

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC SAFETY COMMITTEE**

DATE AND TIME: **MONDAY, JANUARY 15, 2018** **5:30 p.m.**

LOCATION: **VILLAGE HALL BOARD ROOM**
N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Baum, Campbell and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** December 4, 2017 Regular Meeting and December 18, 2017 Special Meeting.
- V. **REPORTS:**
 - A. Police Department.
 1. Monthly.
 - B. Fire Department.
 1. Monthly.
 2. Fire Department Annual Report 2017.
 - C. Overtime Reports.
 1. Police Department.
 2. Fire Department.
 - D. Policy Updates.
 1. Police Department:
 - a. None.
 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
 - A. None.
- VII. **NEW BUSINESS:**
 - A. Animal Fancier License for January 15, 2018 – December 31, 2018.

1. Mary Best, W181 N12556 Fond du Lac Ave.
 2. Paul & Cynthia Smith, W140 N13629 Country Aire Drive.
 3. Maureen Shaughnessy, W168 N11318 Western Ave.
- B. Operator Licenses: Jordan Hottinger, Lisa Grad, Daniel Hughes, Ryan Hughes, Susan Jesmok, Emily Lazaris, Suzanne Peyer. [Recommend Approval]
- C. In – Building Paging System for Fire Station 2.

VIII. **NEXT MEETING:** Set February 2018 Meeting Date and Time.

IX. **ADJOURNMENT:**

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

***NOTICE** is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
DECEMBER 4, 2017
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Campbell, Myers and Warren.

Also present were Police Chief Hoell and Fire Chief Weiss.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Warren, to approve the minutes of the November 6, 2017 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Chief Hoell reported on the following:

- Armed robbery suspects from Germantown Vapor Store have been identified and are in custody; suspects from Ron's Gun Shop burglary have been identified and are in custody; suspect from the BP gas station armed robbery has been identified but is not yet in custody, warrant has been issued
- Vehicle pursuit of suspects from Walmart retail theft incident which resulted in crash and foot chase, suspects were taken into custody
- Motor vehicle thefts have increased to 21 this year from 8 last year, the department has been taking steps to educate the public regarding locking their vehicles
- 2 officers have been hired to fill the vacant positions, they will be sworn in on January 2nd

FIRE DEPARTMENT MONTHLY REPORT: Chief Weiss reported on the following:

- Had 162 calls for the month
- 120 fire inspections done, the department is on track to meet or exceed expectations for the year
- Completed firefighter testing for 2 new positions, used assessment center
- Police & Fire Commission will be interviewing the top four applicants, the department hopes to have the new hires starting the 2nd week of January
- The department responded to a cardiac call where resuscitation was successful, Weiss complimented the police and fire department personnel who responded to the call, saying they all did a great job
- Warren questioned the Response Scorecard for Dispatch report which indicates that timing in dispatching appears to be below goals, Weiss stated it is not below goals, the report used numbers from national standards, Weiss added dispatch times have not been an issue, if there are concerns with the times for processing calls he would bring them to the attention of the police chief

OVERTIME REPORTS:

Police Department – Hoell stated he has nothing to add to the report, numbers are better than last year's.

Fire Department – Weiss stated their overtime is tracking well with numbers much lower than last year.

UNFINISHED BUSINESS: none

NEW BUSINESS:

ANIMAL FANCIER LICENSE FOR JANUARY 1, 2018 – DECEMBER 31, 2018, PHIL SECKER, W167 N10532 BRIDLE PATH: a motion was made by Warren, seconded by Campbell, to delay action on this item until a Special Public Safety Committee Meeting to be held later this month. Motion carried unanimously.

NEXT MEETING: Hughes advised a Special Public Safety Committee Meeting would be held on Monday, December 18, 2017 at 5:30 p.m. Hughes advised the January meeting date would be determined at the December 18th meeting.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:50 p.m.

Recorded by,

Julie L. Barth
Secretary

MEETING MINUTES
SPECIAL PUBLIC SAFETY COMMITTEE MEETING
DECEMBER 18, 2017
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Campbell, Myers and Warren.

Also present were Police Chief Hoell and Fire Chief Weiss.

PUBLIC COMMENT: No discussion.

NEW BUSINESS:

SECONDHAND ARTICLE DEALER AND SECONDHAND JEWELRY DEALER LICENSE RENEWAL, JANUARY 1, 2018 – DECEMBER 31, 2018:

1. KESSLER'S DIAMOND CENTER, N96 W16920 COUNTY LINE ROAD - a motion was made by Myers, seconded by Warren, to forward this license renewal for Kessler's Diamond Center to Village Board with a recommendation of approval. Hoell and Weiss advised there were no objections from the police and fire department. Motion carried unanimously.

SECONDHAND ARTICLE DEALER LICENSE RENEWAL FOR JANUARY 1, 2018 – DECEMBER 31, 2018:

1. WHITE HOUSE OF MUSIC, N112 W16290 MEQUON ROAD – a motion was made by Myers, seconded by Warren, to forward this license renewal for White House of Music to Village Board with a recommendation of approval. Hoell and Weiss advised there were no objections from the police and fire department. Motion carried unanimously.
2. ECO ATM INC., HUNTER BJORKMAN AGENT, W190 N9855 APPLETON AVE. – a motion was made by Warren, seconded by Campbell, to forward this license application for ECO ATM Inc. to Village Board with a recommendation of approval. Hoell and Weiss advised there were no objections from the police and fire department. Motion carried unanimously.

ANIMAL FANCIER LICENSE FOR JANUARY 1, 2018 – DECEMBER 31, 2018:

1. PHIL SECKER, W167 N10532 BRIDLE PATH - Chairman Hughes read into the minutes a letter from John and Mary Stauder of W166 N10563 Surrey Drive who stated they were opposed to the issuance of an Animal Fancier's License to Mr. Secker, and that the number of dogs allowed on the Secker property constituted a nuisance to the neighborhood, with dogs getting loose and running through the neighborhood on more than one occasion. Chief Hoell was asked if there were any complaints filed with the police department regarding Mr. Secker's dogs, Hoell responded there were none.

Mr. Secker was present and advised his kennels were fenced in compliance with the recommendations of the Village Board from last year and his dogs were not running loose through the neighborhood.

A motion was made by Warren, seconded by Campbell, to forward this Animal Fancier License application to Village Board with a recommendation of approval. Motion carried 3-1, with Campbell, Myers and Warren voting aye, and with Hughes voting nay.

2. MARK WALLACE & MELANIE SMYTHE, N140 W17930 CEDAR LANE – a motion was made by Myers, seconded by Warren, to approve the Animal Fancier License application submitted by Mark Wallace and Melanie Smythe. Hoell advised the police department had no objection to this application. Motion carried unanimously.
3. CLINT AND LISA MURRAY, N63 W15022 WINDSONG CIRCLE EAST - a motion was made by Myers, seconded by Warren, to approve the Animal Fancier License application submitted by Clint and Lisa Murray. Hoell advised the police department had no objection to this application. Motion carried unanimously.
4. KATHLEEN AND ARNOLD HENNING, N116 W12899 ELM LANE - a motion was made by Myers, seconded by Warren, to approve the Animal Fancier License application submitted by Kathleen and Arnold Henning. Hoell advised the police department had no objection to this application. Motion carried unanimously.
5. BECKY RAO, RAO FARMS LLC, W204 N13781 GOLDENDALE ROAD - a motion was made by Myers, seconded by Campbell, to approve the Animal Fancier License application submitted by Becky Rao. Hoell advised the police department had no objection to this application. Motion carried unanimously.

OPERATOR LICENSES, NOVEMBER 21, 2017 TO JUNE 30, 2018

NEW: Samantha Landry, John Miller, Brandon Medved, Mark Plato, Ben Schroeder, Ramalakshmi Vootkur, William Tait. [Recommended Approval]
Ryan Treiber [Recommended Denial]

A motion was made by Myers, seconded by Warren, to forward the applications for Landry, Miller, Medved, Plato, Schroeder, Vootkur and Tait to Village Board with a recommendation of approval. Motion carried unanimously.

Hoell advised applicant Treiber had a felony warrant on record and his arrest history was not disclosed on his application. A motion was made by Myers, seconded by Campbell, to forward the application for Treiber to Village Board with a recommendation of denial. Motion carried unanimously.

NEXT MEETING: Hughes advised the next Public Safety Committee Meeting would be held on Monday, January 15, 2018 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:44 p.m.

Recorded by,

Julie L. Barth
Secretary

Overtime Report for Police & Fire Departments

2017 Year to date through:

31-Dec-17

Empl #	Employee Name	2017				2016			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
	90 Ball, Brian	0.00	0.00	66.50	99.75	8.00	88.50	96.50	459.48
	93 Bartelt, Adam	6.75	271.98	29.75	44.63	0.00	0.00	0.00	0.00
	92 Bloch, Ryan	135.25	7,409.00	18.25	27.38	158.25	48.00	206.25	8,172.82
	141 Borden, Ray	8.75	492.06	52.50	78.75	74.50	96.00	170.50	3,954.83
	115 Case, Robert	203.75	11,161.43	57.00	85.50	0.00	0.00	0.00	0.00
	94 Dieringer, Brandon	0.00	0.00	24.75	37.13	0.00	0.00	0.00	0.00
	113 Gilbert-Roeder	33.00	1,329.57	33.00	49.50	0.00	0.00	0.00	0.00
	107 Heaney, Troy	125.50	5,389.60	18.25	27.38	0.00	0.00	0.00	0.00
	153 Jones, Matthew	167.75	7,204.02	27.00	40.50	0.00	0.00	0.00	0.00
	101 Jones, Shawn	59.25	3,610.10	25.50	38.25	90.50	0.00	90.50	4,673.87
	88 Laux, Kevin	40.75	2,232.29	77.50	116.25	58.50	55.88	114.38	3,021.23
	142 Marten, Shawn	0.00	0.00	102.75	154.13	164.00	55.88	219.88	8,469.78
	102 Mikulec, Dan	26.00	1,424.28	123.50	185.25	84.00	118.50	202.50	3,972.78
	86 Moschea, Daniel	37.00	2,026.86	35.67	53.50	4.50	156.00	160.50	232.40
	138 Olson, Toni	127.75	7,184.02	33.50	50.25	154.50	104.25	258.75	8,201.63
	137 Pesch, Justin	148.75	6,388.07	17.00	25.50	240.25	14.25	254.50	9,124.70
	133 Pierce, Catherin	10.50	450.92	85.00	127.50	31.50	161.63	193.13	1,196.37
	96 Pierzchalski, David	17.50	958.65	223.75	335.63	323.75	45.00	368.75	16,720.07
	98 Rechlicz, Justin	99.25	5,436.92	79.50	119.25	53.00	180.00	233.00	2,737.19
	121 Schubert, Matthew	0.00	0.00	32.25	48.38	90.00	9.75	99.75	4,648.05
	89 Schulz, Zachary	140.75	5,506.14	13.50	20.25	47.75	41.25	89.00	0.00
	97 Spreiter, Jared	208.25	8,943.30	63.00	94.50	129.25	46.50	175.75	0.00
	128 Stieve, Jeffrey	0.00	0.00	5.75	8.63	88.42	96.75	185.17	4,566.28
	99 von Bereghy, Darren	192.75	10,558.85	125.25	187.88	186.50	92.25	278.75	8,820.52
	95 Whealon, Shawn	46.50	1,873.49	19.50	29.25	0.00	0.00	0.00	0.00

Total Police Annual Budget 89,851.50 95,000.00 * 88,972.00 95,000.00

State Aid Reimbursement 2,960.32 01.09.2018 Total year end actual = \$1: \$ 168,155.29
 Hunting/Concealed Carry Permit 0.00 01.09.2018 * (difference from report due to personnel changes)
 2016 State Aid Reimb \$11,802.75
 2016 Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time		2017		2016	
*	563 Rossman, Craig	165.00	5,539.05	45.00	67.50
*	593 Smith, Steve	118.50	3,978.05	20.75	31.13

Fire Dept Regular Part-time		over 60				over 60				
		Hrs over 60	@ Reg Rate	Over 80 hrs	True OT cost	Hrs over 60	@ Reg Rate	Over 80 hrs	True OT Cost	
**	625 Goetz, Steve	0.00	0.00	18.26	483.06	34.5	608.58	48.75	1,289.93	
**	617 Hass, Thomas	0.00	0.00	88.67	2,346.29	89	1,569.96	76.75	2,030.82	
**	605 Rodriguez	33.00	582.12	270.20	7,149.49	1173.25	19,663.67	807.60	20,303.17	
**	653 Asmondy	26.75	471.87	241.40	5,801.01	1199	20,095.24	982.98	24,154.90	
					15,779.85					

Effective July 24, 2013 - POC's over 53 hours/week

Hrs over 53 2017 Cost 2016 Hours 2016 Cost

***	672 Krieg, Caitlin	30.25	942.05		
***	694 Mayer, Andrea	6.25	192.75		

total POC overtime 36.50 1,134.80 0.00 0.00
 * Full time, hours are over and above the 20 normal overtime hours reflected in their base wages
 ** Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times

True OT Cost thru: 31-Dec-17 54,311.11

Last year's true OT Cost 129,824.98

Budget - included within general wages
 Total Fire Dept - OT wages paid through 12.31.16 103,222.05
 Total Fire Dept - OT wages paid through 12.31.15 129,824.98
 Total Fire Dept - OT wages paid through 12.31.14 207,125.76



Business of the Public Safety Committee

Germantown, WI

Fire Department

Meeting Date: January 15, 2018

Agenda item: New Business

Item Title: **In-building Paging System for Fire Station 2**

Submitted By: Gary L. Weiss, Fire Chief

Summary Explanation:

Requesting approval to move forward with an In-Station Emergency Incident Paging system for Station 2. This includes speaker, ramping-up decoder and all associated parts and labor.

This will allow firefighters not to carry radio's around all day to hear if there is an emergency incident.

Bid will be handed out at the PSC Meeting.

Funds are included in the 2018 Budget 10-522-570-8100

Attachment: Ordinance_____ Resolution_____ Other_____

Requested Action:

Recommend Approval