

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	PUBLIC SAFETY COMMITTEE
DATE AND TIME:	<u>MONDAY, NOVEMBER 4, 2019</u> <u>5:30 p.m.</u> <u>SPECIAL PUBLIC WORKS MEETING TO FOLLOW</u>
LOCATION:	VILLAGE HALL BOARD ROOM N112 W17001 MEQUON ROAD

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Warren, Wing and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** October 7, 2019, Regular Meeting.
- V. **REPORTS:**
- A. Police Department.
 - 1. Monthly.
 - B. Fire Department.
 - 1. Monthly.
 - C. Overtime Reports.
 - 1. Police Department.
 - 2. Fire Department.
 - D. Policy Updates.
 - 1. Police Department:
 - a. None.
 - 2. Fire Department:
 - a. None.
- VI. **UNFINISHED BUSINESS:**
- A. None.
- VII. **NEW BUSINESS:**
- A. Operator's Licenses: Conor Pitterle, Destiny Putnins, Jailin Smiley. [Recommended Approval]
 - B. Latitude Café LLC, Shackar Daniel Levy, W156N9636 Pilgrim Road Road, Germantown, Class C Wine for the period commencing November 5, 2019 and ending June 30, 2020.

- C. Change of LLC, Fawn Lane LLC, DBA Buzdum's Pub & Grill, Boro Buzdum, W188N10515 Maple Road, Germantown, "Class B' Intoxicating Liquor and Class "B" Fermented Malt Beverage, for the period commencing November 5, 2019 and ending June 30, 2020.

Premise license approvals are conditional upon completion of all documentation, compliance of all code violations/permits/ requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

VIII. **NEXT MEETING:** Set December 2019 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
OCTOBER 7, 2019
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:00 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustee Myers, Trustee Warren and Trustee Wing.

Also present were Police Chief Hoell, Captain Snow, Fire Chief Delain, Clerk Braunschweig.

PUBLIC COMMENT: No discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Warren, to approve the minutes of the September 9, 2019 Public Safety Committee meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- A local 3 year old who is raising money for the K9 Unit has been getting a lot of media attention and donations continue to come in
- The department has the funds for the second dog which will first be available in the spring, a handler will be selected soon

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- Response times numbers continue to be very good at 94%
- Responded to a house fire on Holy Hill Road, and to an explosion at a local business
- Ladder truck is back in full service

OVERTIME REPORTS:

Police Department – Snow advised overtime is tracking very well at this time but anticipates the numbers will increase due to recent resignations

Fire Department – Delain advised that recent injuries have created some additional overtime hours. He also advised he will be asking for clarification regarding overtime numbers in the report for the battalion chiefs who are salaried.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department - none

Fire Department – none

UNFINISHED BUSINESS: None

NEW BUSINESS:

OPERATOR'S LICENSES: Elaine Blumreiter, Becky Buzdum, Scott Evans, Elizabeth Scott [Recommended Approval]

Snow and Delain advised there were no objections from the Police and Fire Departments.

A motion was made by Myers, seconded by Warren, to forward the Operator License applications to Village Board with a recommendation of approval. Motion carried unanimously.

CHANGE OF OWNERSHIP AND AGENT: KAI YONG INC, D/B/A CHINA KITCHEN, N112 W16560 MEQUON RD., GONGKAI MA, CLASS B FERMENTED MALT BEVERAGE AND CLASS C WINE FOR OCTOBER 7, 2019 – JUNE 30, 2020:

All premise license recommendations/approvals to be conditional upon completion of all documentation, compliance of all code violations/permits/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

A motion was made by Wing, seconded by Myers, to forward this application to Village Board with a recommendation of approval. There were no objections from the Police and Fire Departments. Motion carried unanimously.

FIRE DEPARTMENT EMERGENCY FUNDING FOR AIR COMPRESSOR IN AN AMOUNT NOT TO EXCEED \$38,000: a motion was made by Wing, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval.

Discussion followed with Delain advising that this expenditure was not budgeted and the request was being made due to the poor condition of the compressor and their inability to repair it due to lack of available parts because of the age of the unit.

Clerk Braunschweig advised that this item would be on the October 25th Village Board agenda and Delain would be providing backup materials for this purchase request.

Motion to approve carried unanimously.

POLICE DEPARTMENT REPLACEMENT OF POLICE OFFICERS: Snow advised the department is requesting to hire 3 officers to fill vacancies created by the retirement of the Chief at the end of the year, and the resignation of 2 officers. He added there were 2 applicants on the eligibility list from the last hiring process they would be looking at and the department would need to advertise for the remaining position.

A motion was made by Myers, seconded by Warren, to approve the hiring of 3 officers to fill the vacancies. Motion carried unanimously.

NEXT MEETING: Monday, November 4, 2019 6:00 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:15 p.m.

Recorded by,

Julie L. Barth
Secretary

DRAFT

Overtime Report for Police & Fire Departments

2019 Year to date through:

20-Oct-19

Empl #	Employee Name	2019				2018			
		Total OT Hours Paid	Total Cost of OT Paid	Total OT Hrs to Comp	Time off Hours	Total OT Hours Paid	Total OT Hrs to Comp	ANNUAL Total of OT hours worked	ANNUAL Total OT to Pay
Police Dept									
90	Ball, Brian	0.00	0.00	32.00	48.00	0.00	51.75	51.75	0.00
93	Bartelt, Adam	22.25	1,009.26	134.00	201.00	212.25	38.63	250.88	9,388.88
92	Bloch, Ryan	146.50	8,477.96	57.75	86.63	124.50	23.63	148.13	7,025.54
115	Case, Robert	0.00	0.00	44.00	66.00	55.25	44.25	99.50	3,197.32
118	Farnsworth, Cody	21.50	975.24	76.00	114.00	48.00	132.00	180.00	2,043.36
113	Gilbert-Roeder, Trent	22.75	1,031.94	48.00	72.00	63.50	95.63	159.13	2,703.20
107	Heaney, Troy	18.25	879.01	37.75	56.63	0.00	0.00	0.00	0.00
153	Jones, Matthew	46.50	2,351.97	67.25	100.88	0.00	0.00	0.00	0.00
101	Jones, Shawn	19.50	1,255.12	31.50	47.25	34.50	56.25	90.75	2,165.22
88	Laux, Kevin	41.50	2,401.61	42.17	63.25	22.75	175.50	198.25	1,283.78
142	Marten, Shawn	0.00	0.00	2.00	3.00	0.00	207.00	207.00	0.00
102	Mikulec, Daniel	20.25	1,171.87	55.25	82.88	30.50	153.00	183.50	1,721.12
119	Onela, Michael	20.75	941.22	103.75	155.63	0.00	141.00	141.00	0.00
138	Olson, Toni	101.50	6,019.97	30.50	45.75	150.75	31.13	181.88	8,723.90
137	Pesch, Justin	103.00	5,209.74	51.00	76.50	124.00	24.00	148.00	6,115.68
133	Pierce, Catherine	0.00	0.00	117.00	175.50	1.75	184.50	186.25	88.83
96	Pierzchalski, David	93.25	5,396.38	108.00	162.00	84.50	358.88	443.38	4,768.34
98	Rechlicz, Justin	107.75	6,235.49	52.00	78.00	101.25	127.88	229.13	5,713.54
121	Schubert, Matthew	15.00	868.05	71.75	107.63	0.00	88.50	88.50	0.00
89	Schulz, Zachary	20.00	963.30	81.75	122.63	52.00	87.00	139.00	2,442.18
97	Spreiter, Jared	120.00	5,779.80	102.75	154.13	52.75	173.25	226.00	2,477.40
99	von Bereghy, Darren	222.25	12,861.61	93.00	139.50	333.00	148.50	481.50	18,791.19
95	Whealon, Shaun	87.25	3,957.66	72.50	108.75	84.50	153.00	237.50	3,737.86
Total Police		67,787.18						*	82,387.32
Annual Budget		90,000.00							95,000.00

State Aid Reimbursement 0.00 10/29/2019

Total year end actual = \$1 s 89,612.70
 * (difference from report due to personnel changes)
 2018 State Aid Reimb \$0.00
 2018 *Hunting/Concealed Carry Permit 0.00

Note: Overtime hours to comp are reflected in regular wages

Fire Dept - Full Time

*	593 Smith, Steve	302.50	10154.93	29.75	998.71	0.00
---	------------------	--------	----------	-------	--------	------

Fire Dept Regular Part-time

		Overtime Hrs	True OT cost	OT Hours	True OT Cost
**	515 Diamantopoulos	366.50	8,407.46	233.25	7,192.12
**	518 Lazovik	210.50	4,906.18	233.25	7,192.12
**	521 Rigden	86.50	1,442.43	233.25	7,192.12
**	563 Rossman	291.50	8,963.38	233.25	7,192.12
**	605 Rodriguez	0.00	0.00	427.25	8,763.04
**	617 Hass, Thomas	47.50	1,019.96	98.75	2,477.13
**	625 Goetz, Steve	51.00	499.04	48.50	1,594.10
**	653 Asmondy	60.00	1,059.35	235.50	5,197.13
**	672 Krieg, Caitlyn	712.75	18,087.04	91.50	2,795.06
**	694 Mayer, Andrea	237.75	6,075.71	25.75	676.39
**	698 Wolf	325.50	7,369.72	302.25	6,352.14
		57,830.27			35,047.11

Effective July 24, 2013 - POC's over 53 hours/week

	Hrs over 53	2019	2018 Hours	2018 Cost
***	505 Wilson, Taylor	52.50	1,325.21	
***	513 Hermann, Jacob	16.25	384.73	9.75 289.29
***	517 Dymond, Daryn	87.75	2,389.81	
***	525 Schuster, Andrew	1.00	25.49	
***	639 Rammel, Brian	26.75	785.06	
***	658 Silvis, Peter	18	452.79	
***	674 Creegan, James	17.50	437.33	
***	690 Holms, Mitchell	11.50	287.39	12.50 367.13
***	697 Holms, Spencer	16.00	461.58	12.50 367.13
total POC overtime		247.25	6,549.39	34.75 1,023.55
*	Full time, hours are over and above the 20 normal overtime hours reflected in their base wages			
**	Part time hours worked over and above 53 normal hours in one week, which are paid at 1.5 times			

True OT Cost thru:
 20-Oct-19 74,550.24
 -15.65

Last year's true OT Cost
 \$ 54,212.93

Budget -- included within general wages	
Total Fire Dept - OT wages paid through 12.31.18	\$54,212.93
Total Fire Dept - OT wages paid through 12.31.17	\$54,311.11
Total Fire Dept - OT wages paid through 12.31.16	\$103,222.05
Total Fire Dept - OT wages paid through 12.31.15	\$129,824.98