

GERMANTOWN COMMUNITY LIBRARY  
N112 W16957 MEQUON ROAD  
GERMANTOWN, WI 53022

MEETING: **GERMANTOWN COMMUNITY LIBRARY BOARD**

DATE AND TIME: **WEDNESDAY February 28, 2018 6:00 pm**

LOCATION: **GERMANTOWN COMMUNITY LIBRARY  
COMMUNITY MEETING ROOM**

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL:**

III. **APPROVAL OF AGENDA:**

IV. **APPROVAL OF MINUTES: January 24, 2018**

**PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

V. **FINANCIAL MATTERS:**

- A. Treasurer's Report
- B. Accounts Payable
- C. Budget Printout

VI. **REPORTS:**

- A. Correspondence
- B. Village/County/System Reports
- C. President's Report
- D. Director's Report

VII. **UNFINISHED BUSINESS:**

- A. Interception of Library Fines & Fees
- B. Circulation Manager Job Description - 2<sup>nd</sup> Reading

VIII. **NEW BUSINESS:**

- A. Circulation Policy - 1<sup>st</sup> Reading
- B. Allocation of 2017 Washington County Carryover Funds
- C. Review of Library Board Accounts
- D. Approval of 2017 Annual Report

- IX. **CLOSED SESSION** The Germantown Community Library Board may go into closed session as per Wis.Stats.19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then re-enter open session to take action as it deems appropriate.
- A. Compensation of library employees.
  - B. Reconvene into Open Session with Possible Action.
- X. **CLOSED SESSION** The Germantown Community Library Board may go into closed session as per Wis.Stats.19.85 (1) (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
- A. Legal Investigation Review.
  - B. Reconvene into Open Session with Possible Action.

Forthcoming meeting: Regular Library Board: March 28, 2018 – Community Room-Germantown Community Library

**UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Library Director at (262)253-7760 at least 2 days prior to the meeting.

**Notice** is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.