resulted in a squad being damaged while at accident scene
- January 14th was first day for new officer Oliver Radtke
- Police department still experiences ongoing issues with the building, such as:
 - heating system, DPW will be looking at installing baseboard heaters in the cold zones
 - roof leaks over jail area
 - walking between the buildings during inclement weather not ideal for staff

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- 183 calls last month
- 2018 end of year numbers up from 2017
- Calls for service with paramedics responding which were beneficial to the patient
- 8 new Paid on Premise employees
- Recent incidents related to weather
- House fires they responded to in Lisbon and Menomonee Falls
- Staffing
- Response times
- Extra truck has not been sold yet and was put back in service due to ladder truck being refurbished

OVERTIME REPORTS:

Police Department – Hoell advised the end of year numbers were under budget and credited some of that to having a full staff for most of the year

Fire Department – Delain advised 2018's overtime costs were down from 2017, full time staffing started on January 8th

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS: none

NEW BUSINESS

OPERATOR LICENSES: Kristina Busniewski, Lindsay Dulek, Areil Emery, Joel Efanga, Bennet Gilsinger [Recommended Approval]: a motion was made by Myers, seconded by Warren, to forward the applications for Operator Licenses as presented to Village Board with a recommendation of approval.

Hoell and Delain advised there were no objections from the police and fire departments. Motion carried unanimously.

POLICE DEPARTMENT – PURCHASE REQUEST FOR 2ND K9 UNIT: Hoell advised committee members that the request to purchase a second K9 unit was being postponed at this time due to unexpected cost increases for the K9 squad, and the department would not be asking for any action from the committee at this time. He referred to the memo that was submitted for this item which explains how a second K9 unit would be used.

Hoell answered questions from the committee regarding the K9 budget which is made up of contributions from businesses, residents, and various fundraisers which are held by the K9 Committee. He said the donations and good community support have led to the success of the K9 program and it has proven to be a valuable asset to the department. He stated he would bring this item back for discussion later in the year.

CLASS B FERMENTED MALT BEVERAGE AND CLASS B LIQUOR LICENSE, APRIL 1 – JUNE 30, 2019 FOR METRO CIGARS LLC, N102 W19455 WILLOW CREEK PARKWAY, JENNIFER GROH AGENT: a motion was made by Myers, seconded by Warren, to forward this license application to Village Board with a recommendation of approval.

Hoell and Delain advised there were no objections from the police and fire departments. Motion to approve carried unanimously.

NEXT MEETING: Hughes advised the next meeting would be held on Monday, March 4, 2019 at the Village Hall Boardroom at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:25 p.m.

Recorded by,

Julie L. Barth
Secretary

DRAFT

Overtime Report for Police & Fire Departments

2019 Year to date through:

10-Feb-19

Empl #	Employee Name	2019				2018			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	0.75	1.13	0.00	51.75	51.75	0.00
93	Bartelt, Adam	0.00	0.00	4.75	7.13	212.25	38.63	250.88	9,388.88
92	Bloch, Ryan	1.00	57.87	4.50	6.75	124.50	23.63	148.13	7,025.54
115	Case, Robert	0.00	0.00	0.00	0.00	55.25	44.25	99.50	3,197.32
118	Farnsworth, Cody	6.00	272.16	0.00	0.00	48.00	132.00	180.00	2,043.36
113	Gilbert-Roeder, Trent	0.00	0.00	12.50	18.75	63.50	95.63	159.13	2,703.20
107	Heaney, Troy	0.50	24.08	6.50	9.75	0.00	0.00	0.00	0.00
153	Jones, Matthew	2.00	101.16	18.25	27.38	0.00	0.00	0.00	0.00
101	Jones, Shawn	0.00	0.00	4.00	6.00	34.50	56.25	90.75	2,165.22
88	Laux, Kevin	0.00	0.00	3.92	5.88	22.75	175.50	198.25	1,283.78
142	Marten, Shawn	0.00	0.00	0.00	0.00	0.00	207.00	207.00	0.00
102	Mikulec, Daniel	5.00	289.35	7.00	10.50	30.50	153.00	183.50	1,721.12
119	Onela, Michael	0.00	0.00	15.25	22.88	0.00	141.00	141.00	0.00
138	Olson, Toni	13.00	771.03	4.75	7.13	150.75	31.13	181.88	8,723.90
137	Pesch, Justin	8.25	417.29	4.00	6.00	124.00	24.00	148.00	6,115.68
133	Pierce, Catherine	0.00	0.00	8.00	12.00	1.75	184.50	186.25	88.83
96	Pierzchalski, David	24.50	1,417.82	0.00	0.00	84.50	358.88	443.38	4,768.34
98	Rechlicz, Justin	17.75	1,027.19	6.00	9.00	101.25	127.88	229.13	5,713.54
121	Schubert, Matthew	0.00	0.00	3.00	4.50	0.00	88.50	88.50	0.00
89	Schulz, Zachary	9.50	457.57	4.00	6.00	52.00	87.00	139.00	2,442.18
97	Spreiter, Jared	10.00	481.65	5.50	8.25	52.75	173.25	226.00	2,477.40
99	von Bereghy, Darren	37.50	2,170.13	15.00	22.50	333.00	148.50	481.50	18,791.19
95	Whealon, Shaun	14.00	635.04	1.00	1.50	84.50	153.00	237.50	3,737.86
Total Police		8,122.33						*	82,387.32
Annual Budget		90,000.00							95,000.00

State Aid Reimbursement 0.00 02/27/2019 **Total year end actual = \$1: \$ 89,612.70**

Hunting/Concealed Carry Permit 0.00 02/27/2019 * (difference from report due to personnel changes)

2018 State Aid Reimb \$0.00

2018 'Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time					
*	593 Smith, Steve	0.00	0.00	29.75	998.71
Fire Dept Regular Part-time					
		Overtime Hrs	True OT cost	OT Hours	True OT Cost
**	563 Rossman	14.50	222.69	233.25	7,192.12
**	605 Rodriguez	0.00	0.00	427.25	8,763.04
**	617 Hass, Thomas	47.50	1,019.96	98.75	2,477.13
**	625 Goetz, Steve	0.00	0.00	48.50	1,594.10
**	653 Asmondly	60.00	1,059.35	235.50	5,197.13
**	672 Krieg, Caitlyn	167.00	4,124.47	91.50	2,795.06
**	694 Mayer, Andrea	8.00	199.92	25.75	676.39
**	698 Wolf	55.00	1,249.94	302.25	6,352.14
					35,047.11

Effective July 24, 2013 - POC's over 53 hours/week

Hrs over 53	2019	2018 Hours	2018 Cost

***	690 Holms, Mitchell	12.50	367.13
***	513 Hermann, Jacob	9.75	289.29

total POC overtime 0.00 0.00 22.25 656.42

* Full time, hours are over and above the 20 normal overtime hours reflected in their base wages

** Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times

True OT Cost thru: 10-Feb-19 7,876.33 Last year's true OT Cost \$ 54,212.93

Budget -- included within general wages

Total Fire Dept - OT wages paid through 12.31.18 \$54,212.93

Total Fire Dept - OT wages paid through 12.31.17 \$54,311.11

Total Fire Dept - OT wages paid through 12.31.16 \$103,222.05

Total Fire Dept - OT wages paid through 12.31.15 \$129,824.98

VILLAGE OF GERMANTOWN
WASHINGTON COUNTY

RESOLUTION NO. 21-2019

**SCHEDULE OF FEES AMENDMENT –
NEW MEDICATIONS AND PROCEDURES**

WHEREAS, the Village of Germantown does have a fee schedule for ambulance and EMT services and medication provided by the Village of Germantown Fire Department; and,

CURRENTLY, the Village of Germantown Fire Department now has Paramedic Service that allows more procedures and medications; and,

WHEREAS, a list of the new medications and procedures is attached; and,

NOW THEREFORE BE IT RESOLVED, that the Village Board approves of the Amendment to the Schedule of Fees with the Addition of New Medications and Procedures as attached.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, Village President

ATTEST:

Deanna B. Braunschweig, WCMC/CMC
Village Clerk

Germantown Fire Department Proposed EMS Charges for New Medications / Procedures

1. End Tidal CO2 Detector - \$45.00
2. Needle Decompression - \$60.00
3. Pericardiocentesis - \$200.00
4. Res-Q-Pod – Remove, no longer used
5. Adenosine - \$80.00
6. Amiodarone - \$150.00 – Second Dose \$200.00
7. Lorazepam - \$30.00
8. Atropine - \$30.00
9. Diphenhydramine - \$25.00
10. 50% Dextrose - \$25.00
11. Epinephrine 1:10,000 - \$35.00
12. Fentanyl - \$30.00
13. Ketamine - \$45.00
14. Lorazepam - \$30.00
15. Magnesium Sulfate - \$30.00
16. Midazolam - \$40.00
17. Ondansetron - \$40.00
18. Saline Flush - \$5.00
19. Sodium Bicarbonate - \$30.00
20. Solu-Medrol - \$40.00
21. Nor-epinephrine - \$30.00
22. Tranexamic Acid (TXA) - \$25.00

The Business of the Germantown Public Safety Committee

Submitted by: Chief John Delain

Agenda Item: New Business

Meeting Date: 3/4/2019

Item Name: Medic Medications and Procedure charges

Agenda item description:

As a paramedic service there are more medications that can be given and more procedures that can be done. Attached is a list of proposed charges for these new medications and procedures. We are asking for a positive recommendation to the Village Board to move ahead with these changes.

Back up included: yes No

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: 03-04-2019

AGENDA ITEM: New Business

ITEM TITLE: Squad Purchase

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:

The Police Department had budgeted for two 2019 Ford Police Interceptors. While we did know the 2019 models would be discontinued at some point, we believed we could still order those models at the state bid. In January we learned, from our contact at Ewald Ford, that Ford was unable to build the stock orders that had been placed, those orders were cancelled. They do have the 2020 model on State Contract, but those models are more than what had been approved in the budget.

We have been looking for SUV models still on the lot from last year. To date we have located two 2017 Police Interceptors at Griffin Ford. The price of those squads is \$33,105 and \$33,715. These vehicles are in high demand; there is no guarantee they will be available by the time we have approval for the purchase.

We are still able to order 2020 models; the price would be \$31,964 per squad. The issue with the new models is the style has changed so we can not use all the equipment from the older model. This increases the changeover costs. It is believed we have enough money budgeted for the changeover but the budget for the actual squads will be short of the state bid for the 2020 model.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

We are considering two options. The first would be to purchase the 2017 models. Since the equipment can be reused from the old squads, we believe we will stay within the budget.

The second option would be to purchase the 2020 models. We are still waiting on estimates for the changeover on the new squads. Since they were anticipating they would still be working on 2019 models there are still some unknowns with the new model. I anticipate I will have those numbers by the PSC meeting.

	Squad	Changeover	TOTAL
Option 1	\$66,820	\$20,180	\$87,000
Option 2	\$63,928	\$29,000	\$92,928 (\$5,928)

BOARD ACTION:

Captain Mike Snow

From: Chrissy Gensch <cgensch@ewaldauto.com>
Sent: Tuesday, January 29, 2019 3:34 PM
To: Captain Mike Snow
Subject: Stock Squads
Attachments: 2020 Interceptor Utility.pdf; 2020 Police Interceptor Utility Order Guide.pdf; 2020 Utility Interceptor.pdf

Captain Snow,

Good Afternoon.

Our Internet Department sent me your request regarding stock squads. Unfortunately, we do not have any available. All of the stock orders we had placed, Ford was unable to build as 2019 models, and they were cancelled. We do have the 2020 model on State Contract. I'll include pricing below for you. The State bids them as base vehicles with no options. 2020 production is scheduled to begin early May and current lead times are 22-24 weeks from order due to the delayed production start up date.

Make	Model	Bid Item	Body Style	MANUFACTURER BASE ORDER CODE		
					FWD	R
Ford	Police Responder Hybrid	F14	Sedan	P0A	X	
Ford	Police Special Service Hybrid	F14A	Sedan	P0W	X	
Ford	Police Interceptor Utility - MY2020 OR NEWER	F37A	SUV	K8A		

Please let me know if you'd like me to build up a 2020 to your specifications.

Thank you!
Chrissy

Chrissy Gensch
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