

VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road

Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, February 24, 2020 5:30 p.m.
Location:	Village Hall Conference Room A

- I.** **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II.** **ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, and Barb Mendenhall.
- III.** **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV.** **APPROVAL OF MINUTES:** January 20, 2020.
- V.** **NEW BUSINESS:**
- A. None.
- VI.** **UNFINISHED BUSINESS:**
- A. Review of Chapter 26.05 (7) (a) Historic Preservation Application Fee.
- B. Storage of HPC documents in new cabinet. Members to bring papers to include in file folders.
- C. Trustee Miller to follow-up on castings for future HPC plaques.
- D. Postcard wording and mailing project. Trustee Miller to discuss with Village Clerk for easy contact information if interested in packet application along with invitation to HPC meeting. Trustee Miller to assign Commission members 4-5 properties as possible candidates for historic designation to review and bring findings to next meeting. 25 Postcards for mailing project will be printed. Trustee Miller to bring potential properties as possible candidates for historic designation to next meeting for post card mailing.
- E. Getting new HPC properties framed and on wall at Germantown Village Hall.
- F. Revisit 4-fold brochures project for HPC.
- VII.** **SET THE NEXT MEETING DATE AND TIME:**
- VIII.** **ADJOURNMENT:**

PLEASE NOTE that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES

January 20, 2020

CALL TO ORDER: Trustee Rick Miller called the meeting to order at 5:31 p.m.

ROLL CALL: Present were: Trustee Rick Miller, members Christine Kauth, Mark Kauth, and Barb Mendenhall.

PUBLIC INPUT: none

APPROVAL OF PREVIOUS MINUTES: *A motion was made by C. Kauth, seconded by M. Kauth, to approve the minutes of the November 18th, 2019 meeting. Motion carried 4-0.*

NEW BUSINESS:

- A. Phil Fritsche is no longer a HPC member as he moved out-of-state. We thank him for his service.
- B. Chris and Susan DeChant presented for the Frank Schlaefer home, N116W15775 Main Street. Reviewed roofing and gutter materials using reddish color shingles in the same color and appearance. Gutters will match house to be aesthetic, especially on the front. After discussion, a motion was made by M. Kauth and seconded by C. Kauth to approve the roofing, porch and gutter materials. Motion carried 4-0.

UNFINISHED BUSINESS:

- A. Members encouraged to bring past HPC paperwork for storage in cabinet at Village Hall Meeting Room.
- B. Discussion on permit fees for renovation to exterior of historic properties. Fees to be waived for exterior renovations for those having the Historic designation. Interior renovations are, however, subject to permit fees.
- C. Plaques: discussed researching past company for making cast for HPC plaques. Trustee Miller to obtain information on digital castings. Discussed involving Germantown High School Shop class(es).
- D. Members approved mock-up for postcard project and will print 25 for initial mailings.

SET THE NEXT MEETING DATE AND TIME: Regular meeting on February 24th, 2020 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully Submitted,

Barb Mendenhall, Secretary
Historic Preservation Commission