

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	Senior Center Advisory Committee
TIME & DATE:	3:30 p.m., Thursday, January 23, 2020
LOCATION:	Germantown Senior Center, W162 N11960 Park Ave., Germantown, WI 53022

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** October 24, 2019
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **OLD BUSINESS:**
 - 2020 Senior Center Budget
- VI. **NEW BUSINESS:**
 - Senior Center Programs, Trips & Activities
 - Wisconsin Association of Senior Centers (WASC) Accreditation – General Overview on Standards, Process, and Timeline
 - Village Clerk's Office – Voter and Census Outreach
- VII. **DIRECTOR'S REPORT:**
- VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Senior Center Advisory Committee meeting will be **April 23, 2020 @ 3:30p.m.**
- IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting. Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

Village of Germantown
Senior Center Advisory Committee
Meeting Minutes
October 24, 2019

I. Call To Order:

The meeting was called to order at 3:30 p.m. by Chair Dennis Myers.

II. Roll Call:

In attendance were: Trustee Art Zabel, Trustee Dennis Myers, Senior Club Representative Arline Flesch, Senior Committee Members Norine Janzen and Jackie Shebesta, Park & Recreation Director Mark Schroeder, and Senior Center Coordinator Mary Fiegel. Also in attendance were Senior Club members Laura Lee and Joanne De Gaetano.

III. Approval of Minutes – July 25, 2019

A motion was made by Arline Flesch to approve the minutes of the Senior Advisory Committee Meeting of July 25, 2019, and it was seconded by Norine Janzen. Motion approved with Trustee Art Zabel abstaining.

IV. PUBLIC INPUT: None

V. OLD BUSINESS:

2020 Senior Center Budget – Mark reported that the 2020 Senior Center Budget was presented to the Village Board at the Committee of the Whole Budget Meeting on October 1st. The Senior Center Operating Budget for 2020 stands at \$126,983, with projected revenues of \$41,100. At the October 8th meeting, the Village Board approved sending forth the 2020 Budget for Public Hearing on November 18th. No modifications have been made to the submitted 2020 Senior Center Budget. Mark also mentioned that the 2020 Building & Grounds Budget includes monies for tuckpointing and replacement of the deteriorated areas of exterior brick on the south and west sides of the building.

VI. NEW BUSINESS:

Senior Center Programs, Trips and Activities – Senior Coordinator Report

1. Senior Dance – September 14th, 80 were registered with 20 no-shows.
2. High Tea – October 3rd, 70 registered with 10 no shows.
3. WASC State Conference – Mary attended a session on Accreditation of Senior Centers. Mary reviewed the accreditation process, and the various policies, procedures, programs that are required. Her goal is to submit the paperwork in the next 9 months. She has organized a committee to assist with the process.
4. Fire Department Inspection – all storage areas have been re-organized and fully meet the fire code requirements.
5. Flu Shots – October 14th, 17 attended.

6. Cooking classes are full.
7. Christmas Around the World Program – November 8th, 60 have registered so far.
8. Fantasy House Trip cancelled due to low enrollment.
9. Stocking Stuffer Trip – 28 registered with 10 on the waiting list.
10. Senior Center closed on Thanksgiving and the Friday after.
11. Coloring Books and Crayon collection - over 100 collected.
12. Sanfillipo Estate Trip – December 10th is full.
13. Club Christmas Party – December 11th.
14. Golden Tones Concert – December 18th.
15. New Year's Celebration – December 30th.
16. Senior Center Closed on December 24th and 25th, and December 31st and January 1st.
17. New Programs and activities will be listed in the Winter/Spring Recreation Brochure.

VII. DIRECTOR'S REPORT:

Firemen's Park Phase 1 Improvements Project – At the October 21st, 2019 meeting, the Germantown Village Board approved a contract to complete Phase 1 of the project. Phase 1 consists of materials and labor to install sewer, water, and electrical service to the future shelter building, as well as pedestrian lighting, and park pathways.

The project is anticipated to start the week of November 4th, with completion in Spring 2020. Mark assured the committee that the contractor will not stage the equipment for the project in the senior center parking lot.

Bocce Ball Court & Raised Bed Gardens Projects – Mark extended a thank you to Mary for coming up with the idea for both projects, as well as helping to coordinate with Scout Leader Maggie Wagner and the girl scouts. Both projects turned out great.

2050 Comprehensive Plan – Park Planning Open House – A Parks & Open Space Planning Open House will be held on October 30th at the Germantown Senior Center. The open house format will give residents and organizations in the community an opportunity to provide feedback on the existing parks, as well as to share their vision for the future of the Germantown's Parks & Open Spaces.

This community open house is being held in partnership with the Germantown 2050 Comprehensive Plan Update. Staff from GRAEF, consulting planner for the 2050 Comprehensive Plan Project, and the village Department of Community Development will assist the Park & Recreation Commission and park and recreation department staff in facilitating this event.

VIII. ANNOUNCEMENTS OF PUBLIC INTEREST

The next meeting will be held on Thursday, January 23rd at 3:30 p.m.

IX. ADJOURNMENT: Meeting was adjourned at 4:10 p.m.

Respectfully Submitted, Mark Schroeder