

MEETING: **GERMANTOWN COMMUNITY LIBRARY BOARD REVISED AGENDA**

DATE AND TIME: **Wednesday, January 23, 2019 6:00 pm**

LOCATION: **GERMANTOWN COMMUNITY LIBRARY
COMMUNITY MEETING ROOM**

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF AGENDA:**
- IV. **APPROVAL OF MINUTES: December 19, 2018**
- V. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- VI. **FINANCIAL MATTERS:**
 - A. Treasurer's Report
 - B. Accounts Payable
 - C. Budget Printout
- VII. **REPORTS:**
 - A. Correspondence
 - B. Village Reports
 - C. County Reports
 - D. System Reports
 - E. President's Report
 - F. Director's Report
- VIII. **UNFINISHED BUSINESS:**
 - A. 2019 Saturday Hours
 - B. Update on Staff Work Room Furniture Plan
 - C. Approval of Germantown Community Library Staff Organization Map
 - D. Approval of Job Descriptions
 1. Library Director
 2. Assistant Director
 3. Circulation Manager
 4. Adult Services Librarian
 5. Adult Services Assistant
 6. Youth Services Librarian
 7. Youth Services Assistant
 8. Youth Services Intern

- 9. Technical Services Assistant
- 10. Library Specialist
- 11. Library Page II
- 12. Library Page I
- E. Approval of Staff Position Adjustments
- F. Approval of additional 1.5% Wage Increase for 2019 with Village of Germantown Funding Based on 2018 Rates
- G. Approval of Staff Wage Adjustments
- H. Germantown Community Library Comprehensive Hiring Policy

XI. **NEW BUSINESS: NONE**

X. **ADJOURNMENT:**

Forthcoming meeting: Regular Library Board: February 27, 2019 – Community Room- Germantown Community Library

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Library Director at (262)253-7760 at least 2 days prior to the meeting.*

***Notice** is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*